RG104 Entry 235

Volume 457

January 1, 1924 – December 31, 1924

Letters Sent to

Philadelphia and San Francisco Mints

Presscopies of letters and telegrams sent from U.S. Mint headquarters to various official and individual recipients.

This volume contains extracts of correspondence, but excludes routine bullion fund, transfer, and similar documents.

Text quality ranges from good to extremely faint. Tight binding also limits visability of the left side of some documents. Pages were scanned using a white back-up sheet to improve legibility.

RG104 E-235 Vol 457

RG 104 RECORDS OF THE BUREAU OF THE MINT

Records of the Bureau of the Mint
Correspondence

LETTERS SENT, 1873-1917

Vol. 457 of 600

NC-152, Entry 235

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Press Copies of Letters Sent

1924

Jany. 1. to Dec'r. 31.

Philadelphia
San Francisco

Bureau of the Mint
Treasury Department

San Francisco Mint begins on page 456.

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Philadelphia
1924

Philadelphia - 1924

January 3, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Mr. Ernest Chilson called at the Bureau today and stated that he ordered three Harding medallions of your Mint in September last and that he had received an acknowledgement from you of the order, but that to date the medals have not been received. The Bureau will appreciate it if you will forward these medals to Mr. Chilson at an early date. His address is 22 Lincoln Avenue, Tacoma, Maryland.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

January 3, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of January 2 you are authorized to purchase from Edward L. Hand & Co., the following Jessop's annealed tool steel used for special punch and collar work, at an approximate cost of $100.00:

2 bars 1-1/2" round, at 34½¢ a pound
2 " 1" " " 34½¢ " "
1 bar 1/2 x 4" " 35½¢ " "

It is understood that Edward L. Hand & Co. are the sole agents for this material.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

January 5, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1924:

Salaries - - - - - - - - - - - -	$ 5,500.00
Wages of Workmen - - - - - - - -	45,000.00
Contingent Expenses- - - - - - -	15,000.00
Increase of Compensation - - - -	7,000.00
Total- - - - -	$72,500.00

Respectfully,

R. J. Grant,
Director of the Mint.

OR

January 5, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of January 4 you are authorized to purchase from The Midvale Company the following steel for use in making coinage dies and collars.

500 lbs. 2½" diam. @ 25¢ a pound

2 bars 3-3/8" diam. @ 35½¢ a pound

It is understood that no other bids were asked for the reason that this is a special steel which has proved very satisfactory for the class of work for which it is employed.

Respectfully,

R. J. Grant
Director of the Mint.

January 7, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Until further notice please discontinue forwarding weekly coinage reports to the Bureau.

Respectfully,

R. J. Grant
Director of the Mint.

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January 7, 1924.

Superintendent,

United States Mint,

Philddelphia, Pa.

Sir:

Herewith returned please find your report of results of melting deposits. With return of same please have indicated thereon the name of the person who actually does the work of examining the melting records.

Respectfully,

R. J. GRANT,
Director of the Mint.

Enc:

OR

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January 9, 1924.

Superintendent, U. S. Mint, Philadelphia,
" " " " San Francisco,
" " " " Denver.
" " " Assay Office, New York.
Assayer in Charge, " Mint, Carson,
" " " " " New Orleans.
" " " " Assay Office, Boise,
" " " " " " Deadwood,
" " " " " " Helena,
" " " " " " Salt Lake City,
" " " " " " Seattle.

Sir:

The following is brought to attention with the purpose in view of attempting to clear up the apparently obscure Treasury terms "personal credit," and "official credit."

Amounts standing on the books of the Treasury, to the credit of an appropriation — the result of an Act of Congress — may be advanced to a disbursing officer upon issue of a duly authenticated requisition. When such an advance is made the officer is charged personally with the amount, on the Treasury books, and remains so charged until relieved by action of the General Accounting Office after audit of his accounts. At the time the advance is made an "official" or checking account is opened in the name of the disbursing officer on the books of the Treasurer, for the amount advanced.

A disbursing officer may not place funds to his "official" (checking) credit except such as have been drawn (but not used) for payroll or other authorized cash disbursements; and, (when necessary) such as are authorized to be carried in "Special Deposit" accounts.

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All moneys collected by disbursing officers, except those authorized to be kept in Special Deposit accounts, are taken into their "personal" accounts and must be deposited in the Treasury to their "personal" credit, not placed to their "official" (checking) credit with the Treasurer.

When checking account balances are no longer required for official use by the person to whom advanced, such balances must be deposited in the Treasury to the officer's "personal" credit, by C/D obtained with check drawn on his "official" account with the Treasurer. Certificate of deposit form #1 (National Banks) should be used when funds are to be placed to "personal" credit; Form 6599 should be used for placing funds to "official" (checking) credit.

If these distinctions between "personal credit" and "official credit," are understood and consistently acted upon, most of the errors in making deposits will be avoided.

Respectfully,

R. J. GRANT,
Director of the Mint.

January 9, 1924.

Superintendent. U.S. Mint,

Philadelphia, Pa.

Sir:

I am enclosing a letter from Mr. John K. Sykes in which he requests a one cent piece of 1925. Will you please comply with Mr. Sykes' request.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

OR

RG104 E-235 Vol 457

January 9, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Referring to your telephone communication of today please be advised that under date of October 24 the Secretary of the Treasury addressed to the Secretary of State the following letter:

"I have the honor to acknowledge receipt of your letter of October 20, 1923, enclosing a translation of a note from the Minister of Venezuela relative to proposed coinage for the Venezuelan Government. Replying, I beg to state that the Superintendent of the Mint at Philadelphia will be instructed to proceed with this coinage as soon as the demands for domestic coinage will permit. It is understood that if this coinage is undertaken at the Mint in Philadelphia arrangements will be made by the Bank of Venezuela through the Guaranty Trust Company of New York for the receipt and payment of this coinage at the Mint."

This letter will be authority for you to proceed with the coinage at as early a date as practicable.

Respectfully,

R. J. Grant
Director of the Mint.

January 10, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to Bureau letter of December 20th concerning overcharge of 22¢ on telegram to Denver, Colo., there is forwarded herewith letter of The Western Union Telegraph Company together with enclosures mentioned therein, including check for 22¢. The refund should be taken into your current accounts as a reimbursement.

Respectfully,

R. J. Grant,
Director of the Mint.

Enc.
e

January 12, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

Your Daily Statements indicate that you are carrying a balance of Alabama half dollars and Missouri half dollars. Of the number of each of the coins you now have on hand it is understood that the First National Bank of Birmingham, Alabama, will ask for $1,000 worth of the Alabama coins. After this request has been satisfied please retain in your stock of coins about $200.00 of the Alabama coins and $200.00 of the Missouri coins, and put the balance into the uncurrent subsidiary account, reporting the melting loss on each of these lots of coin separately.

Respectfully,

R. J. Grant
Director of the Mint.

January 12, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Some time ago, in December, an order was sent to your mint for five Harding medallions, to be sent to Mr. W. Dale Clark, Vice President of the Omaha National Bank, Omaha, Nebraska. Will you please do what you can to expedite this order.

Respectfully,

R. J. Grant
Director of the Mint.

January 15, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of January 12 you are authorized to purchase from Wm. Sellers & Company, Inc., necessary parts to repair the hydraulic press in the Medal Room, at a cost of $75.00. It is understood that this concern has the molds for the press, which was purchased from them in 1893.

Respectfully

R. J. Grant
Director of the Mint.

January 16, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Kindly be advised that the following amount, representing reimbursement from the Special Fund - Charges on Silver Dollar Bullion Sold, on account of expenses incident to the recoinage of standard silver dollars during the month of December 1923, has been deposited to the credit of the appropriation indicated:

$2,527.35 - C.D. #12827, dated 1/7/24.
Contingent Expenses, Mint at Philadelphia,
1924, without personal credit.

Respectfully,

R. J. Grant,
Director of the Mint.

January 16, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of January 11, you are authorized to purchase from The Elliott Addressing Machine Company, for the reasons stated, one Elliott Addressing Machine, at a cost of $393.00 less $39.50 allowance for old machine. This item has been cleared by the Superintendent of Supplies, General Supply Committee, under date of January 14.

Respectfully,

R. J. Grant
Director of the Mint.

January 16, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of February 14 you are authorized to accept the bid of the Balbach Metals Corporation covering Melting and Refining Department sweeps, of $1,857.77, this being the highest of three bids received.

Respectfully,

R. J. Grant
Director of the Mint.

AR

January 17, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of January 15 you are authorized to purchase from the following firms the chamois gloves indicated:

Littauer Glove Corporation.	25 doz. prs.	size 6½ at $8.50 per doz. prs.
Streeter, Hackney & Co.	25 doz. prs.	size 9½ at $9.00 per doz. prs.

It is understood that these are the lowest bids received covering the lots indicated.

Respectfully,

R. J. Grant
Director of the Mint.

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January 17, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am enclosing circular letter dated January 12, from the Chief Clerk of the Treasury Department. If any of these loose leaf binders can be used by your institution will you please advise the Bureau.

Respectfully.

R. J. Grant
Director of the Mint.

January 17, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of January 16 you are authorized to purchase from the East End Waste Company 2,000 pounds of white rags (wipers), at 11 cents a pound (washed). It is understood that the General Supply Catalogue contains a contract to supply white wipers at .105 per pound, but that after freight, hauling, etc., had been paid the price would be equal to the lowest bid received by you, that of the East End Waste Company.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

January 18, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am returning herewith the letter of the Interior Department, Pensions Bureau, in the case of William S. Walker. Please retain this letter until after February 4, when a report can be made to this Bureau.

Respectfully,

R. J. Grant
Director of the Mint.

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January 18, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

$40,000	in nickels, Phila. to Cincinnati, O., 11-15-23	$ 299.34
5,000	in nickels, Phila. to Memphis, Tenn., 11-19-23	53.78
2,000	in cents, Phila. to Memphis, Tenn., 11-22-23	62.67
10,000	in nickels and $2,000 in cents, Phila. to Louisville, Ky., 11-22-23.	130.06
10,000	in cents, Phila. to Richmond, Va., 12-11-23	140.77
	Total.	$ 686.64

Respectfully,

R. J. Grant,
Director of the Mint.

Enc.

January 19, 1924

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bills of The Pennsylvania Railroad Company, as follows, have this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation:

2 boxes Monel metal castings, Harrison, N.J. to Philadelphia, 10-29-23 - -/- - - - $ 1.06

1 bundle steel launder for Elspass Roller mill, etc. Denver, Colo. to Philadelphia, 11-9-23 - - - - - - - - - - - - - - - - - - 8.05

5 bbls. soap powder, Brooklyn, N.Y. to Phila. 12-5-23 and 1 box ruled paper, Washington, D.C. to Phila. 11-9-23 - - - - 4.16

1 case envelopes, Rockville, Conn. to Philadelphia, 12-6-23 - - - - - - - - - - - - .60

Total- - - - $13.87

Respectfully,

R. J. Grant,
Director of the Mint.

January 19, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of The Pennsylvania Railroad Company, amount $2.00, covering transportation charges on 5 cases common soap, Guttenberg, N. J. to Philadelphia December 5, 1923, and 10 boxes common soap Buffalo to Philadelphia December 13, 1923, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

R. J. Grant,
Director of the Mint.

AR

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January 19, 1924.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

Enclosed is letter received from the Johnson Fare Box Company relative to the nickel coins, in which it is stated that those recently issued are not uniform in thickness around the rim.

With the return of this letter will you please give me an expression of your opinion as to the probable cause of this defect.

Respectfully,

R. J. Grant
Director of the Mint.

January 21, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith, for payment from minor coinage profits, bill of Delaney & Delaney, amounting to $13.96, covering insurance on shipments of minor coin during the month of November 1923.

Respectfully,

R. J. Grant

R. J. Grant,
Director of the Mint.

Enc.
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January 22, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please review your reports for the December quarter covering encumbrances and payments under your Wages appropriation? It is noted that the encumbrance reported for the month of November is $50,000 and that the pay rolls for the first and second halves of November total $44,538.68, which would seem to indicate need for a "deduct" adjustment of $5,461.32. No adjustment was reported for the month of November. The encumbrance reported for December is $55,000; payment in December, $50,213.64; with a "deduct" adjustment reported of the difference between these two amounts, $4,786.36. As the encumbrances and payments reported for the December quarter now stand in our records, there was due and unpaid on account of December 31 pay rolls approximately $29,000.

In view of the apparent discrepancies in the November and December reports and of the fact that these figures have to be reported to the Budget Officer, the Bureau will be pleased to receive further information concerning them before making its report.

Respectfully.

R. J. GRANT,
Director of the Mint.

F

January 22, 1924.

Superintendent,

United States Mint,

Philadelphia, Pa.

Sir:

It is anticipated that your needs on account of the "Special Fund — Charges on Silver Dollar Bullion Sold," during the period January to June, 1924, inclusive, will approximate between $15,000 and $20,000 per month and you are therefore authorized to proceed on this basis.

Respectfully,

R. J. GRANT,
Director of the Mint.

F

January 25, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

You are authorized to receive from the United Metals Selling Company acting as agent for the Arizona Silver Mines Company, 2,301.93 ounces silver tendered by the Arizona Company for sale under terms of the Pittman Act. This should be recorded in the name of the Arizona Silver Mines Company, by United Metals Selling Company, Agent, and should not be charged against the tenders of the United Metals Selling Company. Other silver tendered by the Arizona Silver Mines Company is being delivered to the San Francisco Mint.

Respectfully,

R. J. GRANT.
Director of the Mint.

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January 23, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

$ 5,000 in cents, Phila. to St.Louis, 11-5-23	$ 132.33
5,000 in cents, Phila. to St.Louis, 11-12-23.	132.33
5,000 in nickels, Phila. to Minneapolis,Minn., 11-19-23	62.11
20,000 in nickels, Phila. to Detroit, 12-11-23.	155.86
5,000 in 1¢ pieces, Denver to Dallas, Texas, 12-7-23 and 20,000 in 1¢ pieces, Denver to Chicago, Ill., 12-8-23	1,052.73
25,000 in nickels and $20,000 in 1¢ pieces, Denver to Chicago,Ill., 12-6-25	1,339.04
Total . .	$2,874.40

It will be noted that the last two bills listed above, totaling $2,391.77, cover shipments made by the Denver Mint,but are forwarded to your institution for payment as the mint at Denver is without funds from which payment may be made.

Respectfully,

M. J. Grant,
Director of the Mint.

Enc:
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January 24, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Kindly be advised that the following amount, representing reimbursement from the Special Fund - Charges on Silver Dollar Bullion Sold, on account of expenses on silver dollar recoinage during the month of December 1923, has been deposited to the credit of the appropriation indicated:

$27,083.18 - Wages of Workmen, Mint at Philadelphia, 1924. C.D. #13373, dated January 18, 1924.

This amount is deposited without personal credit and should not be taken into your account current.

Respectfully,

R. J. Grant,
Director of the Mint.

January 24, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is enclosed herewith, for payment from the minor coinage profits, bill of the American Railway Express Co., amount $522.08, covering express charges on $20,000 in cents, Philadelphia, Pa. to Chicago, Ill., December 21, 1923.

Respectfully,

R. J. Grant,
Director of the Mint.

Enc.
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RG104 E-235 Vol 457

January 24, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to proceed with the preparation of the dies for the manufacture of the coin authorized by Act of February 26, 1923, to commemorate the three hundredth anniversary of the settling of New Netherland, the Middle States, in 1624, by Walloons, French and Belgian Huguenots, under the Dutch West India Company. The designs for this coin were approved by the Secretary of the Treasury under date of January 24.

The Act provides that the coins shall be issued only upon the request of the Fifth National Bank of New York upon payment of the par value of such coins by such bank to the United States Treasury. In connection with the paying out of these coins will you please make every effort to impress on the agent of these coins the importance of calling for only that number of coins for which there is a certain sale. I would suggest that you advise the bank that the Mint prefers to issue small frequent orders for these coins rather than to have a large quantity ordered at once which may prove to be unsalable and consequently find their way back to the Mint for destruction, as has been the case with several of the recently issued special coins.

As a measure of precaution, I would suggest that after the first order for these coins has been filled, the bank be requested to withhold further orders until the sale of those delivered under the first request has been practically completed. If the bank understands that the coins may be manufactured and delivered to them promptly upon receipt of the orders the effect of this may be to cause the banks to order cautiously.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

January 25, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Replying to your letter of January 24 in which you state you have an application for $250 of Missouri half dollars, please inform Mr. Arnold that the Mint is not authorized to pay out these coins. Application should be made to the Sedalia Trust Company, Sedalia, Missouri. The Bank may have a balance.

Respectfully,

R. J. Grant
Director of the Mint.

January 26, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am forwarding under separate cover gold jewelry scrap received at this office from S. & H. Gilsey, 30 Carew Building, Cincinnati, Ohio. The firm has been advised that the material has been forwarded to you and that you will communicate with them directly regarding it.

Respectfully,

R. J. Grant
Director of the Mint.

January 26, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of January 25 relative to gold ore specimens, bottles of grains, gold and silver ornaments and trinkets, which were included in the Mint collection of coins and medals, also dies, please proceed immediately to destroy the dies enumerated in your letter, having witnesses to the destruction in the usual manner.

The gold ore specimens, bottles of grains, gold and silver ornaments and trinkets, should be placed under seal by you in some convenient receptacle and retained at the Mint until further instructed.

Respectfully,

R. J. Grant
Director of the Mint.

January 26, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

The specimen strike of proposed Assay Commission medal has been received, and this letter will be authority for you to proceed with the preparation of the medal.

Respectfully,

R. J. Grant
Director of the Mint.

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January 26, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Replying to your letter of January 24 relative to loose leaf binders, we are advised by the Chief Clerks office that these binders are no longer available. I have forwarded to you under separate cover, however, two spring back binders, 14 x 17, which we had in this office.

Respectfully,

R. J. Grant
Director of the Mint.

January 30, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am forwarding to you today by registered mail a silver chloride bar weighing 65.60 ounces. Please return granulated proof silver (shot form) to this office in exchange for same.

Respectfully,

Q. Actin g Director of the Mint.

January 30, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

The Annual Assay Commission which will meet at your Mint at eleven o'clock Wednesday morning, February 13, 1924, is composed of the following members:

Hon. William A. Ashbrook, Johnstown, Ohio
Mr. Charles C. Bailey, Newbury, Mass.
Dr. Marcus Benjamin, Washington, D.C.
Mr. S. W. Brown, North Tonawanda, New York.
Hon. George K. Burgess, Washington, D.C.
Mr. J. H. Devereux, New York City.
Mrs. Frank Ehle, Blusston, Indiana.
Mr. John R. Freeman, Providence, Rhode Island.
Mr. George B. Hackett, Vicksburg, Mississippi.
Mr. A. R. Johnston, St. George, South Carolina.
Dr. William Gerry Morgan, Washington, D.C.
Mr. John L. McNeil, Durango, Colorado.
Mr. Ambrose Swasey, Cleveland, Ohio.
Prof. Walter L. Taggart, Philadelphia, Pa.
Mr. Arthur L. Thomas, Salt Lake City, Utah.
Hon. Albert H. Vestal, House of Representatives.
Hon. M. B. Yeaman, Idaho Falls, Idaho.

The Comptroller of the Currency)
The Judge of the District Court for the) Ex-officio
Eastern District of Pennsylvania.) Members.
The Assayer, U.S. Assay Office, New York.)

It is believed that the full membership of the Committee will be in attendance.

I am enclosing a list of the coins reserved for the Commission, and also a table showing gold and silver coins executed by the three mints during the calendar year 1923.

Under separate cover I am forwarding 25 copies of the "Proceedings of the Assay Commission, 1923."

Respectfully,

Acting Director of the Mint.

January 31, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following bills of The Pennsylvania Railroad Company, covering transportation furnished Mr. F. H. Chaffin, have this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation:

Phila. to New York, 1-15-24 - - $3.24

New York to Phila., 1-17-24 - - 3.24
Total- - $6.48

Respectfully,

D M O'Reilly

Acting Director of the Mint.

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January 2, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am returning memm forwarded with your letter of January 23, and in confirmation of your letter of yesterday please be advised you are authorized to accept the proposal of the John W. Holland Co., for furnishing a lunch for Wednesday, February 13 at $71.00 and Thursday, February 14 at $64.00, it being understood that china, glass, silver, linens, the service of three men, one woman and a cook shall be included in these amounts. It is further understood that there will be no extras in the form of cigars and cigarettes.

Respectfully,

R. J. Grant
Director of the Mint.

February 2, 1924.

The Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau is in receipt of copy of certificate of deposit #11563 dated 12/8/23, representing deposit in Washington by the Postmaster General of $60.10 to the credit of the United States on account of U. S. Mint, Philadelphia, Pa. for manufacture of 6-2¢ stamped envelope embossing dies for Huckins Press, catalogue No. J.O. 6728, furnished the Post Office Department in November 1923. Kindly advise the Bureau the appropriations to be credited and the amount to each.

In future when rendering statements to the Post Office Department request that payment be made by check direct to the Superintendent, U. S. Mint, Philadelphia, Pa., instead of being deposited at the Treasury in Washington. This procedure is in conformity with General Regulations #21, General Accounting Office, dated March 10, 1923.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 457

F

February 2, 1924.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

The Appropriations Committee of the House of Representatives has indicated, in connection with consideration of appropriations to be made for the fiscal year 1925, a desire for further information concerning our expenditures and estimates than that provided by the classification which was put into effect July 1, 1922. It is therefore directed that subclassification of certain items, as mentioned below, be kept in the future and that it be made retroactive to July 1, 1923, in order that the information may be available when estimates for the fiscal year 1926 are called for.

The classification heads for which subclassification is to be provided follow, together with subclassification heads for each:

0220--Scientific and educational supplies -
Acids for refining and for cleaning blanks.
Other.

0230--Fuel -
Coal.
Gas.
Oil.
Other.

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0240--Wearing apparel and sewing supplies -
(Gloves, mitts, etc.
(Coin bags and materials therefor.

0280--Sundry supplies -
(Crucibles and other graphite goods.
(Other furnace supplies, including fluxes, etc.
Lubricants.
(Other.

0290--Materials -
Copper for alloy.
Fire bricks.
Lumber.
Other.

10--Furnishing heat, light, power, and electricity (Service)-
Electric current for light, power, and refining.
Water.
Steam for heating building and for refinery use.
(New York.)

12--Repairs -
Furnace.
Machinery.
Refining apparatus.
Other.

13--Special and miscellaneous current expenses -
Operative losses on gold and silver.
Losses on sale of sweeps.
Annual Assay Commission expenses (Philadelphia).
Other.

3020--Educational, scientific, and recreational equipment -
Balances and weights.
Laboratory equipment.
Other.

3050--Other equipment-
Furnaces and accessories.
Refining apparatus.
Coining machinery including motors and accessories.
Shops equipment.
Other.

It is suggested that the subclassification record be kept in a separate book from the regular classification record. The following form should permit the tracing of items and give satisfactory results for the subclassification record.

F U E L				
Coal	Gas	Oil	Other	
Fiscal Year 1924				
Voucher #5-$2,136.45 " 19- 1,921.00	Voucher-#8-$7,526.12			

It is urged that reference be made to the pamphlet issued by the General Accounting Office "Classification of Objects of Expenditure" (Bulletin No. 1, May 11, 1922), and that the classification scheme be thoroughly visualized. Attention is particularly invited to the first paragraph of the "Introduction" on page 3, the last sentence of which reads: "The term 'objects' refers to the service or articles obtained as distinguished from the results of the expenditures." For example, the cost of coal obtained should be classed under fuel, symbol 0230, and not under furnishing of heat, light, power, water, and electricity (service), symbol 10. The definitions on pages 11 to 16 should be understood.

Unless the classification is uniformly applied, which is possible only if it is understood, the value of the work done will be questionable, and the result may be a cause of embarrasment to those called upon to use it, as well as to those who prepared it.

Respectfully,

R. J. GRANT,
Director of the Mint.

February 4, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Replying to your letter of February 2 please be advised that you are not authorized to supply Rev. John Baer Stoudt with electrotypes of the Huguenot-Walloon coin. He cannot have copies of this coin in any form except the finished product. In this connection please advise Rev. Mr. Stoudt that he is not allowed to use the design of this coin for advertising, or in any form whatever employ the design on a card, letter or circular.

Respectfully,

R. J. Grant
Director of the Mint.

February 5, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of February 4 with reference to the use of the F & E check writer, please be advised that the Treasurer of the United States has advised this Bureau that checks drawn on the Treasury as indicated on the sample check forwarded by you will be honored in accordance with the authority issued by the Under Secretary of the Treasury granting permission to use the check writer instead of filling in the amount in figures and writing.

Attention should be called to the importance of keeping the type of the check writer perfectly clear in order that the figures appearing on the check may be absolutely clear at all times.

Respectfully,

R. J. Grant
Director of the Mint.

February 5, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith, for payment from minor coinage profits, bill of De Lancy & De Lancy, amounting to $15.65, covering insurance on shipments of minor coin, valued at $303,000.00, during the month of December 1923.

Respectfully,

R. J. Grant
Director of the Mint

e
enc

February 5, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1924:

Salaries - - - - - - - - - - - - - - - -	$ 5,500.00
Wages of Workmen - - - - - - - - - - -	35,000.00
Contingent Expenses- - - - - - - - - -	17,000.00
Increase of Compensation - - - - - -	7,000.00
Total - - -	$64,500.00

Respectfully,

R. J. Grant
Director of the Mint.

February 6, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bills of the American Railway Express Company, as follows:

$ 1,000	in cents, Phila. to Birmingham, Ala., November 22, 1923 - - - -	$ 33.20
35,000	in nickels and -	
50,000	in cents, Phila. to New York, December 4, 1923 - - - - - - - -	585.29
50,000	in cents and	
25,000	in nickels, Phila. to New York, N. Y., December 5, 1923 - - - -	643.76
15,000	in cents, Phila. to Cleveland, Ohio, December 10, 1923 - - - -	315.74
1,000	in cents, Phila. to Birmingham, Ala., December 17, 1923 - - - -	33.20
20,000	in cents, Phila. to Chicago, Ill., December 18, 1923 - - - - - - - -	480.92
10,000	in nickels and	
2,000	in cents, Phila. to Louisville, Ky., December 18, 1923- - - - -	130.08
	Total- -	$2,322.19

Respectfully,

R. J. Grant
Director of the Mint.

enc.
e

RG104 E-235 Vol 457

February 7, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Enclosed please find voucher of the Supervising Architect approved for payment in the sum of $43.44, for reimbursement of traveling and subsistence expenses incurred by Mr. P. J. Furlong, Mechanical Engineer, during the period January 7 to 12, 1924, while at the Philadelphia mint on work connected with the electric generating plant. The expense is chargeable to your 1924 contingent appropriation and it is requested that check in payment be made payable to the Treasurer, United States, and forwarded to the Supervising Architect with letter of advice.

Respectfully,

R. J. Grant
Director of the Mint.

enc.
e

February 7, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am returning herewith statement of coins reserved for annual assay at the various mints during the calendar year 1923, which has been compared with the records of this office and found to be correct.

Respectfully,

R. J. Grant
Director of the Mint.

GR

February 11, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Receipt is acknowledged of two packages of proof silver (shott form) in exchange for the silver chloride bar forwarded you January 30, 1924.

Respectfully,

R. J. Grant
Director of the Mint.

Q.

RG104 E-235 Vol 457

F

February 11, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am returning herewith copy of voucher covering manufacture of Silver Coast Guard Medals and cases with the information that this office has no record of the original voucher or the settlement thereof. The original bill was evidently rendered direct to the office concerned and not through the Bureau.

Respectfully,

R. J. GRANT,
Director of the Mint.

Enc:

RG104 E-235 Vol 457

February 11, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of February 9 you are authorized to purchase from Dreifus & Company 2,000 pounds of blanket pieces, to be used as fillers for mitts, at the rate of 15¢ a pound. It is understood that the above concern is the only one which can furnish this material in pieces, and at a reasonable price.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

February 12, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

The enclosed badge was left at this office by a representative of the Internal Revenue Bureau. A question has arisen as to the possibility of having the plating of these badges made more durable. Have you any suggestion to make?

Please return enclosure with your reply.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

February 12, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendations contained in your letter of February 11 you are authorized to purchase the following supplies from the firms indicated, it being understood that the lowest bid has been accepted in each case:

600 pairs reversible buckskin mittens, inseam, from Streeter, Hackney & Co., at $1.00 per paid.

200 pounds of asbestos cloth, 2¼ pounds to the sq. yd., from the Norristown Magnesia & Asbestos Co., at 74¢ per pound.

1,000 rolls of toilet paper, from the Fairmount Supply & Equipment Company, at 10¼ per roll.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

February 13, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill of the American Railway Express Co., amount $73.02, covering shipment of $2,000.00 in cents, Philadelphia, Pa. to Minneapolis, Minn., December 18, 1923.

Respectfully,

D M O'Reilly

enc.
e

Acting Director of the Mint.

February 15, 1924.

Officers in Charge,

All Mint Service Institutions.

Sir:

I am forwarding herewith Treasury Department, Division of Appointments, form No. 216, "Oath of Office and Personal History of Employee". The Personal History statement should be filled out and forwarded to the Bureau in the case of each new appointment. When the oath of office is not required a line should be drawn through that part of the form.

Respectfully,

R. J. Grant
Director of the Mint.

February 15, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

The Brandt Manufacturing Company forwarded to the Bureau the enclosed five-cent piece with the statement that the coin was brought to their attention in Chicago as it clogged in one of their automatic cashier machines while makeing payment. It is believed that it is a remote instance but it might be well to watch the blanks for such heavy specimens as this appears to be.

Respectfully,

R. J. Grant
Director of the Mint.

February 16, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of The Pullman Company, amount $1.50, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation. The bill in question covers accomodations furnished Mr. F. H. Chaffin, Philadelphia to New York and return, January 16th and 17th, 1924, respectively.

Respectfully,

R. J. Grant
Director of the Mint.

F

February 18, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

To enable the Bureau to comply with a request of the British Government, I would be pleased to have you prepare and forward to me the following information:

"Were any medals struck at the mint or mints during 1923? If so, give particulars as to numbers, metals, etc."

Respectfully,

Acting Director of the Mint.

February 18, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of January 26th concerning encumbrances, with liquidations thereof, against the wages appropriation. Such items should be handled practically the same as for the contingent appropriation. The total wages (or approximate amount) accrued for any calendar month should be reported as the encumbrance for that month. If the amount reported is approximate, adjustment should be made and reported at the time the exact amount is determined. The amount requisitioned for advance to your checking credit should not enter into consideration in preparing these encumbrance reports. The following example may help to clear the subject. Suppose that for the calendar month of December your wages accruals were as follows:

Dec. 1 to 15th	-	$20,210.45 (exact)
Dec. 16 to 30th	-	20,500.00 (approximate)
Total Dec.enc.	-	$40,710.45

The $40,710.45 would be reported as encumbrance for the month of December. If payroll for the last half were paid in January then the amount paid would be reported as a January payment applying to 2nd quarter encumbrances, and any necessary adjustments would be similarly reported. The payments, when all were made, in connection with the adjustments, would then balance with reported encumbrances.

Respectfully,

W M McRaild

Acting Director of the Mint.

RG104 E-235 Vol 457

February 16, 1924.

Officer in Charge,

Mint Service Institutions.

Sir:

Referring to telegram instructing you to half staff flag on account of the death of President Wilson, it is of course understood that this order holds until the end of the thirty-day mourning period.

Respectfully,

W. Marshall,

Acting Director of the Mint.

February 19, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith find voucher of Dr. Marcus Benjamin, member of the Annual Assay Commission, approved for payment from your 1924 contingent appropriation in the sum of $31.25.

Respectfully,

enc.
e.

Director of the Mint.

February 19, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Kindly be advised that the following amount, representing reimbursement from the Special Fund - Charges on Silver Dollar Bullion Sold, on account of expenses on silver dollar recoinage during the month of January 1924, has been deposited to the credit of the appropriation indicated:

$7,972.05 - Contingent Expenses, Mint at Philadelphia, 1924. C.D. #14658, dated February 13, 1924.

This amount is deposited without personal credit and should not be taken into your account current.

Respectfully,

R. J. Grant
Director of the Mint.

February 20, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith find voucher of Honorable A. H. Vestal, member of the Annual Assay Commission, approved for payment from your 1924 contingent appropriation in the sum of $28.60.

Respectfully,

R. J. Grant
Director of the Mint.

Enc.
8

February 23, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to paragraph #8 of your letter of December 15, 1923, concerning your accounts for the September quarter, wherein it is stated that it has long been the practice not to deduct from any employee's pay an amount of leave less than one hour until the last period in December.

Examination of your absence reports for the month of December shows numerous instances in which employees were charged with annual leave in excess of 30 days, while examination of the pay rolls for the last half of December, also first half of January, does not disclose checkages of pay on such account.

Respectfully,

R. J. GRANT,
Director of the Mint.

RG104 E-235 Vol 457

February 23, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of February 28th regarding report of encumbrances, with liquidations thereof, against the wages and increase of compensation appropriations. Beginning with the month of February it is requested that you render reports on the basis of Bureau letters of December 15, 1923 and February 18, 1924, which letters contemplate identical procedure.

Please disregard the matter of adjustments on encumbrances against these appropriations reported for prior months, including January, which will be taken care of in this office.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

February 25, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith find vouchers, approved for payment from your 1924 contingent appropriation, of the following members of the Annual Assay Commission:

S. W. Brown - - - - - - -	$80.41
Chas. O. Bailey - - - - -	72.55
Wm. A. Ashbrook - - - - -	87.76
Total -	$240.72

Respectfully,

R. J. Grant
Director of the Mint.

Enc.

February 25, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith find vouchers, approved for payment from your 1924 contingent appropriation, of the following members of the Annual Assay Commission:

Arthur L. Thomas - - -	$262.57
Ambrose Swasey - - - - -	66.67
Total - -	$329.24

Respectfully,

R. J. Grant
Director of the Mint.

Enc.
6

February 26, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill of the American Express Co., amount $482.92, covering shipment of $25,000 in nickels and $3,000 in cents, Philadelphia to New Orleans, La., December 18, 1923.

Respectfully,

R. J. Grant,
Director of the Mint.

Enc.

February 26, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Kindly be advised that the following amount, representing reimbursement from the Special Fund - Charges on Silver Dollar Bullion Sold, on account of expenses on silver dollar recoinage during the month of January 1924, has been deposited to the credit of the appropriation indicated:

$17,342.11 - Wages of Workmen, Mint at Philadelphia, 1924. C.D. #15154, dated February 18, 1924.

This amount is deposited without personal credit and should not be taken into your account current.

Respectfully,

R. J. Grant
Director of the Mint.

February 27, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of the American Railway Express Co., amount $0.38, covering express charges on 1 box, Assay Commission weights, Philadelphia, Pa. to Washington, D. C., December 1, 1923, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

Acting Director of the Mint.

February 28, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir;

Confirming telephone communication of February 21, and in accordance with the recommendation contained in your letter of February 27, you are authorized to purchase 10,000 pounds of cathode copper from the Nichols Copper Company, at $0.1410 per pound, it being understood that this is the lowest of four bids received.

Respectfully,

Acting Director of the Mint.

February 28, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of February 27 you are authorized to purchase from the Bridgemont Foundry & Machine Co., a large cast-iron kettle at a cost of $185.00. It is understood that this is the lowest of three bids received.

Respectfully,

Acting Director of the Mint.

F

February 28, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith please find for certification and return, vouchers numbers 28 & 29 pertaining to insurance on coin shipments paid October 4 from the special deposit account, in amounts $7.26 and $2.55.

Please forward meter readings to support voucher number 101, gas supply for the month of September.

Voucher number 232, favor Shoemaker & Busch, includes an item of 5 pounds glycerine, $1.15, which is unsupported by dealers quotations and acceptance thereof. Please forward same.

On pay roll for the last half of September, Mary E. Williams, sewing woman at $3.50 per diem, is paid $2.62 for overtime without indication in the proper column of the overtime worked. The same is true of Gertrude Phillips, $3.50 per diem, who is paid $7 overtime on the same roll. Please advise as to overtime worked.

S. J. Johnston, melter @ $5 per diem, is apparantly overcharged 30¢ on account of retirement deduction on pay roll for last half of November; amount charged is $1.42 while correct computation apparantly indicates $1.12.

On pay roll for the first half of November, deduction was made from the pay of F. J. Killgore, clerk, for 2-27 days. Pay for one day of this was made to Mr. Killgore on an individual voucher. The absence report for November shows only 4 hours absence without pay during the month of November. In this connection it is noted that the absence report carries both 30 days sick and 30 days annual leave against Mr. Killgore. Explanation of the apparent discrepancy is requested.

Pay roll for the last half of September carries deduction of 2/8 days pay for absence without pay against James H. Scott. This absence does not appear on the absence report.

Pay rolls for the last half of November and first half of December each carried deductions of 4/8 days pay for absence without pay against James Ryan. These items are not found on the absence reports for November and December.

November absence report carries indication of one day absence without pay against J. C. Hess. No deduction appears to have been made for this on pay roll.

Parting and refining charges on silver deposit number 1039 consisting of Michigan grains are imposed at the rate of 1/2¢ per ounce which is the rate applicable to silver having no gold present when the base is suitable for alloy. The assay report carries no indication that the base is suitable for alloy. In future similar cases please indicate on assay report that the base is suitable for alloy when such is the fact.

In quite a number of instances the weights, in figures, indicated on receipts for bullion and memos of bullion deposited are stated without indication of a decimal point. For example, 4986 ounces instead of 49.86 ounces. Decimal points are very important things and great care should be exercised in properly indicating them.

On the ordinary account current the receipts from special assays of bullion and ores have been incorrectly stated as receipts on account of assaying and stamping charges.

Respectfully,

Acting Director of the Mint.

Enc:

RG104 E-235 Vol 457

February 29th,

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith find voucher of J. H. Devereux, member of the Annual Assay Commission, approved for payment from your 1924 contingent appropriation in the sum of $38.08.

Respectfully,

A. M. O'Reilly

Enc.
e

Acting Director of the Mint.

RG104 E-235 Vol 457

February 29, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Upon receipt of this letter please discontinue forwarding daily reports of coinage to the Bureau.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

March 1, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith find voucher of John R. Freeman, member of the Annual Assay Commission, approved for payment from your 1924 contingent appropriation in the sum of $51.59.

Respectfully,

Acting Director of the Mint.

Enc.
e

March 1, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

Will you please forward to Hon. Wallace H. White, Jr., Congressman, 2011 Wyoming Avenue, Washington, D.C., a set of the Presidential medals, express collect, and send the bill to him at the Capitol, room 289, House Office Building.

Respectfully,

R. J. Grant
Director of the Mint.

Department of State

Washington

February 28, 1924.

The Honorable

The Secretary of the Treasury.

Sir:

I have the honor to request that the Director of the Mint be authorized to furnish the Department of State with twenty-five gold life saving medals with cases and riders as per sample herewith. Expenses incident to the preparation of these medals will be paid promptly by the Department upon their delivery and rendition of the appropriate bills.

I have the honor to be, sir,

Your obedient servant,

For the Secretary of State:

Ben. G. Davis
Chief Clerk.

Bureau of the Mint, March 1, 1924.

Respectfully referred to the Superintendent, U.S. Mint, Philadelphia, for appropriate action. The sample medal is being forwarded under separate cover, registered mail.

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

March 3, 1921.

Officers in Charge,

All Mint Service Institutions.

Sir:

I am enclosing a letter from the United States Civil Service Commission relative to political activity on the part of officers and employees of the Government.

Please have copies made of this circular and post in conspicuous places throughout the institution, and employ such means as are necessary to satisfy yourself that each employee has read the circular.

Respectfully,

R. J. Grant
Director of the Mint.

March 3, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith find vouchers, approved for payment from your 1924 contingent appropriation, of the following members of the Annual Assay Commission:

John L. McNeil - - - - -	$276.75
Burt C. Shields- - - - -	21.01
Total - - - -	$297.76

Respectfully,

R. J. Grant
Director of the Mint.

Enc.
8

March 4, 1924.

Superintendent, United States Mint, Philadelphia
Superintendent, United States Mint, Denver
Superintendent, United States Mint, San Francisco
Superintendent, United States Assay Office, New York.

Sir:

I am enclosing copy of Volume 3, Decisions of The Comptroller General of the United States, and invite your attention to the decisions referred to on the margin of each copy herewith. These are being sent to you for your information and guidance, should similar questions arise regarding the accounts or business of your institution.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

March 4, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

This letter will be authority for you to break the seal on compartment No. 8, vault F, containing 11,962,252.712 ounces of gold.

I hereby name Mr. Frank Lamberson to represent me in the breaking of joint seals and the restoration of same on any vaults so sealed, and to witness as my representative the withdrawal of coin or bullion from such vaults.

Respectfully,

R. J. Grant
Director of the Mint.

March 4, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

Referring to your letter of February 28 requesting an advance from the appropriation "Freight on Bullion and Coin, Mints and Assay Offices, F. Y. 1924", please be advised that this appropriation is nearly exhausted. No further advances will be made to you during the current fiscal year. For this reason you will please discontimue shipments to New York unless further advised.

Respectfully,

R. J. Grant
Director of the Mint.

March 5, 1924.

The Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bills of the American Railway Express Company, as follows:

$5,000 in nickels, Phila. to Jacksonville, Fla., 12-13-23...$ 56.78

5,000 in nickels and 2,000 in cents, Phila. to Jacksonville, Fla., 12-20-23..... 123.08

Total....$179.86

also bill of De Lanoy & De Lanoy covering insurance on shipments of coin during the month of January 1924, amount $0.25.

Respectfully,

Acting Director of the Mint.

Enc.
e

March 6, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1924:

Salaries - - - - - - - - - - - - -	$ 4,500.00
Wages of Workmen - - - - - - - -	30,600.00
Contingent Expenses- - - - - - -	15,000.00
Increase of Compensation - - - -	6,000.00
Total - -	$56,100.00

You will note that only $30,600.00 has been advanced under the wages appropriation instead of $35,000.00 as requested. According to the records of the Bureau this leaves a balance of $66.91 available for advance to you under the apportionments made to include the 3rd quarter, taking into consideration reimbursements to the wages appropriation.

Respectfully,

M. McReilly

e

Acting Director of the Mint.

March 7, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to paragraph 4 of Bureau letter of February 28th concerning overtime paid to Mary E. Williams, sewing woman @ $3.50 per diem, for the period September 16 to 30, 1923, and to your reply of March 5th. The Bureau finds it was in error in indicating the period covered. The payroll upon which $2.62 overtime was paid without notation as to overtime worked was for the period October 1 to 15th. Kindly advise by return mail if payment was correct and also the time covered.

Respectfully,

R. J. Grant
Director of the Mint.

F

March 7, 1924.

Superintendent, United States Mint,
Philadelphia,
Denver,
San Francisco.

Sir:

Revision of bullion account current form No. 94:8 (sheets A, B and C) has recently been made. The new form, a set of which is enclosed, will be issued when your present supply is exhausted.

There is a misprint in the account "Gold Certificate and Commercial Bars," right side; the word "Certified" should read "Certificate" in the item "Certified bars manufactured."

When the closing balances of gold (and of silver) bullion include bullion "in transit" the details of the two items should be shown in the "Items " column only, as per printed form, with the combined totals carried out into the figures columns.

Please note that marginal indentations indicate that the items indented are subheads of the principal heads which they follow.

The items of the CASH account have been materially rearranged, with the idea of grouping those of similar nature under their distinguishing heads, thus making the real significance of the various items less obscure than is the case when they are mixed in position. For example, all items of cash received "in lieu of bullion or metal" issued should be stated under that subhead, using blank spaces (and properly indenting) if there are items other than those printed. Where provision has been made for two or three subitems to a line and but one of them is to be used, the surplus words and spaces may be interlined if desired and the amount shown only in the proper figures column.

RG104 E-235 Vol 457

It may not be amiss to explain that Federal Reserve and other banks which have Government funds on deposit are "Treasury offices" in the same sense that mints and assay offices are.

All items which increase or decrease the Fund accounts (those which measure the total amounts chargeable to the Superintendent--the Bullion Fund, the Minor Coinage Metal Fund, the Recoinage Fund) are distinguished by the word "Transfers" in the CASH account and by the word "Transferred" in the other accounts. It is requested that the words "Transfers" and "Transferred" be used in these accounts only in this sense. The mere shifting of an asset from one account to another belonging to the same Fund can be evidenced without the word "Transfer;" for example, in the account "Minor Coinage Metal, Bronze," could be inserted the entry "Copper to Minor Coinage Metal, Nickel, account," which would be as informative as though the word "Transferred" were used. While transfers incident to the giving of a new bond or to the assuming of duties by a newly appointed Superintendent are properly transfers as herein defined, they need not be reported to the Treasurer as such because his accounts are kept on the basis of the institution, rather than that of the particular accountable officer.

Respectfully,

H. J. GRANT,
Director of the Mint.

Enc:

RG104 E-235 Vol 457

March 8, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of March 7 you are authorized to to purchase from the Brown Instrument Company one Brown Indicator Pyrometer with attachments, at a cost of $201.00, less 1% 10 days. It is understood that no other bids were invited for the reason that all other pyrometers in use at the Mint are of this make and it is considered to the best interest of the Government to have them all alike.

Respectfully,

H. J. Grant
Director of the Mint.

March 8, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

I am forwarding to you today by registered mail 31.35 ounces of gold coin scrap and 4.70 ounces cornets, value $680.00, together with one silver chloride bar weighing 24.480 ounces, and 23.151 ounces silver coin scrap, (20.836 fine ounces) a total of 45.316 fine ounces of which 13.9218 ounces value $18.00, belongs to the Standard Silver Dollar account, and 31.394 ounces, value $43.40, to the Subsidiary account.

The following accounts should be credited to San Francisco, Denver and Philadelphia, respectively, being the value of metal resulting from special assay coins forwarded to the Bureau up to and including December 31, 1923.

San Francisco	
Subsidiary Coinage Metal	$ 20.00
Denver	
Gold Coin, double eagles	680.00
Philadelphia	
Standard Silver Dollar coinage metal .	18.00
Subsidiary coinage metal	23.40

Please proceed to makes these entries without formal transfer, and notify San Francisco and Denver when the transfers have been made.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

March 10, 1924.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of March 8 relative to $246,000 in circulated half dollars deposited with you shortly after discontinuance of Sub-treasury, please regard this letter as authority to review the coins, and report to the Treasurer the amount of uncurrent found before making transfer.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

March 10, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith find voucher of Mrs. Frank Ehle, member of the Annual Assay Commission, approved for payment from your 1924 contingent appropriation in the sum of $115.72.

Respectfully,

R. J. Grant
Director of the Mint.

Enc.
e

F

March 10, 1924.

Superintendent,

United States Mint,

Philadelphia, Pa.

Sir:

Will you please amend and return the enclosed Notification of Deposit on March 8, $4,625, to indicate source from which the money was received?

Cashier's Daily Statement of March 8 is also enclosed as it carries no information concerning the source of $4,625. carried by the Notification of Deposit of same date.

Respectfully,

R. J. GRANT,
Director of the Mint.

Enc:

March 10, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the sum of $4,400.00 from the appropriation "Wages of Workmen, Mint at Philadelphia, 1924.", to meet the expenses of your institution during the fiscal year 1924.

Respectfully,

R. J. Grant
Director of the Mint.

F

March 12, 1924.

Superintendent,

United States Mint,

Philadelphia, Pa.

Sir;

Please forward the usual schedule of undelivered silver purchased under the Pittman Act as of the close of February. This schedule should carry the amount remaining undelivered by each vendor.

Respectfully,

R. J. GRANT,
Director of the Mint.

March 12, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of March 11 you are authorized to purchase from the Belmont Packing and Rubber Company 500 pounds of plain asbestos cloth at 54 cents a pound, and 100 pounds of asbestos cloth with copper wire insertion, at 52 cents a pound, all to be 40" wide and weighing 2 1/4 pounds to the square yard. It is understood that this is the lowest of four bids received.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

March 13, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

The Bureau has no record of having received the contract bond to cover contract entered into by you with the Troy Steam Laundry Company for the fiscal year 1924. Will you please request the contractor to furnish bond and supply him with required form.

It is noted that the Certificate of authority of corporate contractor's officers to execute contract and bond has not been accomplished on the contract. I am therefore returning the contract form herewith with the request that you forward it to the contractor for completion.

The signature of the Superintendent of the Mint is also lacking on this form.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

March 14, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please consider the following accounts of vendors of silver under terms of the Pittman Act closed as of February 29, 1924, as regards their deliveries on tenders made to and accepted by the Director of the Mint.

United Metals Selling Company,
Phelps Dodge Corporation,
Ricketts & Company, Inc.
Bonanza Milling Company,
Arizona Silver Mines Company.

It is anticipated that further deliveries will be made by the following:

American Smelting & Refining Co.,
United States S. R. & M. Co.,
The American Metal Co., Ltd.,
St. Joseph Lead Co.

Respectfully,

M. W. McRidley

Acting Director of the Mint.

RG104 E-235 Vol 457

March 14, 1924.

Superintendent,
United States Mint,
Philadelphia., Pa.

Sir:

Herewith find voucher of Mr. M. B. Yeaman, member of the Annual Assay Commission, approved for payment from your 1924 contingent appropriation in the sum of $305.19.

Respectfully,

Enc.
E

Acting Director of the Mint.

March 15, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am returning herewith your voucher, in duplicate, against the New York Assay Office, amount $1,157.50, covering canvas and asbestos mitts furnished them. Kindly interline your certification on the duplicate, then forward to the New York Assay Office, with request for interlination of their certification on duplicate copy and return of both copies to the Bureau.

Reference, in the above connection, is made to paragraph 7 of Department Circular #52, issued by the Comptroller of the Treasury, dated July 29, 1907, which states that original vouchers only should contain signed certifications.

Respectfully,

R. J. Grant
Director of the Mint.

Enc.

March 15, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Kindly be advised that the following amount, representing reimbursement from the Special Fund - Charges on Silver Dollar Bullion Sold, on account of expenses on silver dollar recoinage during the month of February 1924, has been deposited to the credit of the appropriation indicated:

$13,756.46 - Wages of Workmen, Mint at Philadelphia, 1924. C. D. #16122, dated March 8, 1924.

This amount is deposited without personal credit and should not be taken into your account current.

Respectfully,

R. J. Grant
Director of the Mint.

Bureau of the Mint,
March 15, 1924.

Respectfully referred to the Superintendent, U.S.Mint, Philadelphia, in confirmation of telephone request of this day that the above proof metals be supplied New York.

R. J. GRANT
Director of the Mint.

RG104 E-235 Vol 457

Respectfully referred to the Superintendent, U.S.Mint, Philadelphia, in confirmation of to-day's telephone request for above dies and collars.

R. J. GRANT
Director of the Mint

RG104 E-235 Vol 457

March 17, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of March 14, you are authorized to purchase from the Midvale Company 2000 pounds of 1-7/8" round, grade IX, annealed tool steel, at 26 cents per pound. It is understood that this steel, used in the manufacture of coinage dies, has proven very satisfactory; that a change at this time would necessitate experiments, causing delays in coinage, and that the Midvale Company is the manufacturer of this steel.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

March 18, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Please forward to the United States Mint, San Francisco, fifty (50) ounces of proof gold and twenty-five (25) ounces of proof silver.

Respectfully,

R. J. Grant
Director of the Mint.

March 19, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendations contained in your letter of March 18, you are authorized to make the following purchases from the firms indicated at the prices stated:

2 gross humid assay bottles from Geo. D. Feidt & Co., at $60.00 per gross, delivered.

200 fire brick shapes (3 kinds) from The General Refractories Co. at a total cost of $177.00.

50 #70 special crucibles, at $9.50 each, less 1% from the Lava Crucible Company

100 #0 stirrers at $0.25 each, less 1%
25 #5 dipping cups, reg. at $0.50 each, less 1% from R. B. Seidel, Inc.

100 #70 special crucibles at $9.50 each, less 1%, from the Jos. Dixon Crucible Company.

50 #70 special crucibles at $9.50 each, less 1%
75 #5 dip. cups, special at $0.70 each, less 1% from Ross-Tacony Crucible Company.

Respectfully,

R. J. Grant
Director of the Mint.

March 19, 1924.

The Superintendent,
United States Mint,
Philadelphia, Pa.

Sir;

Bill of The Pullman Company, amount $10.68, covering accomodations furnished Mr. John C. Wells, Denver to Chicago, February 25, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

March 21, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

The furnace top forwarded by you March 19, 1924, for use in the laboratory of this Bureau, has been received and is very satisfactory.

Respectfully,

R. J. Grant
Director of the Mint.

Q.

RG104 E-235 Vol 457

March 24, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith voucher of Mr. John C. Wells for reimbursement of traveling and subsistence expenses incurred during his recent visit to your institution in connection with business pertaining to the coining department, approved for payment in the sum of $69.40 from your 1924 contingent appropriation.

Respectfully,

Acting Director of the Mint.

Enc.
e

March 24, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendations contained in your letter of March 22 you are authorized to purchase from the firms named below the following supplies at the prices indicated:

3000 lbs. Charcoal, pulverized pine, at 5½¢ a pound, from John R. Rowland. It is understood that this is the only bid asked for the reason that this firm is the only one in position to furnish the grade required for the working of precious metals.

2 bbls. (approx. 1100 lbs.) Bone Ash, at 10¢ a pound, from Shoemaker & Busch. Lowest of three bids.

50 gals. Castor Oil, Baker's AA, at $1.44 a gallon, from Geo. D. Feidt & Company. Lowest of three bids.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

March 24, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith find bill of the Pennsylvania Railroad Company, amount $0.50, covering freight charges on five boxes com. soap, Undercliff, N. J. to Philadelphia, Pa., February 1, 1924. The bill is supported by a certificate in lieu of bill of lading not fully accomplished. Kindly have either of the certificates accomplished, as conditions and facts may warrant, regarding payment and issuance or non-issuance of Government bill of lading.

You will then kindly forward bill, with all supporting papers, to the Pennsylvania Railroad Company calling their attention to error in showing destination on bill as New York and requesting that same be changed to read Philadelphia, and that bill be returned to the Bureau.

Respectfully,

Acting Director of the Mint.

Enc.
e

RG104 E-235 Vol 457

March 24, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of the Pennsylvania Railroad Company, amount $0.65, covering freight charges on 4 kegs lead in oil, Washington, D. C. to Philadelphia, Pa., February 18, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

M W Raisbeck

Acting Director of the Mint.

WR

March 25, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of March 24 you are authorized to accept the bid of the American Smelting and Refining Company, on 40,000 pounds of electrolytic cathode copper, of .1430 per pound, it being understood that this is the lowest of four bids received.

Respectfully,

W. M. O'Neill

Acting Director of the Mint.

March 26, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following bills of the American Railway Express Company have this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation:

1 box, type registering tickets,
St.Johnsbury,Vt. to Philadelphia,
October 22, 1923 - - - - - - - - - - - $ .72

1 box, machinery parts, Brooklyn,
N.Y. to Philadelphia,Nov. 2,1923 - - 7.52

1 case, polish, for metal Globe,
Lincoln,N.J. to Philadelphia, Pa.,
November 8, 1923 - - - - - - - - - - - .79
Total- - - $9.03

Respectfully,

W. W. Bailey

Acting Director of the Mint.

March 26, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Express bills, covering shipments of coin bags made by you to the Storekeeper, Treasury Department, Washington, D. C., are being rendered to this office for payment. The Mint Service appropriations are not chargeable with the above expense and it is requested that bills of lading covering future similar shipments carry indication for billing against the Secretary of the Treasury, Treasury Department, Washington, D. C.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

c

March 28, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of March 27 you are authorized to purchase from the Pennsylvania Smelting Company 500 pounds of pig lead at 12½ cents a pound. It is understood that the sample submitted by the lower bidder contained considerable silver, making it unsuitable for assay work. It is understood the product supplied by the Pennsylvania Smelting Company has always proved very satisfactory.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

March 29, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

I am enclosing copy of letter received today from the Assistant Treasurer of the United States in regard to your letter of March 21 relative to the purchase of gold bars and the manner of payment for the same. The letter of the Treasurer indicates that no action can be taken upon the recommendation contained in your letter.

Respectfully,

R. J. Grant
Director of the Mint.

F

March 29, 1924.

To Superintendents and Assayers in Charge
of all Mint Service Field Institutions.

S i r s:

Herewith find for your information and guidance, copy of General Accounting Office communication dated March 27, 1924, relative to purchase orders which accompany and support vouchers for supplies and services rendered.

Respectfully,

R. J. GRANT,
Director of the Mint.

Enc:

March 29, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

The General Accounting Office has requested this office to forward the contract and bond of the Troy Steam Laundry Company. Our records show that this contract was returned to you under date of March 13 for correction and that you were requested to return it to the Bureau together with bond covering the same. The General Accounting Office is withholding settlement of accounts pending receipt of this contract and bond. Will you please expedite the return of these instruments.

Respectfully,

R. J. Grant
Director of the Mint.

March 31, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of March 29 you are authorized to purchase 96 forgings to be used on the trucks being built at your institution for the New York Assay Office, and 6 forgings for use on your coin presses, at a total cost $568.20, from the Pennsylvania Forge Company. It is understood that this is the lowest of three bids received.

Respectfully,

R. J. Grant
Director of the Mint.

April 2, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendations contained in your letter of April 1, 1924, you are authorized to purchase the following material from the firms indicated:

1500 lbs. Fused Borax, at 19¢ a pound, from Geo. D. Feidt & Co., the lower of two bids received.

600 ft. of 3" Ash lumber at 19½¢ per foot, and
400 " " 4" " " " 20¢ " " from Geo. M. Spiegle & Co., the lowest of four bids received.

10 lbs. Shady Lawn Grass Seed, and
40 " Velvet " " " from Henry A. Dreer, at a total cost of $12.75, the lowest of three bids received.

1 bbl. (330 lbs.) Soap Powder, at .03½ per pound, from the American Scrubbing Equipment Company.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

April 2, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing copy of letter received today from Mr. Gilbert. This Bureau will appreciate it if you would instruct the Engraver to make the alterations suggested by him for his portrait.

You will observe that Mr. Gilbert desires to have the Treasury seal used on the reverse of his medal instead of the design submitted.

I would suggest that you do not execute the medal until another model is submitted to Mr. Gilbert for his final approval. If the slight alterations can be made in the present model and you will forward a plaster strike to this office Mr. Gilbert's attention will be called to it.

This Bureau will be very glad if you can expedite the completion of this design as much as possible.

The models are being returned under separate cover.

Respectfully,

R. J. Grant
Director of the Mint.

F

April 2, 1924

Superintendent,

United States Mint,

Philadelphia, Pa.

Sir:

In reply to your letter of March 31, please be advised that the copy of General Accounting Office letter concerning purchase orders was forwarded you as a matter of information. No demand has been received that your present practice in the matter of purchases be changed. However, other mint service institutions have been using the purchase order form for several years and it is used generally throughout the Government service. The General Accounting Office is making a closer audit of our accounts than heretofore.

Respectfully,

R. J. GRANT,
Director of the Mint.

April 2, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Schedule of encumbrances made from March 1st to 31st, 1924, against appropriations of your institution is returned with request that the encumbrances against the salaries appropriation be stated thereon; also, it appears that encumbrances against the wages and increase of compensation appropriations have been stated for only one-half month. Kindly amend report to include total encumbrances incurred against these appropriations during the month.

Respectfully,

enc.
e

R. J. Grant
Director of the Mint.

April 4, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

You are authorized to purchase from the International Time Recorder Co., time clock sheets for the operation of your clocks, the sheets of this company being necessary for the proper operation of clocks procured from them.

It is understood that time clock sheets heretofore procured from the Government Printing Office for this purpose could not be used.

Respectfully,

R. J. GRANT,
Director of the Mint.

RG104 E-235 Vol 457

April 5, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1924:

Salaries - - - - - - - - - - - -	$ 5,000.00
Wages of Workmen - - - - - - -	40,000.00
Contingent Expenses- - - - - -	15,000.00
Increase of Compensation - -	7,000.00
Total - -	$67,000.00

Respectfully,

E. J. Grant
Director of the Mint.

April 5, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following bills have this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation:

Chicago, Burlington & Quincy R.R.Co.,
fare of John C. Wells, Denver, Colo.
to Philadelphia, Pa., Feb. 25, 1924 - - $66.74

Reading Company, rings steel for ore
crusher, Chrome, N.J. to Philadelphia,
Pa., December 3, 1923 - - - - - - - - - - 6.27

Total - - - $73.01

Respectfully,

R. J. Grant
Director of the Mint.

April 5, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am enclosing copy of letter today addressed to the Bureau of Engraving and Printing, together with copy of letter in which they request that you prepare certain silver scrap by rolling into strips. Please cause this work to be done as soon as convenient.

Respectfully,

M. J. Grant
Director of the Mint.

April 7, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Please expedite shipment four sets double eagle segment collars ordered by San Francisco Mint March fourteenth

O'Reilly

Acting Director

Cont. Ex. Mint Bureau, 1924.

RG104 E-235 Vol 457

April 7, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

In accordance with the statement contained in your letter of February 26 to the effect that the Internal Revenue, Special Agent, badges could be replated by the concern originally preparing them, I am forwarding under separate cover a number of these badges with the request that they be forwarded to the proper place for replating. It is understood that there will be no charge for this work.

Respectfully,

Harry Th O'Reilly

Acting Director of the Mint.

April 8, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am enclosing letter from the State Department transmitting a translation of a note from the Uruguayan Minister, together with specifications in Spanish and English and sample coins, and asking proposals for the coinage. Before giving him the figures contained in your letter of recent date it is deemed advisable to give you an opportunity to inspect these coins, together with the more detailed specifications as to weight and fineness.

Please return the letter of the Secretary without placing upon same any endorsement or marks whatever.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

April 8, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

Confirming telephone communication of today please be advised that Colonel Rolphe, the officer in charge of surplus property, Quartermasters Department, has today advised this Bureau that the 3,000 yards of 36" wide muslin, grey, the release of which was requested in your letter of April 4, will be released. It is understood the necessary authority for the sale of this muslin will be forwarded by Col. Rolphe to the Quartermaster in Philadelphia.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

April 8, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Your bill for $4,000.00 against the San Francisco Mint, for the manufacture of a ten beam automatic weighing machine, has this date been forwarded to the General Accounting Office for settlement, the amount to be credited as follows:

Wages of Workmen, Mint at Phila., 1924 -	$3,200.
Contingent Expenses, Mint at Phila, 1924-	800.

Respectfully,

M. H. O'Reilly

e

Acting Director of the Mint.

April 9, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of the American Railway Express Co., amount $0.55, covering express charges on 1 box, two plaster casts of Huguenot half-dollar, Philadelphia, Pa. to Washington, D. C., January 21, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

[signature]

Acting Director of the Mint.

RG104 E-235 Vol 457

April 11, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am forwarding under separate cover silver medal of Hon. R. T. Baker, former Director of the Mint. Will you please refinish this medal and return it to the Bureau, with your account.

Respectfully,

R. J. Grant
Director of the Mint.

April 11, 1924.

Superintendent, U. S. Mint, Denver, Colo.
Superintendent, U. S. Mint, Philadelphia, Pa.
Superintendent, U. S. Mint, San Francisco, Cal.

Sir:

The Bureau is in receipt of a letter from the American Railway Express Company stating that it is often difficult for them to identify the bills, covering transportation charges on minor coin, to which checks in payment are applicable. In future, when checks are issued to the Express Company in payment of transportation charges on such shipments, kindly prepare a schedule to accompany the checks, showing the company's bill numbers (which appear in upper right-hand corner of voucher form), dates of shipments, bill of lading numbers, and amounts of bills, to enable the company to identify the bills being paid.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

April 11, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to allow Mr. S. E. Bowers, Manager, Central Louisiana Fair, Alexandria, Louisiana, to take a set of Presidential Medals for exposition purposes. These medals are to be returned to the mint intact or purchased by the people to whom consigned.

The copy of letter enclosed will explain itself.

Respectfully,

R. J. Grant
Director of the Mint.

April 14, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Replying to your letter of April 12 will you please return the contract of the Troy Steam Laundry Company. This office will explain to the General Accounting Office that the Troy corporation has been dissolved and its seal returned to the Secretary of the Commonwealth of Pennsylvania, and that the Tribune Laundry is the assignee of its rights and liabilities.

Respectfully,

R. J. Grant
Director of the Mint.

April 14, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of The Pullman Company, amount $27.38, covering accomodations as follows, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation:

John C. Wells, Chicago to Philadelphia, February 27, 1923 - - - - - -	$ 8.25
Geo. T. Morgan, Washington to Philadelphia, March 7, 1924- - - - - -	1.13
John C. Wells, Washington to Denver, March 8, 1924 - - - - - - - - -	18.00
	$27.38

Respectfully,

R. J. Grant
Director of the Mint.

April 14, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

Confirming telephone communication of today please forward to the United States Mint at San Francisco, ten obverse and twenty reverse double eagle dies, also six sets of double eagle segment collars.

Respectfully,

R. J. Grant
Director of the Mint.

April 16, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of April 15 regarding crockery jars and silver cell, I have asked the New York Office if they can use these articles and as soon as they reply I will let you know.

Regarding the electric hoist for the transfer weigh scales, I will go into this matter with you on my first trip to Philadelphia.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

April 17, 1924.

Hon. Frneas Styer,
Superintendent, U.S. Mint,
Philadelphia, Pa.

Dear Mr. Styer:

This letter will introduce Dr. T. A. Smiddy, official representative of the Irish Free State in Washington.

Dr. Smiddy desires to witness the operations of the Mint, and I shall be obliged if you will extend the courtesies of your Mint to him and allow him to visit the various departments that he may acquaint himself as fully as may be with the processes employed by us in the coinage of money.

Very truly yours,

Director of the Mint.

F

April 18,1924

Superintendent,
United States Mint,
Philadelphia, Pa.

S i r:

One of the mints has made requisition for stock of cloth lined envelopes for pyx coins.

As cloth lined envelopes are expensive and have to be made to order, it is desirable that the orders be placed as infrequently as practicable and that when placed the quantity of all kinds procured be for a definitely determined period. It is therefore requested that you review your stocks of all kinds of cloth lined envelopes and advise the Bureau as to the quantity of each kind on hand and estimated time of exhaustion of each item. Also that a sample of each item be forwarded with an estimate of the probable quantity needed to cover the period which will end with the close of the fiscal year 1925.

Respectfully,

R. J. GRANT,
Director of the Mint.

RG104 E-235 Vol 457

April 25, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of April 24, 1924, you are authorized to purchase 25 barrels, to be used in shipping sweeps, at $2.75 each, from Charles Lynch, it being understood that this is the lowest of three bids received.

Respectfully,

R. J. Grant
Director of the Mint.

April 26, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am enclosing $1.00, for which will you please forward to the Bureau a Roosevelt medal.

Respectfully,

M. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

April 26, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of The Pennsylvania Railroad Company, amount $0.50, covering freight charges on five boxes common soap, Undercliff, N. J. to Philadelphia, Pa., February 1, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

April 29, 1924.

Superintendent, United States Mint, Philadelphia.
Superintendent, United States Mint, Denver.
Superintendent, United States Mint, San Francisco.
Superintendent, United States Assay Office, New York.

Sir:

Referring to copy of Decision of the Comptroller General which was sent to you on March 4 and attention invited to the decision on personal furnishings, please be advised that as a result of a request from this Bureau for a decision from the Comptroller General regarding the furnishing of aprons, sleeves, etc., for the Mint Service, the Comptroller has ruled that such purchases from the Contingent fund of the institutions are permissable for the reason that the articles are returned by those using them and burned, in order that possible values in precious metals adhering to such articles may be recovered in the interest of the Government.

You are therefore authorized to continue the practice of making payment for aprons, sleeves and gloves from the contingent appropriation provided for your institution.

In connection with this decision please be careful to expend from your appropriation for these articles the smallest possible amount, economizing in the use of these articles to the utmost extent. In this way we will safeguard ourselves against an adverse decision relative to making these purchases with Government funds.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

F

April 29, 1924.

Superintendent,

United States Mint,

Philadelphia, Pa.

S i r:

Under separate cover is being forwarded stock of revised form #125, "Record of Coin Deliveries and Reservations for Assay," which is requested be used in future in lieu of the old form 125.

Respectfully,

R. J. GRANT,
Director of the Mint.

April 30, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendations contained in your letter of April 29 you are authorized to purchase from Sullivan, Smythfield Company 15 dozen pairs of horse-hide gloves at $6.25 per dozen pairs, for the reason stated.

You are also authorized to purchase from Joseph Koenig 5 dozen pairs of golves at $5.15 per dozen pairs, less 2%, and 4 dozen pairs of pigskin gloves at $5.00 a dozen, less 2%, for the purpose of comparing their service with higher-priced gloves by actual test.

Respectfully,

R. J. Grant
Director of the Mint.

May 1, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith find voucher of Wm. Gerry Morgan, member of the Annual Assay Commission, approved for payment from your 1924 contingent appropriation in the sum of $58.91.

Respectfully,

enc.
6

R. J. Grant
Director of the Mint.

May 2, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Referring to your letter of April 12 transmitting letter of April 10 from the Comptroller General, Claims Division, relative to claim of Francis A. Delaney for bonus during temporary employment at the Philadelphia Mint, this office is in receipt of request from the Claims Division for the letters of Mr. Delaney. A search of our files fails to disclose the letters in question. Will you please advise the Bureau if these letters were forwarded with your letter of April 12.

Respectfully,

F. J. Grant
Director of the Mint.

May 2, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of May 1st concerning bill of $4,000.00 against the San Francisco Mint covering the manufacture of a ten beam automatic weighing machine, and one of $3,156.25 against the Treasury Department for coin bags, kindly be advised that the Bureau is just in receipt of certificate of transfer settlement #566-T, dated April 29, 1924, crediting the following appropriations in settlement of bill against the San Francisco Mint:

Wages of Workmen, Mint at Philadelphia, 1924 - - - - - - -	$3,200.00
Contingent Expenses, Mint at Philadelphia, 1924- - - - -	800.00

Sufficient time has hardly elapsed for the General Accounting Office to take action on the other bill. If the bill has not been settled by the middle of the month the Bureau will endeavor to expedite settlement. The records of this office indicate that sufficient funds are available to meet your needs for the current month.

Respectfully,

R. J. Grant
Director of the Mint.

May 5, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of The Pennsylvania Railroad Company, amount $6.20, covering freight charges on 13 bales wiping rags, Washington, D. C. to Philadelphia, Pa., April 5, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

e

RG104 E-235 Vol 457

May 4, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of May 2 please be advised that a revision of the "Time and Leave Regulations" is still under consideration, so please regard the existing regulations as still in effect.

Respectfully,

R. J. Grant
Director of the Mint.

May 3, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1924:

Salaries - - - - - - - - - - - -	$ 5,000.00
Wages of Workmen - - - - - - -	40,000.00
Contingent Expenses- - - - - -	15,000.00
Increase of Compensation - -	7,000.00
Total- - -	$67,000.00

Respectfully,

R. J. Grant
Director of the Mint.

May 3, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of May 2, 1924, concerning appropriation balances, kindly be advised that the records of the Bureau show the same balance in the wages appropriation as was stated in your letter. The Bureau records show a balance, in Washington, of $37,007.37 in the contingent appropriation, or a minus difference of $8.75 on the amount stated by you.

From the compilations given, additional reimbursements from the Special Fund-Charges on Silver Dollar Bullion Sold, to your wages and contingent appropriations, will apparently not be needed and if so should not be billed to the Bureau.

Purchases of canvas, drill and muslin, mentioned on last page of letter, may be made if it is found that a sufficient balance remains in the current contingent appropriation to cover same.

Respectfully,

R. J. Grant
Director of the Mint.

e

May 5, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of May 3 please be advised that it will be impossible to take up the matter of typewriters with the officials in charge of their distribution until the Bureau has more specific information as to the exact size of the carriage of the typewriter in each case. Upon receipt of this information from you further action will be taken by the Bureau.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

F

May 6, 1924.

Superintendent,

United States Mint,

Philadelphia, Pa.

S i r:

With reference to your recent requisition for printed forms, stationery, etc., it is requested that you furnish the following samples:

Manilla tag.
Manilla envelope, 9-1/2 x 12.
White envelope, (window) 4-1/8 x 9½.
White envelope, 4-1/2 x 10-3/8.

Samples should always accompany requisitions in order that delay in filling orders may be avoided.

Respectfully,

R. J. GRANT,
Director of the Mint.

F

May 7, 1924

Superintendent,
United States Mint,
Philadelphia, Pa.

S i r:

Reference is made to your recent requisition for printed forms, etc.

Herewith please find a copy of revised form 317, Assayer's Record of Gold Assays, with request that the Bureau be informed whether this loose sheet will meet your needs in lieu of the book form of the same number, of which sample was forwarded with your requisition. If the loose sheet will not serve the purpose, please forward a sample of the book sheet carrying illustrative entries, with information as to the sources from which the entries are made. A sample of this form is not found amongst the other sample forms obtained by Mr. Frantz some time ago.

The Bureau is also without illustrated sample of form 772, Record of Uncurrent Subsidiary Coin Received, and form 967, Record of Uncurrent Gold Coin Received. Will you please forward samples of these forms with illustrative entries, indicating sources from which the entries are made, and stating the functions which the books perform.

Respectfully,

R. J. GRANT,
Director of the Mint.

Enc:

May 7, 1924.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I am forwarding to-day by Express 135.45 ounces of gold coin scrap, value $2,529.00, together with 21.978 ounces of silver coin scrap of which 15.468 ounces (value $18.00) belongs to the Silver Dollar Account and 6.51 ounces (value $8.10) to the subsidiary account.

The following accounts should be credited to San Francisco, Denver and Philadelphia, respectively:- being the value of metal resulting from special assay coins forwarded to the Bureau up to and including March 31, 1924.

San Francisco.

Gold Coin	$720.00
Subsidiary coinage metal	3.40

Denver.

Gold Coin	1160.00
Subsidiary coinage metal	0.20

Philadelphia.

Gold Coin	640.00
S.S.Dollar coinage metal	18.00
Subsidiary coinage metal	4.50

Please proceed to make these entries without formal transfer, and notify San Francisco and Denver when the transfers have been made.

Respectfully,

R. J. GRANT
Director of the Mint.

Q.

F

May 9, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

S i r:

I have your letter of May 8 in reply to Bureau letter of May 7 concerning forms. Presumably you have inadvertently used form number 917 in the first paragraph of your letter instead of form 317, as indicated in the second half of letter, which is the number of form requested. The New York Assay Office has not used book form 317 for several years and sheet form 317, sample of which was forwarded you on the 7th, was revised with the view of more accurately conforming to their use. The sheet form is used by transcribing weigher's data directly thereto and the sheets are permanently filed. In New York they consider that this method facilitates their work and is less cumbersome. Please further advise concerning the use of this form and if the bound form is still desired, please state whether the ruling should conform to the revised sheet or give the exact ruling and column headings desired. Also forward a separate sheet giving illustrative entries and indicating the source of the entries.

I am returning herewith the blank sheets of form 772 and 967 forwarded with your letter of May 8 with request, as per Bureau letter of May 7, that illustrative entries be indicated showing just how the forms are used. If the column headings are not in conformity with the present use, please have them changed and also give any other data necessary for an understanding of the functions performed by the forms.

Respectfully,

R. J. GRANT,
Director of the Mint.

Enc:

May 12, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Enclosed I am forwarding .35 cents to cover the cost of one medal case forwarded by you to the Bureau.

Respectfully,

R. J. Grant
Director of the Mint.

May 13, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of May 12 you are authorized to purchase from Keasbey & Mattison Co., 300 pounds of asbestos cloth with wire insertion at 52 cents a pound, less 2%, it being understood that this is the lowest of three bids received.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

May 14, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of the American Railway Express Co., amount $0.44, covering express charges on 1 box, 14 Presidential medals, Philadelphia, Pa. to Washington, D. C., March 17, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

D. M. O'Reilly

Acting Director of the Mint.

May 15, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am enclosing copy of letter received from the Chairman of the Joint Committee on Printing, which is self-explanatory. The Government Printing Office has been requested to ship this press to you and voucher the cost of packing and shipping to your Contingent fund.

Please advise the Bureau when the printing press has been received.

Respectfully,

Acting Director of the Mint.

May 15, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing a badge received from one of the Special Agents of the Internal Revenue Service, with the request that you cause the same to be replated by the manufacturer who recently replated a number of these badges. It is understood that this badge should have been included in the number recently sent to you.

In connection with this request the Bureau wishes to advise you that it has informed the Internal Revenue Bureau that the Mint cannot undertake to continue to have these badges replated, for the reason that plated badges should not be expected to wear indefinately without tarnishing.

Respectfully,

W. M. Woodin

Acting Director of the Mint.

RG104 E-235 Vol 457

May 15, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of May 13 transmitting Form C.A. 2, Report of Injury in the case of William H. Still, the Bureau has been asked to advise the Chief Clerk's Office the reason for the selection of the Hahnemann Hospital by Mr. Still instead of a hospital approved by the United States Employees Compensation Commission. Will you please advise the Bureau the reason for the selection of this hospital. It is suggested that a transfer may be made to a hospital approved by the Commission.

It has been pointed out that if Mr. Still prefers the Hahnemann Hospital, and it is not an approved hospital, and the service of his own physician, he must stand the expense thus incurred.

It has also been suggested that hospital bills should be forwarded to the Commission unpaid; they should not be paid by the injured employee.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

May 16, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendations contained in your letter of May 14 you are authorized to accept the bid of the Balbach Metals Corporation of $1,540.86 covering Melting and Refining Department sweeps. You are also authorized to accept the bid of the Goldsmith Brothers S. & R. Co., of $1,451.00 covering Deposit Melting Room sweeps. It is understood that the Balbach bid is the lower of two received, and the Goldsmith bid the lowest of three.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

May 17, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

As you are aware, Mr. Chaffin, Assistant Superintendent of the Mint at Philadelphia, is to be designated Chairman of the Annual Settlement Committee at Denver, and Mr. Coleman and Mr. Freas are to assist at the Annual Settlement in New York. Will you please advise the Bureau upon receipt of this letter whether these men prefer the allowance of $4.00 per diem or the $5.00 per diem allowance, in order that proper travel orders may be prepared. Formal letters will go forward to these men later.

Respectfully,

R. J. Grant
Director of the Mint.

May 17, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am forwarding to you today by registered mail a silver chloride bar weighing 39.89 ounces. Please return gramulated proof silver (shot form) to this office in exchange.

Respectfully,

R. J. Grant
Director of the Mint.

Q.

RG104 E-235 Vol 457

May 19, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of May 17 you are authorized to purchase from the Brown & Sharpe Manufacturing Company, the lowest bidders, the following articles:

One 10" circular milling and dividing attachment for B.&S. milling machine	$125.00 net.
48 metal slitting saws, of varying thicknesses, at $151.20 less 10%	136.08 "

Respectfully,

R. J. Grant
Director of the Mint.

May 19, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of May 17 you are authorized to purchase the following graphite goods from the firms mentioned at the prices indicated, it being understood that these prices are the lowest or equal to the lowest bids received, except on the No. 70 Special Crucibles, where the price of the Dixon Crucible Company is 1/2¢ higher, but because of the grade and service of their product it is deemed a justifiable expenditure:

No. 70 Special Crucibles

200 from Jos. Dixon Crucible Co. @ $9.50 ea. less 1%
100 " Vesuvius Crucible Co. @ 9.40 ea. net

No. 20 Crucibles

100 from Vesuvius Crucible Co. @ 1.88 ea. net

No. 80 Crucible Covers

150 from J. H. Gautier & Co. @ 1.50 ea. less 1%

No. 5 Dipping Cups

100 from R. B. Seidel, Inc. @ .50 ea. less 1%

No. 3 Dipping Cups

200 from Ross-Tacony Crucible Co. @ .50 ea. less 1%

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

May 19, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of May 17, you are authorized to purchase from the Shaw Walker Company, the following equipment, at the prices indicated:

1	No.	1052, 5-drawer horizontal section	$28.60
500	"	208 VP	10.00
40	"	296 IWU	8.00
40	"	208 CWU	8.00

It is understood that this equipment is required to inter-number with the Shaw-Walker equipment on hand at the Mint.

Respectfully,

R. J. Grant
Director of the Mint.

F

May 19, 1924.

Superintendent,

United States Mint,

Philadelphia.

S i r:

Will you please give the Bureau the benefit of the opinion of your receiving clerk as to the predominating denomination of Mexican gold coin contained in the deposits of Mexican gold coin during the past two or three years. Would also appreciate an opinion as to the approximate proportion of such denomination to the total Mexican gold coin deposits.

Respectfully,

F. J. GRANT,
Director of the Mint.

RG104 E-235 Vol 457

May 20, 1924.

To all Mint Service Institutions:

S i r:

The Treasury Department has entered into a new contract of insurance on shipments of bullion, coin, etc., effective on and after June 1, 1924, at a saving over the rates heretofore effective.

The new contract is with the firm of Marsh & Mc Lennan of 80 Maiden Lane, New York City, to whom, instead of De Lanoy & De Lanoy, reports should be made covering any shipments which are to be insured.

The same procedure as heretofore in effect will obtain under the new contract.

New blank forms are being prepared carrying the name of Marsh & Mc Lennan and will doubtless be forwarded you direct by that firm. Should the new forms not reach you in time to be used in connection with shipments that are made after June first, please change the name on the forms of De Lanoy & De Lanoy now in your possession, and mail them to Marsh & Mc Lennan.

As our appropriation for Freight on Bullion & Coin for the current year is about exhausted, no shipments should be made before July 1, 1924, unless later authorized.

Respectfully,

R. J. GRANT,
Director of the Mint.

May 21, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Wire if you can spare for San Francsco double eagle segment collars and how many

Grant

Director

Cont. x. Mint Bureau, 1924.

May 21, 1924.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of May 20, you are authorized to purchase from the minor coinage metal fund the small balance of copper and of nickel remaining from the Peruvian coinage.

Respectfully,

R. J. GRANT
Director of the Mint.

May 22, 1924.

Hon. Freas Styer,
Superintendent, United States Mint,
Philadelphia, Pa.

Dear Mr. Styer:

Your letter of May 20, the new model for the President's medal, and the bronze medal have been received and carefully criticised at the White House.

The new model still makes the President look too heavy. The forehead should show flatter. The eye should set deeper, as per photographs returned. The chin should be dropped just a trifle and show stronger. The neck shows too full, and the whole model should show more lines; in other words, it is too smooth. Altogether I would suggest that you follow more closely the lines of the enclosed photograph, and make the face considerably more emaciated in appearance.

Respectfully,

R. J. Grant
Director of the Mint.

May 23, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the request of May 22 you are authorized to accept the bids of the following named firms covering the articles enumerated at the prices indicated, it being understood that the lowest bid is represented in each case.

500 lbs. Sodium Cyanide, in Globules

Roessler & Hasslacher Chemical Co. .23 per lb.

150 Sets Fire Brick Slides

J. J. Mohr & Son 1.00 per set

One 1-ton Electric Hoist

J. Jacob Shannon Company 310.00

Respectfully,

R. J. Grant
Director of the Mint.

May 24, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Please quote a price on 2000 yards of cotton duck, 7 ounce, 28" wide, same as sample, and 4000 yards of unbleached pequot, 36" wide, for use in the San Francisco Mint. Please send those quotations direct to the San Francisco Mint, and forward a copy to the Bureau.

Respectfully yours,

R. J. Grant
Director of the Mint.

May 24, 1924.

Mr. F. H. Chaffin, Assistant Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The annual settlement of the United States Mint at Denver is to begin Thursday, June 12, 1924. You have been designated to act as Chairman of the Committee.

The basis of settlement will be a statement on Form 976 to be furnished by the Superintendent, certified as to its correctness by the bookkeeper, of the balances of gold and silver bullion, coin, and other moneys on hand per the books of account, as of the close of business June 30, 1924, and before making entry therein of gains and losses. Gains and losses will be determined by the relation of this statement to the inventory of bullion and moneys found by the Committee to be actually present.

As early as practicable in the settlement you should make arrangements with the Superintendent regarding date for closing deposit receipts for the settlement period and discontinuing payments for deposits, in order to permit definite determination, as of close of settlement, between bullion forming part of the balance as shown by the bookkeeper's records, and that on memorandum for subsequent entry by the bookkeeper.

All the bullion will be weighed and computed and all of the coin and other moneys on hand will be weighed or counted by you to ascertain if the amounts called for by the books are on hand. In verifying coin it should not be necessary to open every bag and count its contents; a test bag taken from time to time and counted, in connection with weighing each bag for agreement with the weight shown by its tag, if such weight reasonably approximates the legal weight of its stated contents, should give satisfactory results. Paper currency should be counted, piece by piece. It will not be necessary to open the vaults containing coin or bullion now under joint seal of the Superintendent and the representative of the Bureau. You will accept as correct the values shown by the certificate attached to such joint-sealed vaults if careful examination shows that the seals in question, with their wrappings, have not been disturbed.

If the Superintendent desires that any coin or bullion verified by the Settlement Committee be placed under joint seal you will represent this office in such action.

In weighing the bullion delivered in settlement you will carefully note the character and quality of the same; wherever necessary you will take samples for check assay, but it should be noted that chip and drill samples of brittle bullion, so-called "white gold" or bullion over 50 in base metals are liable to give assays differing from the reported fineness.

You are authorized to call upon the Treasurer of the United States for the balances in the checking accounts of the Superintendent. In order to get the information needed, request should be made in time for preparation of depository statements and for mail to reach you from Washington by the time the information is required for use, and your message should ask for the mailing of statements of checks paid and balances for all disbursing accounts of the Superintendent to the latest practicable date in order to surely reach you by the date required.

You are directed to make inquiry into the possible sources of gain and loss of bullion in the different divisions of the institution, from the amount charged thereto per the bookkeeper's and other records; stating, so far as practicable, the results of mass melting; the quantity of silver not paid for in gold deposits containing less than 8 thousandths of silver, and the results from all other sources of gain and loss that may come to your notice. Please reconcile these figures, giving estimates where necessary, with the net gains and losses for the year, and indicate whether such differences reasonably reflect normal expectations for the quantity of metal operated upon.

As required during the course of the settlement you will obtain from the officers concerned schedules of the material in their possession, for use in checking the material as delivered and for filing with your report. The detail sheets should bear the Assayer's "OK" as to fineness, and should be so labeled, arranged and recapitulated as to permit ready identification, by reference to the supporting sheets, of items in your report.

Before closing the settlement, you will obtain from each officer a certificate of delivery of material on Form 986. You will also obtain from each officer in possession of coin, or gold or silver bullion, not charged to him in the accounts, statement as to source, quantity on hand (which will be verified), and purpose of holding same.

Minor coinage metal, including ingots and clippings, will not be weighed by the Committee, but will be accepted at the quantities certified to by the bookkeeper if inspection by the Committee gives reasonable assurance that the quantity so certified is on hand, and if the records of quantity operated upon reasonably support the wastage claimed; provided,

that if the quantity of such metal in process of manufacture has not been determined, by actual weighing, by the Mint officers, the settlement committee shall make such determination.

The Report of the Committee should show: The quantities of the different kinds of metal delivered to the Committee from the melting and refining department and from the coining department, the amounts with which charged per bookkeeper's certificate on Form 976, and the differences, whether gain or loss; the amounts delivered from other divisions of the institution and whether or not they agree with the bookkeeper's certificate; whether the deposits received after closing date of the settlement period and not recorded by the bookkeeper check with the receipt records; the amounts placed under joint seal; results of the inquiry into the sources of gain and loss with reasons, so far as obtainable, for any apparently excessive loss; and other matters of consequence coming to the attention of the committee.

You will accept and forward with your report a certified inventory of the stores and other property under the control of the Superintendent; this inventory will not be completely checked but a general survey of the materials will be made.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

F

May 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

S i r:

Herewith find, for your guidance, carbon copy of letter this day addressed to the American S. & R. Co., authorizing them to make delivery of the final quantity of silver due from them under the terms of the Pittman Act, at the San Francisco Mint instead of the Philadelphia Mint. Please amend your records and reports accordingly.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

Enc:

May 29, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of May 27 advising that Thomas J. Madden had been notified of his transfer to the Custom Service, and asking if there is any one available in the Department for transfer to Guard in the Mint, please be advised there is no one available for transfer from this Department, and you are authorized to forward the name of an eligible for this position.

Respectfully,

M. J. Grant
Director of the Mint.

June 6, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1924:

Salaries - - - - - - - - - - - -	$ 5,000.00
Wages of Workmen - - - - - - - -	30,500.00
Contingent Expenses- - - - - -	20,000.00
Increase of Compensation - -	6,000.00
Total - - - -	$61,500.00

Respectfully,

Acting Director of the Mint.

June 11, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of June 4, 1924, you are authorized to enter into contract with the Bell Coal Company to supply your institution with bituminous coal for steam purposes during the fiscal year 1925, at a cost of $6.03 per gross ton. It is understood that the bid is awarded to the Bell Coal Company for the reason that upon test this coal proved to be the most economical for the use of the Mint.

Respectfully,

Acting Director of the Mint.

June 11, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of June 9 you are authorized to accept the bid of R. E. Cliggett's Sons covering worn out and useless material. It is understood that this is the only bid received of six asked, and that the prices quoted are the best obtainable on the market.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

June 12, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am forwarding under separate cover, registered mail, a silver chloride bar weighing 47.10 ounces. Please return granulated proof silver (shot form) to this office in exchange.

Respectfully,

M M Reily

Acting Director of the Mint.

June 13, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In connection with the examination of your accounts for the quarter ended March 31, 1924, the following has been noted:

The Ordinary Account current covering appropriations for the fiscal year 1923 is returned for corrections as noted in pencil. Balance due from prior period of the contingent appropriation was understated $60.00; also, disbursement of the same amount was not indicated.

Kindly advise in what capacity Harry Y. Fountain and Charles R. Dillmore sign for the Postmaster on vouchers 1, 3, 4, 5, 6, and 2, respectively, "Freight on Bullion and Coin, 1924."

Voucher #370, Wilcox & Gibbs S. M. Co.; for repairing L. S. 125687. Information is desired as to what was repaired; the designation given conveys no information to a person unfamiliar with the facts.

Voucher #371, F. H. Chaffin, $7.95, is returned for indication of hour of departure from and arrival at home station and place visited. Correction should also be made on face of voucher as regards transportation requests used. Request #571823 was for pullman accomodations while #571822 was used for regular fare.

Voucher #374, Geo. D. Feidt & Co., $14.42, covers purchase of filter paper and rubber stoppers and bears indication of purchase through proposal. The bid attached covers filter paper only. Kindly forward supporting bid on item of rubber stoppers, $2.02.

Voucher #388, Receiver of Taxes, Bureau of Water Rents, $1,100.52, was carried to sheet #1 of February Schedule, form 58, as $1,000.52; the sheet, however, carried correct total. Sheet #2 was under-added 54¢ and the incorrect sub-total carried

to last sheet, the grand total, however, being correct. These corrections have been made in this office.

Voucher #419, Fairmount Supply & Equipment Co. First item, flat varnish brushes 2", 1 doz., was indicated at $2.25 doz. and extended as $2.55. Correction has been made in this office to show unit price as $2.55 as evidenced by bid and amount actually paid.

Kindly forward original telegrams to support voucher #424, Western Union Telegraph Co., 60¢.

Attention is invited to the general preparation of vouchers. It is noted that in many cases vouchers are not prepared in full detail as might be. The columns "Quantity", "Unit", "Unit Price" and "Amount" are often incorrectly filled out or disregarded. The General Accounting Office has recently paid particular attention to the preparation of vouchers and suspensions are being made where same are not properly and completely prepared.

Vouchers #388, Sweeps, are returned for correction and explanation. Value of 39.35f fine ounces gold is stated as $437.40 and this amount is carried to the account current. Computation by this office gives value of gold as $813.77. If the values stated in the account current are wrong, corrections should be made during the current quarter.

Kindly forward copies of memorandum of shipment to support shipments to New York Assay Office of 162,944.136 ounces gold, value $3,779,723.74; 248,666.68 ounces silver, value $161,813.35 and 20,180.60 ounces Pittman silver, value $20,180.60, to accompany accounts to General Accounting Office.

Respectfully,

enc.

L. J. Grant
Director of the Mint.

June 13, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau is in receipt of duplicate bill and letter of inquiry from the Pennsylvania Railroad Company regarding bill of $6.69 covering a shipment from Philadelphia, Pa. to Washington, D. C., September 15, 1923, bill of lading #449337. Will you kindly advise the Bureau if you have a record of such shipment and the nature of same.

Respectfully,

R. J. Grant
Director of the Mint.

June 13, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following bills have this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation:

The Baltimore & Ohio Railroad Company, March 6, 1924, Geo. T. Morgan, Washington, D. C. to Philadelphia, Pa. ($4.90) and March 8, 1924. John C. Wells, Washington, D. C. to Denver, Colo.($65.06)----	$69.96
The Pennsylvania Railroad Company, 2 bundles (24) buckets, Washington, D. C. to Phila., Pa., April 18, 1924----------	.54
Total-----	$70.50

Respectfully,

E. J. Grant
Director of the Mint.

June 14, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

I am forwarding under separate cover samples of gold left by a representative of the Veterans Bureau. Please have these samples assayed and return the scrap to this office, together with report of assay. The Veterans Bureau requests that the samples be kept separate by numbers found on the envelope.

Mr. Quirk, the Assayer of this Bureau, who is now at Philadelphia, will be able to give you further information on this matter if necessary as the subject was discussed with him before he left the Bureau.

I will appreciate it if you will expedite this report as we have promised the Veterans Bureau to have the work done as promptly as possible in order that they might award their contract during this month.

Respectfully,

R. J. Grant
Director of the Mint.

June 16, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of The Pennsylvania Railroad Company, amount $2.86, covering freight charges on 2 boxes stationery, 1 box ink and 1 carton adding machine paper, Washington to Philadelphia, May 21, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

M. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

June 16, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of June 13 you are authorized to accept the proposal of the Remington Typewriter Company to overhaul two Remington machines at a total cost of $50.00.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

June 17, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of June 13 you are authorized to purchase from Streeter Hackney & Co., the following -

25 doz. pairs	chamois gloves, size 7	@ $8.50	$212.50
50 " "	reversible buckskin mittens, size 10½	@ 12.00	600.00

It is understood that this is the lower of two bids received.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

June 23, 1924.

Superintendent, United States Mint, Philadelphia.
" " " " San Francisco.
" " " " Denver.
" " " Assay Office, New York.

S i r:

Herewith please find copy of General Accounting Office General Regulations No. 34, dated May 19, 1924, concerning standard annual salary pay rolls, to be used beginning July 1., 1924, with sample copies of such rolls.

With reference to paragraph 6 and first part of paragraph 8 of above mentioned Regulations No. 34, it is suggested that in using the old pay roll form for employees not paid from the salaries appropriation, the column now headed "Increase of Compensation," be used for indicating "Gross amount earned." Retirement deductions should be noted as heretofore, just to the right of column "Number of Days," but the amounts should be entered in ink instead of in pencil. If there are any deductions, other than for retirement, from gross amount earned, such deductions may be placed in a sub-column in the left hand margin of the "Remarks" column. Please indicate at the head of these columns, on each sheet, the use made thereof.

It is expected that a supply of the new forms will be available for your use by the time it becomes necessary to prepare the pay rolls for the first half of July; if they should not arrive in time the old forms may be used.

Respectfully,

R. J. Grant
Director of the Mint.

Enclosure:

June 24, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I enclose herewith printer's proof of the Proceedings of the Assay Commission 1924, for the purpose of being carefully compared with the copy forwarded from your office.

Please return as early as practicable.

Respectfully,

W. M. O'Reilly

h Acting Director of the Mint.

RG104 E-235 Vol 457

June 24, 1924

The Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with your explanation in letter of the 23d instant you are hereby authorized to purchase a 1-ton electric hoist from the Motorbloc Corporation, at $246.05, instead of the one which you were authorized in my letter of the 23d ultimo to purchase from J. Jacob Shannon at a cost of $310.00, it being understood that the Motorbloc hoist will answer your purpose fully as well.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 457

June 4, 1924

The Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with your recommendation in letter of the 33d instant you are hereby authorized to purchase from the U.T. Hungerford Brass & Copper Co. 100 feet of 2" phosphor- bronze pipe at 37½¢ per lb. and $14.00 on the necessary fittings.

Estimated weight of pipe required, approximately, 400 lbs., making a total cost of abut $163.00.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 457

June 25, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of the American Railway Express Co., amount $0.44, covering express charges on 1 box, plaster cast of Mr. Gilbert's medal, Philadelphia to Washington, April 3, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

Mary M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

June 25, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of June 24 you are authorized to to expend $10.00 for the purpose of exchanging Remington typewriter recently purchased for one with carriage to hold 18½" wide paper, as indicated in your letter.

Respectfully,

Mary M. O'Reilly

Acting Director of the Mint.

June 25, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

I am enclosing a letter received from the E. W. Bliss Company. Unless you have some special reason, the Bureau has no objection to your giving to this company one copy of your drawing No. 190R, showing the construction of a feed.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

June 25, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am enclosing two badges received from the Internal Revenue Bureau, returned by field agents. Will you please request the manufacturer to replate them. It is the understanding and intention of this Bureau not to have the manufacturer keep these badges replated, but I understand these two badges were omitted from the original lot sent over, and I will appreciate your courtesy in having them replated and forwarded to the Bureau.

Respectfully,

Mary M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

June 26, 1924.

The Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

The Minister of Poland has made formal request through the State Department for the coinage of 24,000,000 zlotys in the denominations of one-zloty and 2-zloty pieces. The Secretary of the Treasury has agreed to have this coinage executed at your Mint. This letter will be authority for you to proceed with the necessary preliminary arrangements.

The American Smelting and Refining is to act as agent for the Polish Government in delivering to you the required amount of fine silver and copper, and receiving and making payments for the coins at the Mint.

The Polish Legation has been advised that the cost of coinage would be at the rate of $3.50 per thousand pieces. This rate is based upon an understanding that the coins will not need to be weighed individually, but that great care will be taken to bring the coins within the legal requirements as to weight. It is hoped this can be guarded by making frequent test weights.

There is enclosed a copy of a letter left this day at the Bureau by the Counselor of the Polish Legation, which gives details as to the coinage. Based upon these specifications will you please make up an estimate of the amount of metal required. Also the number of kegs required for shipment.

There is also enclosed a document giving illustrations of the designs of the coins, the details varying only as to denominations. The reverse is to be the same design for both coins. Please have the Engraver give an estimate of the cost of the master dies. The Polish Counselor was advised that this cost would be approximately $300. Will it be necessary to have more than one master die?

The representative of the American Smelting & Refining Company has been advised by the Director that he may deal directly with you in carrying out his part of the contract.

The contract for this coinage was given to us solely because we would hasten delivery, and upon verbal understanding with the Director it was stated that the coins could be ready (in part fulfillment of order) within 20 days after completion of dies. Please telephone tomorrow, if possible as to cost of dies and time required to prepare specimen for submission to the Polish Minister for approval.

Respectfully,

Acting Director of the Mint.

June 27, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of June 26 you are authorized to purchases the following items at the prices indicated, it being understood that the award is made to the lower or lowest bidder in each case:

No. 4 Melting Furnance for the Assay Department, from the American Gas Furnace Company at $82.00

1 Boiler Tube Cleaner, from John F. Swan at $75.00

50 dozen Denver annealing cups #0.1-1/8", from Geo. D. Feidt & Co., at $100.00.

Respectfully,

Acting Director of the Mint.

June 27, 1924.

Superintendent, U. S. Assay Office, New York, N. Y.
Superintendent, U. S. Mint, Philadelphia, Pa.
Superintendent, U. S. Mint, Denver, Colorado.
Superintendent, U. S. Mint, San Francisco, Calif.

Sir:

Will you kindly prepare and forward your report covering the operations of your institution during the fiscal year 1924 at as early a date in July as practicable. This is necessary because the Secretary of the Treasury requires information concerning our operations shortly after the close of the year.

The report should be in duplicate and the Bureau would appreciate a short description of all outstanding features of the year's operations, special reference being made to adopted improvements or new features which may be of general service interest. New features should be explained somewhat in detail.

Statistical data so stated that they may be classified as shown on pages 12 to 25 of the annual report for the fiscal year 1923, should be forwarded for the fiscal year 1924, unless same are fully stated in regular quarterly or yearly reports, which reports should be forwarded as soon as practicable. If errors have occurred in quarterly reports so that their aggregation will not produce correct yearly totals, such information as will effect reconciliation should be furnished. Melting and Refining Department and Coining Department operations should be reported on forms of the latest edition; in reporting quantities operated upon do not give the totals charged to the departments, but the quantities actually operated upon.

If part of the data will not be available until later than July, please do not delay forwarding the remainder of the report.

Respectfully,

Mary Wm Ratliff

Acting Director of the Mint.

RG104 E-235 Vol 457

June 28, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of June 27, and confirming telephone communication of this date, you are authorized to purchase one 3 x 2 x 3" Worthington horizontal duplex, piston-pattern pump, at a cost of $60.00, from the Worthington Pump & Machinery Corporation, it being understood that this is the lower of two bids received. It is further understood that there is a sufficient balance in your 1924 Contingent fund to permit this purchase.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

June 30, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of June 28 you are authorized to purchase from William S. Lilly 1000 ft. of #1 common white pine lumber 1 x 12", and 500 ft. #1 common white pine fencing, each at $80.00 per thousand, it being understood that this is the lowest of three bids received.

You are also authorized to purchase from the Rumsey Electric Company glass globes at a total cost of $69.00, it being understood that this is the lower of two bids received.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

June 30, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of June 28 you are authorized to accept the bid of the Balbach Metals Corporation covering two lots of sweeps, it being understood that their bid is the higher of two received.

Respectfully,

R. J. Grant
Director of the Mint.

OR

July 2, 1924.

Superintendent, United States Mint,,
Philadelphia, Pa.

Sir:

Replying to your letter of July 1 please consider this letter as authority for you to comply with the request of the Consul General of Colombia to supply him with the various types of collars named in his letter. It is understood from your letter that it will be possible for you to duplicate the previous order at a slight increase in cost, due to the present price of materials.

This letter will be further authority for you to confer with the Consul General and request him to forward to you samples of the collars which will aid you in the work of preparing them at the Mint.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

July 2, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with directions of the Treasury Department Budget Officer, based on the apportionment Act of February 27, 1906, this office has apportioned the appropriations of your institution for the fiscal year 1925, as follows, for the first two quarters:

	Salaries	Wages of Workmen	Contingent
Amount appropriated:	$66,600.00	$458,640.00	$119,790.00
Less-Deduction for retirement	1,275.00	10,966.00	
Amount available - - - - - - - -	$65,325.00	$447,674.00	$119,790.00
1st Quarter	16,100.00	127,700.00	55,000.00
2d "	16,100.00	127,700.00	27,000.00
Reserve	1,200.00		

Mint Service appropriations will not hereafter be chargeable with stationery costs.

You will later be advised, probably in December, concerning such apportionment as may be made for the last two quarters of the fiscal year. Additional amounts were provided for the salaries appropriation and for the wages appropriation in a bill which passed both House and Senate near the close of the session, but which by inadvertance failed to receive the signatures of House and Senate officers and the President, and therefore failed to become law. It is anticipated that the amounts in question will be enacted into appropriation law when the Congress reconvenes in December; until that time it will not be possible to pay employees whose compensation is provided for in the regular salaries appropriation any amounts except those provided in the Treasury and Post Office Department's Appropriation Act approved April 4, 1924, a copy of which has been forwarded you heretofore. It is expected that the amounts provided in the bill which failed to become law will be made retroactive so as to apply as of the beginning of the fiscal year. No funds will be available during the fiscal year beginning July 1, 1924 under the appropriation heretofore known as Increased Compensation.

The changes in compensation will be effected without further reference to the Bureau or to the Civil Service Commission, and no additional oaths will be required unless individual cases are later brought to attention.

RG104 E-235 Vol 457

If amounts should not be obligated during the quarters for which apportioned it is understood that they will be available for subsequent use. The amounts apportioned are net; that is, if reimbursements are received for supplies furnished or for work performed the amounts received may be considered as added to the apportionments of the quarters in which amounts are received.

It is directed that no obligation be incurred against any appropriation during any quarter which would encroach upon apportionments of subsequent quarters or overobligate the appropriation total, also that no obligation be created against the amount shown as a reserve, without previous authority, requested and obtained through this office. Should conditions develop which would warrant the use of a part or all of the reserve, or an amendment to the apportionment, please make recommendation to this office with full explanation of the reasons therefor, in order that the Bureau may be in position to take the matter up with the Budget Officer. Strict compliance with the requirements, above stated, is expected by the Budget Bureau as well as by this office.

The Bureau has not yet been instructed by the Budget Officer as to manner of reporting liquidation of encumbrances during the fiscal year 1925, and you will later be advised concerning same. Until such advice is received please continue the practice in effect during the fiscal year 1924.

Attention is particularly invited to the paragraph in Bureau letter of June 6, 1923, pertaining to the setting up of encumbrances, and their liquidation, on account of transportation of passengers, freight and express. The procedure therein directed should be carefully followed in order to avoid possibility of a deficit where appropriations are running close to the limit.

Respectfully,

R. J. Grant
Director of the Mint.

July 3, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith find voucher of Mr. George B. Hackett, member of the Annual Assay Commission, approved for payment from your 1924 contingent appropriation in the sum of $175.36.

Respectfully,

R. J. Grant
Director of the Mint.

enc.
e

July 7, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1925:

Salaries - - - - - - - - - - - -	$ 5,600.00
Wages of Workmen - - - - - - - -	50,000.00
Contingent Expenses- - - - - - -	5,000.00
Freight on Bullion and Coin-	100.00
Total - - - -	$60,700.00

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

July 8, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith, for payment from minor coinage profits, bill of De Lanoy & De Lanoy, amounting to $1.50, covering insurance on shipments of minor coin during the month of May 1924.

Respectfully,

M M Kelly

R. J. Grant
Director of the Mint.

enc.
e

July 9, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Your letter of July 8th, addressed to the Chief of Division of Printing & Stationery, requesting duplicate checks and carbons for Disbursing Officer's checks, numbered 15001 to 20000, symbol no. 15088, has just been referred to this office. No requisition has been made for the duplicate checks and carbons because the matter had never before come to the attention of this office. It is requested that in future your requisitions for checks, also for duplicate checks and carbons be forwarded to this office for action. Requisition is being made today for printing the duplicate checks and carbons requested, covering nos. 15001 to 20000.

Respectfully,

Acting Director of the Mint.

e

July 10, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of the Reading Company, amount $0.50, covering freight charges on 2 cartons fibre baskets, Elsmere, Del. to Philadelphia, Pa., April 16, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

M. A. Reisly

Acting Director of the Mint.

July 11, 1924.

Superintendent, U. S. Mint, Philadelphia, Pa.
Superintendent, U. S. Mint, Denver, Colo.
Superintendent, U. S. Mint, San Francisco, Cal.
Superintendent, U. S. Assay Office, New York, N. Y.

Sir:

A supply of new design payroll forms, estimated to be sufficient for the fiscal year, is being forwarded under separate cover. Reference is made, in this connection, to Bureau letter of June 23d. Quantities supplied have been based on one white "first" sheet and one white "follow" sheet, if needed, for the "original" roll, yellow duplicate for the office files, and extra yellow "working" sheets, for each pay-day, with a few extra sheets for spoilage.

Please continue to use the old forms for the Wages appropriation payroll, until further advised.

Respectfully,

R. J. Grant
Director of the Mint.

July 11, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In reviewing the accounts it has been noted that the cost of shipping coin bags by express is unnecessarily heavy. When filling large orders for coin bags will it not be practicable to ship them by freight? It is also suggested that such articles as mitts and anode bags for the mint service offices should be sent by parcel post wherever possible.

Respectfully,

A. J. Grant
Director of the Mint.

July 11, 1924.

Mr. F. H. Chaffin,
United States Mint,
Philadelphia, Pa.

Sir:

Enclosed please find voucher submitted by you for reimbursement of traveling expenses while enroute and on annual settlement at the U. S. Mint, Denver, Colo., with request that duplicate copy be made and forwarded, with return of the original, for the files of the Bureau.

Respectfully,

R. J. Grant
Director of the Mint.

enc.
8

July 14, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of the American Railway Express Co., amount $0.52, covering express charges on 1 box, 2 seals, Washington, D. C. to Philadelphia, Pa., May 10, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

e

July 14, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Please advise the Bureau relative to the receipt of a silver bar weighing 47.10 ounces forwarded in exchange for proof silver (shot form), June 12, 1924, as we have no record of an acknowledgment from you.

Will you please forward this silver at your earliest convenience as the Bureau Laboratory is in urgent need of it.

Respectfully,

R. J. Grant
Director of the Mint.

July 15, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

On June 27, 1924, the Superintendent of the Assay Office, New York, was authorized to purchase a sample cutting machine from your Mint at an approximate cost of $800. Under date of July 14 the Superintendent requests revision of this authority stating he now finds that the cost of the cutting machine will be $1000. It is presumed that the Superintendent has been advised by your Mint of the increased cost of this machine.

If it is at all practicable I prefer to have you deliver this machine to the Superintendent, United States Assay Office, New York, at $800, the original price. As the contingent appropriation of the New York office is limited I shall appreciate it if you arrange that the cost of this machine shall not exceed $800. Please advise me if there is serious objection to this arrangement.

Respectfully,

R. J. Grant
Director of the Mint.

July 15, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau has not received the usual monthly report of unrefined bullion and foreign silver coin receipts for the month of June, 1924. Kindly forward same as soon as possible.

Respectfully,

R. J. Grant
Director of the Mint.

July 17, 1924.

Superintendent, U.S. Mint.

Philadelphia, Pa.

Sir;

I acknowledge receipt of 47.10 ounces of granulated proof silver (shot form) forwarded with your letter of July 16, 1924.

Respectfully,

Mary M O'Reilly

Q. Acting. Director of the Mint.

RG104 E-235 Vol 457

July 17, 1924.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to release to the public the medal of President Coolidge, specimens of which were submitted to the President this week.

Respectfully,

Mary M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

July 17, 1924.

MEMORANDUM FOR MISS O'REILLY:

A requisition has been received from the Treasurer of the United States for the following mentioned coin bags to be supplied his office for the six months ending December 31, 1924:

5,000	#1	for	$1,000 silver
2,500	#3	"	500 "
7,500	#4	"	100 nickels
25,000	#6	"	100 silver and $.01
7,500	#8	"	50 silver and cents $5

It is understood that the Philadelphia Mint is prepared to furnish the bags and it is requested that an estimate be obtained of the cost of the bags.

John Wren

Bureau of the Mint,
July 18, 1924.
Respectfully referred to the Superintendent, U. S. Mint, Philadelphia, for report and return.

M. M. O'Reilly

Acting Director of the Mint.

July 19, 1924.

Sir:

By return mail will you please advise the Bureau if within a year or two you have lost or missed any platinum utensills or apparatus.

This information is required by the Bureau in order to answer an inquiry from the Department of Justice. Please reply at your early convenience, and treat the inquiry as confidential

Respectfully,

Mary M. O'Reilly

Acting Director of the Mint.

Superintendent, U. S. Mint,
Philadelphia, Pa.

July 25, 1924.

Superintendent. U.S. Mint.
Philadelphia. Pa.

Sir;

You are advised that form 971 (Transmittal Special Assay Coins) accompanying two double eagles of your delivery ($500,000) of July 21st., gave the delivery number #96 while the envelope containing the coins was marked #94.

As you have since forwarded special assay coins as of deliveries #94 on July 22nd. and #95 July 23rd., I infer the delivery of the 21st. should have been transmitted as #93 and ask that you confirm if correct.

Respectfully,

M. W. O'Reilly

Q. Acting. Director of the Mint.

O'R
FWD

July 26, 1924

Superintendent,
United States Mint,
Philadelphia, Pa.

S i r:

Replying to your letter of July 23, 1924, you are hereby authorized to accept the bid of the Mc Hatton Foundry Co., for supplying your mint with three phosphor-bronze castings at the rate of 32-1/2¢ per pound.

It is understood that three bids were asked but only two obtained and that the bid of the Mc Hatton Foundry Company is the lower of the two.

Respectfully,

M. McO'Reilly

Acting Director of the Mint.

O-D

July 26, 1924

Superintendent,

United States Mint,

Philadelphia, Pa.

S i r:

Replying to that part of your letter of July 23, 1924, which refers to the verbal authority given by the Director for the purchase of type, etc., from the Philadelphia Printers' Supply Co., to be used on the printing press which was transferred to your mint, please regard this letter as confirmation of that authority. It is understood that the amount of the bid was $86.16 and that this bid was the only one received.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

July 28, 1924.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing a schedule of prices for soaps, etc., to which you referred in your letter of July 23rd. This schedule, with prices attached, has just been issued.

The term "definite quantity item" refers to the specified amount mentioned when bids were asked for by the Gendral Supply Committee.

Respectfully,

[signature]

Acting Director of the Mint.

Enclosure:

Copy Schedule 10 G.S.C.

RG104 E-235 Vol 457

July 29, 1924.

Superintendent, U. S. Mint, Philadelphia,
" " San Francisco,
" " Denver,
" U. S. Assay Office, New York City,
Assayer in Charge, U. S. Mint, New Orleans,
" " Carson City,
" U. S. Assay Office, Boise,
" " Deadwood,
" " Helena,
" " Salt Lake City,
" " Seattle.

S i r:

Will you please forward to the Bureau, at an early date, a statement covering any collections of moneys during the fiscal year ended June 30, 1924, which have not been covered into the Treasury, as per the enclosed circular letter of the Acting Secretary of the Treasury, dated July 25, 1924.

Respectfully,

Acting Director of the Mint.

Enclosure:

July 29, 1924.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

S i r:

I am returning herewith the application of Nellie McNamara, Selector, who desires to be retired on account of total disability. From the enclosed copy of the decision received by this Bureau yesterday, you will see that Mrs. McNamara is eligible for retirement in the usual course, having arrived at the age of sixty- five years.

Respectfully,

Acting Director of the Mint.

Enclosures:

RG104 E-235 Vol 457

Bureau of the Mint,
July 30, 1924.

Respectfully referred to the Superintendent, U. S. Mint, Philadelphia, for proper action.

M. W. O'Reilly
Acting Director.

July 30, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following bills, payable from your 1924 contingent appropriation, have this date been forwarded to the General Accounting Office for settlement:

The Pennsylvania Railroad Company - 1 box varnish, Wash., D.C. to Philadelphia, Pa., June 3, 1924 - - - - - - - - - - - - - - - - - - $ .50
1 box glue, Wash., D.C. to Philadelphia, Pa., June 20, 1924 - - - - - - - - - - - - - - - - - .50

The Baltimore & Ohio Railroad Company, 2 boxes, printed forms, Wash., D. C. to Philadelphia, Pa., May 8, 1924 - - - - - - - - - 2.62
Total - - - $3.62

Respectfully,

Acting Director of the Mint.

July 30, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of the Philadelphia & Norfolk Steamship Co., amount $2.11, covering freight charges on 10 cartons envelopes, Richmond, Va. to Philadelphia, Pa., July 2, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation.

Respectfully,

N. Mc Riddle

Acting Director of the Mint.

RG104 E-235 Vol 457

July 30, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith bill of the American Railway Express Company, amount $82.83, covering express charges on shipment of $10,000 in nickels to Louisville, Ky., May 26, 1924, with the information that if the shipment consisted of uncirculated coin the bill should be paid from the minor coinage profits. If the shipment was of circulated coin same is payable in Washington from the appropriation Contingent Expenses, Public Moneys and should be returned. It is requested that in future when issuing bills of lading for shipment of minor coin indication be made on same as to whether circulated or uncirculated coin is being shipped.

Respectfully,

Wm M O'Reilly

enc.
e

Acting Director of the Mint.

July 31, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of the American Railway Express Co., amount $0.40, covering express charges on 1 box, 1 plaster cast of President Coolidge's medal and four photographs, Philadelphia, Pa. to Washington, D. C., May 20, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

Mary M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

August 2, 1924.

Superintendent, U.S.Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of August 1 you are authorized to accept the proposal of the Sullivan Smythfield Company 25 dozen pairs of buckskin gloves at $9.00 per dozen pairs. It is understood that this is the only bid received, although proposals were invited from three firms.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

F

August 2, 1924.

Superintendent, United States Mint, Philadelphia,
" " San Francisco,
" " Denver,
" U. S. Assay Office, New York City.

S i r:

Estimates for appropriations which will be required for the fiscal year beginning July 1, 1925, have been requested by the Budget Bureau; they should be in the hands of this office at the earliest practicable date and in any event not later than Monday, August 18th, in order that the Bureau may have sufficient time to compile them and submit them, in the form required, by the due date, August 20th.

The Budget officer has called attention to the necessity of considering possible economies in connection with the purchase and handling of equipment and supplies, and states that it is expected that all Treasury offices will endeavor to the utmost to reduce the estimates of appropriations and expenditures to the lowest possible minimum consistent with efficiency.

As regards estimates for the personnel (Salaries and Wages Appropriations) it will not be necessary to submit same in complete detail as there is sufficient information in the Bureau to enable us to make the estimates, except insofar as you may wish to recommend changes from the present year's appropriations. Any recommendations you may submit for changes should be fully explained and supported in each instance by sufficient information to enable the Director to convincingly present them to the Budget officers and Congressional Appropriations Committees.

In regard to the appropriation for supplies and non-personal services (Contingent Appropriation) the estimates should be prepared along the lines of the Classification of Subjects of Expenditure as prescribed by the Comptroller General in his bulletin No. 1, May 14, 1922, copies of which have been supplied to your office, and of Bureau letter of February 2, 1924, amplifying the heads under which such items are to be reported. The 1926 estimates for Contingent Appropriation expenses should be accompanied by similar

classification of actual expenditures during the fiscal year 1924, and estimated expenditures under the same heads during the current fiscal year, as per the following form:

Continuent Expense Appropriation

	Items	Estimated Expend. 1926	Estimated Expend. 1925	Expended & Obligated, 1924
	Supplies and materials:			
0200	Stationery and office supplies			
0230	Fuel.			
0280	Sundry supplies			
02	Total supplies and materials.			
	etc. . .			
TOTAL				

Any material changes in the 1926 estimates for the various items, as compared with 1925, should be fully explained in order that the proposed changes may be adequately supported before the Budget officers and Congressional Appropriations Committees.

Please proceed to the preparation of these estimates at once and forward same to this office (one copy only) at the earliest possible moment.

Respectfully,

Wm O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

August 4, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of August 2 you are authorized to accept the bid of the Ferguson Laboratories covering the following articles, at the prices indicated, it being understood that this is the lowest of three bids received:

18" Floor Sweeps	6" Bristle Dusters	8" Fibre Dusters
4 doz. at $23.50 per doz.	4 doz. at $7.00 per doz.	4 doz. at $4.25 per doz.

Respectfully,

Acting Director of the Mint.

August 5, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Please allow me to remind you to forward to the Bureau the Report of Changes for the month of July. It will be necessary to send this in triplicate, as usual. The list will include all changes made in the pay of all employees on July 1st, and any subsequent changes.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

August 7, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1925:

Salaries - - - - - - - - - - - -	$ 5,000.00
Wages of Workmen - - - - - - - -	50,000.00
Contingent Expenses- - - - - -	10,000.00
Total- - - - -	$65,000.00

Respectfully,

M M O'Reilly

Acting Director of the Mint.

August 7, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Referring to your communication of August 6 recommending certain proposed changes in the salaries of statutory employees effective as soon as funds become available in December; - I feel satisfied the Director will approve the arrangement. As I understand it you have proposed to vacate the $1200 place instead of the $1500 place and used the plus allowed for the $1200 place. The matter will be called to the attention of the Director upon his return to Washington within a short time.

Respectfully,

W M O'Reilly

Acting Director of the Mint.

San Francisco
Aug 7

six ~~the~~ toggles for double
eagle collars

Bureau of the Mint, August 8, 1924.

Respectfully referred to the Superintendent, United States Mint, Philadelphia for compliance.

M. M. O'Reilly
Acting Director of the Mint.

RG104 E-235 Vol 457

F-D

August 8, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

S i r:

Your report on coins reserved for assay during the month of July has been received on two sheets, one denomination on each sheet. Future reports may be made on a single sheet when the number of denominations does not exceed four, the number provided for on a sheet. It is not necessary that separate sheets be used for gold and for silver.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

August 8, 1924.

Superintendent, United States Mint, Philadelphia
" " " " Denver
" " " " San Francisco
" " " Assay Office, New York.

Sir:

The Acting Secretary of the Treasury has authorized the payment of salaries to officers and employees of the Treasury Department for the period August 16-31 on Saturday, the 30th, instead of Tuesday, the 2nd, and you are at liberty to take advantage of this authority as you deem expedient and practical as applied to your institution.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

F-D

August 11, 1924

Superintendent,
United States Mint,
Philadelphia, Pa.

S i r:

Will you kindly have indicated on the enclosed two sheets of the coiner's annual report, form 901, the number of blanks struck, number of pieces of good coin produced, and percentage of good coin to blanks struck, for each denomination of coin manufactured during the fiscal year 1924, and return same at an early date.

Will you also please advise as to the quantity of metals purchased for minor coinage, the quantity of blanks, if any, purchased for minor coinage, and data for preparation of the table at foot of page 15 of the annual report of the Director, of minor coins outstanding.

We have not yet received your report for the fourth quarter, on form 61, of bullion receipts. Please forward same at an early date.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Enc:

August 11, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

Will you please forward to the Bureau application for retention in the service of Nellie McNamara, Selector, for the period June 5, 1924 to July 15, 1924, date of retirement on annuity. It is understood that the decision placing selectors in the 65 year age class for retirement was made after this employee reached 65, but the Secretary's office advises the Bureau that the period indicated above should be covered by application for retention in the service.

Respectfully,

M. McReilly

Acting Director of the Mint.

August 11, 1924

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir;

I am forwarding to-day by express 182.75 ounces of gold coin scrap, value $3,400.00, together with a chloride bar weighing 8.27 ounces and 40.194 ounces silver coin scrap, a total of 48.464 ounces of standard silver of which 44.687 ounces (value $52.00) belongs to the Standard Silver Dollar account, and 3.777 ounces (value $4.70) to the subsidiary.

The following accounts should be credited to San Francisco, Denver and Philadelphia respectively, being the value of metal resulting from special assay coins forwarded to the Bureau up to and including June 30, 1924.

San Francisco	Gold Coin	$1160.00
	Subsidiary coinage metal	.20
Denver	Gold Coin	1000.00
Philadelphia	Gold Coin	1240.00
	S.S.Dollar coinage metal	52.00
	Subsidiary " "	4.50

Please proceed to make these entries without formal transfer, and notify San Francisco and Denver when they have been made.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint

Q.

August 12, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of August 9 you are authorized to purchase one L. C. Smith Brothers typewriter, model No. 3, 12-inch at a cost of $75.00, it being understood that Underwood machine model 5, #11.61009, will be turned in and that an allowance of $35.00 will be made for the same.

Respectfully,

M. W. O'Reilly

Acting Director of the Mint.

August 12, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of August 11, you are authorized to purchase from the Crocker-Wheeler Company , as part of the ingot-clipping machine being built at your mint for the New York Assay Office, one 2-HP motor at a cost of $98.50, and one starter at a cost of $6.10 less ½%, it being understood that these represent the lower of two bids received on each item.

Respectfully,

M. W. Gilbert

Acting Director of the Mint.

August 12, 1924.

All Mint Service Institutions:

S i r s:

I am enclosing a circular letter received today from the Chief Clerk's office. Please read the letter carefully and fill in the attached blank and return to this Bureau as promptly as possible in order to enable the Bureau to make the consolidated return by September 15. In case no purchases have been made kindly note on the attached form and return.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

August 13, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of August 12 you are authorized to purchase five barrels of powdered Red Argols from the Smith, Klein & French Company, at 12 cents per pound, or approximately $135.00 for the lot, it being understood that this is the lower of two bids received.

Respectfully,

F. M. O'Reilly

Acting Director of the Mint.

August 13, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am enclosing form submitted by the United States Assay Office, New York for keeping record of retirement payments. It has been suggested that this form would be convenient for your use, and before ordering a supply for New York please tell me if you would find it desirable. This, of course, is in case it will fit your new Kardex file. The Bureau is not sure of the size of your kardex cabinet. Please return the form with your reply.

Respectfully,

W M O'Reilly

Acting Director of the Mint.

August 14, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

Will you kindly forward to the Bureau one bronze medal of President Coolidge. Please send the account to the Director of the Mint.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

August 15, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

This letter will confirm telephone communication of this morning relative to the Polish coinage, for which it is understood the dies will be delivered to you within a day or two. This is in accordance with statement made by the Secretary of the Polish Legation yesterday, August 14. Please consider this letter authority to proceed with preparation for this coinage pending receipt of the dies.

With reference to the tolerance in weight and fineness of these coins, the Secretary of the Legation agreed to make a personal call upon you that these details might be adjusted to mutual satisfaction.

It is understood that the first order for these coins covers the manufacture of 12,000,000 one-zloty pieces and 6,000,000 two-zloty pieces. A second order for 24,000,000 zlotys has been agreed upon but the Bureau has not yet been advised as to the number of each denomination desired.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

August 15, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Complying with your request of August 13 I am enclosing three copies of Legislative, Executive and Judicial Appropriation Act for 1925.

Respectfully,

W. H. Kelly

Acting Director of the Mint.

August 15, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Before the Director left for the West he referred to the agreement made by you to have the medals for the Navy Department delivered by August 8. Have you been able to fulfill this order?

Respectfully,

W. H. O'Reilly

Acting Director of the Mint.

August 15, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of August 4 requesting date of endorsement on check No. 17027, December 29, 1923, please be advised that this Bureau forwarded your request to the General Accounting Office on August 5. Not hearing from that office another letter was addressed on August 12 to the General Accounting Office. If we do not obtain the information you desire in a day or two further effort will be made by the Bureau.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

F-D

August 15, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you kindly refer to page 22 of the last annual report of the Director on which appears a statement that a new electrical furnace had been installed for the purpose of hardening dies but that it was yet too soon to speak positively concerning its value? The Bureau will be glad to receive further information concerning the utility of this furnace.

It is requested that descriptions and illustrations be provided for the annual report of the Huguenot-Walloon half dollar and the Harding memorial medal.

Will you also kindly refer to your report for the last fiscal year, dated August 9, and to the last paragraph on page two? The Bureau will appreciate clarification of the following quotation therefrom, concerning Peruvian ingots:

". . . . though each sample was within the limit of tolerance on assay prescribed, the average which was used by the Assayer was given as the fineness of melt."

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

F-D

August 15, 1924

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau has not received the usual monthly report of unrefined bullion and foreign silver coin receipts for the month of July, 1924. Will you kindly forward same at once and take steps to see that this report is rendered promptly at the close of each month?

Respectfully,

Acting Director of the Mint.

August 16, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

In connection with the enclosed order for life saving medals your attention is called to the complaint made by the Coast Guard relative to insecure shanks used on the medals of the last order. I understand the Director has called your attention to this matter personally, and the Coast Guard is particularly anxious that the medals now ordered be supplied with secure shanks.

The Coast Guard has advised the Bureau informally that they are in urgent need of these medals and the Bureau will appreciate it if you will expedite the order.

Respectfully,

M. McReelly

Acting Director of the Mint.

RG104 E-235 Vol 457

August 16, 1924.

Mr. F. H. Chaffin,
United States Mint,
Philadelphia, Pa.

Dear Mr. Chaffin:

I am enclosing $1.00 in payment for bronze medal of the President forwarded to the Bureau on the order of Assistant Secretary Wadsworth.

Very truly yours,

W. W. O'Reilly

F-D

August 16, 1924

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am sorry to have again to trouble you about your reported expenditures during the fiscal year 1924 for use in preparation of estimates of required appropriations for the fiscal year 1926. No considerable amount should be stated under any subhead "Other" because it immediately excites inquiry as to what is included under that head. As a general rule the amount which may be reported under this subhead should not exceed approximately 10% of the total pertaining to the main head. Please make note of this for your future guidance.

Under your amended estimate received today is reported $36,839.51 opposite the subhead "Other," main head "Materials," Symbol 0290. This is over half of the entire amount reported under the head "Materials" and should be segregated as per preceding paragraph.

The subhead "Other Supplies" of the main head "Sundry Supplies," Symbol 0280, carries $6,802.50, which likewise should be further segregated. Segregation is also requested of the subhead "Other Equipment," Symbol 3050, reference in this connection being made to Bureau letter dated February 2, 1924.

I trust you will be able to get the above information to this office by Tuesday morning the 19th.

Respectfully,

M. W. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

August 18, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Confirming telephone communication of this afternoon please be advised that subsequent to telephoning it was found that we could advance only $75.00 more to you this quarter from the appropriation for freight on coin and bullion, $100.00 already having been advanced.

As you know the appropriation has been apportioned by quarters, and $75.00 is the limit we can spare to you in advance of that already allotted your Mint for this quarter.

Respectfully,

[illegible]

Acting Director of the Mint.

RG104 E-235 Vol 457

August 18, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of August 16th, requisition for duplicate checks and carbons covering Nos. 15,001 to 20,000 was made on July 9th and package containing same was mailed to you on August 15th, the day they were received in this office. You probably have received them by this time.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

August 18, 1924.

Mr. F. H. Chaffin,
U.S. Mint,
Philadelphia, Pa.

Dear Mr. Chaffin:

On July 24 I paid $1.00 for a silver shell for Mr. Mellon. This bill is for $2.00. If the bill of July 24 is wrong will you please let me know.

Respectfully,

RG104 E-235 Vol 457

August 18, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

The Marine Corps, Navy Department, calls attention to the following orders for medals:

May 12, for nine gold, silver and bronze medals of various types.
June 7, 500 Good Conduct medals.
June 17, for six kinds of medals, (one of each).

Will you please advise the Bureau how soon you will be able to fill these orders.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

Helena, Montana.

August 15, 1924

Proof Gold.

Director of the Mint,
Washington D.C.

Sir:

I have the honor to request that the Superintendent of the Mint at Philadelphia be authorized to send me five ounces proof gold.

Respectfully,

Assayer in Charge.

Bureau of the Mint, August 18, 1924.

Respectfully referred to the Superintendent, U.S. Mint, Philadelphia, for compliance.

Acting Director of the Mint.

RG104 E-235 Vol 457

August 12, 1924.

Director of the Mint,

Washington, D.C.

Sir:-

There is required for use on automatic scales in the coining department of this Mint the following:

3 dozen Grippers, (without back plates)
3 dozen Journal screws for same.

Kindly cause the same to be forwarded.

Respectfully,

Superintendent.

Bureau of the Mint, August 18, 1924.

Respectfully referred to the Superintendent, U.S. Mint, Philadelphia, for compliance.

Acting Director of the Mint.

RG104 E-235 Vol 457

August 15, 1924.

The Director of the Mint,
Washington, D. C.

Sir:

I have to request that you will arrange the manufacture by the Mint at Philadelphia of 50 ounces proof gold for shipment to this institution at its very earliest convenience.

Respectfully,

Frank E. Shepard,
Supt., U. S. Mint.

Bureau of the Mint, August 18, 1924.

Respectfully referred to the Superintendent, United States Mint, Philadelphia, for compliance.

Acting Director of the Mint.

RG104 E-235 Vol 457

August 19, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Coast Guard in urgent need of three medals recently ordered How soon can you send them Wire reply

O'Reilly
Acting Director

Cont. Ex. Mint Bureau, 1925.

RG104 E-235 Vol 457

August 19, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bills amounting to $3.42, covering insurance on shipments of minor coin, valued at $70,000.00, during the months of June and July, 1924.

Checks should be drawn in favor of the payees, and in the amounts, indicated on reverse of vouchers, and should be forwarded to Marsh and McLennan.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

enc.
6

RG104 E-235 Vol 457

August 20, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

A representative of the Federal Employees Union who deals very fairly with the Bureau and who is not at all officious in such matters has asked us what we can do for Edward E. McConkey whose compensation was reduced. He was getting $4.50 and bonus which would make about $5.25, and has been reduced to $4.80.

Is there anything you can do for him without creating resentment on the part of others similarly situated. He is close to retirement age anyway and I am sure the Director would be glad if you could anything for him.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

Aug 19

Aug 19

Request for statement showing amount deducted under Retirement act from Aug 1/20 to Aug. 20/20 of—

Harry A. Kline — Alice von D. Rousseau
John S. Markel — Amon Grunow
Annie E. Muller — Mary E. Williams

Bureau of the Mint, August 20, 1924.

Respectfully referred to the Superintendent, U.S. Mint, Philadelphia, for report and return.

Acting Director of the Mint.

RG104 E-235 Vol 457

August 21, 1924.

Superintendent, U.S. Mint, Philadelphia
" " " Denver
" " " San Francisco
" " Assay Office, New York
Assayer in Charge U.S. Mint, New Orleans
" " " " Assay Office, Seattle

S i r:

The Treasury Department desires to increase the circulation of silver dollars in order to permit the Treasury to economize in the manufacture and issue of paper currency, especially the one dollar notes. The rapid circulation of one dollar notes and their constant reissue is costing the Treasury Department a very large amount. To offset the demand for these notes to some extent it is the desire of the Secretary that silver dollars be issued by you as as possible. The Department is counting upon your aid in this endeavor.

You are requested to employ standard silver dollars in making up your payrolls by making salaries and wage payments in sums under $5.00 in the form of standard silver dollars.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

August 22, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

The Marine Corps desires to know the fineness of the gold used in the manufacture of the Marine Corps medals. Will you please telephone this information to the Bureau upon receipt of this letter.

Respectfully,

M. McReilly

Acting Director of the Mint.

RG104 E-235 Vol 457

August 22, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

The Secretary of the Polish Legation called today and seems very pleased with the specimen coin. He suggests in view of delay in receiving the one-zlote die you prepare to coin the two-zlote pieces at once. Before striking any more coins will you please await his visit which he expects to make to the Mint early next week. In the meantime he has cabled his Government in regard to the tolerance.

Respectfully,

M. W. McKelly

Acting Director of the Mint.

RG104 E-235 Vol 457

August 22, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am enclosing two (2) samples of gold coin for assay. Please have your Assayer report on these samples as early as possible.

Respectfully,

M. M. O'Reilly

Q. Acting Director of the Mint.

RG104 E-235 Vol 457

August 23, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of August 22 enclosing copy of letter addressed to Mrs. Mary E. Clark by the Bureau of Pensions with reference to the age of Robert Clark at the time of his death, I would suggest that you prepare a letter to the Bureau of Pensions for Mrs. Clark's signature embodying the information contained in your letter of the 22nd.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

August 25, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

The Secretary of the Polish Legation advised this Bureau by telephone today that he would be in the Mint about noon on Thursday of this week. It is understood by the Bureau and by him that you are preparing and rolling the two-zlote pieces but that no coinage will be executed until the Secretary is present. He has expressed a desire to be present when the first 2500 pieces of the two-zlote pieces were struck, but he wants to go into the details with you at first.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

August 2[illegible], 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am forwarding to you today by express collect a package containing jewelry scrap from Famus & Company, Fairmont, West Virginia. The above firm has been advised that you will communicate with them directly regarding the deposit. The express charges covering this deposit should be deducted from the proceeds of the same and Famus & Company advised to this effect.

Respectfully.

Acting Director of the Mint.

RG104 E-235 Vol 457

August 25, 1924.

Mr. F. H. Chaffin,
United States Mint,
Philadelphia, Pa.

Dear Mr. Chaffin:

In accordance with your request I am returning your letter of August 6 recommending certain increases in salary. As stated in our letter of August 7, nothing would have been done on this until the Director's return.

In connection with these changes you have recommended the transfer of Miss Stites from clerk at $1200 to clerk at $1500, vice Lamberson transferred to skilled workman. Do you wish this to go through at once without waiting for the Director's return? If you wish Miss Stite's promotion to go through immediately call me up on the telephone tomorrow and we can make it effective August 15.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

August 26, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing reply received today to our letters of August 5 and August 12.

Will you please supply the required information and return the enclosed letter, and a further effort will be made by the Bureau to obtain the information we appear to have a perfectly appropriate right to ask for.

Respectfully,

D. M. O'Neil

Acting Director of the Mint.

RG104 E-235 Vol 457

August 26, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

With reference to the case of Mr. Thomas Halpin, who has been without pay for several days, the physician in the Treasury Department in charge of such cases suggests that claim for compensation for Mr. Halpin be filed about September 1. This will expedite consideration of the case. This letter is being written for the purpose of assisting Mr. Halpin in obtaining compensation as quickly as possible. The regulations require that claims for compensation should be filed within 18 days after the pay stops; that will make it about September 1.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

August 27, 1924.

All Mint Service Institutions:

S i r:

The Bureau is in receipt of advice from the office of the Superintendent of Supplies that General Supply Committee forms Nos. 10 and 11, covering open market and contract purchase reports have been discontinued for use by the Government purchasing offices. Please discontinue forwarding these monthly reports to the Bureau.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

August 27, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

This will confirm telephone communication of August 26 authorizing you to employ additional help for the purpose of bring up the silver dollar coinage and increasing the output of subsidiary coinage from now until the end of the calendar year.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

August 27, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of August 26 you are authorized to purchase 25 dozen pairs of horsehide gloves from M. Segal at $7.00 per dozen pairs, it being understood that it is to the best interest of the Government to purchase the gloves from the bidder named above.

Respectfully,

M. W. Gilbert

Acting Director of the Mint.

RG104 E-235 Vol 457

F-D

August 29, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following bills of the American Railway Express Company have been sent to the General Accounting Office for settlement, chargeable to your appropriation as indicated:

Contingent Expenses Mint at Philadelphia, 1924.
Wiping rags from Washington, D. C.,
June 20. . . . . .$6.20.
Plaster casts of President Coolidge's
medal to Washington, D. C.,
June 6 and 13. . . . . .83.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

September 4, 1924.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

This letter will confirm telephone communication of to-day requesting you to pack the Polish coins one thousand pieces in a bag. The proof of the marking to be placed upon the bags is approved and returned herewith. The Secretary to the Legation requests that the marking be done in bright blue ink.

I have today requested the Secretary to confirm our understanding as to the tolerance to be allowed on the two-zloty pieces, which is:- .005 of ten grams, or .7716 grains. The gross weight of the piece is 10 grams, and the tolerance permits that the coins shall or may weigh 10.05 or 9.95 grams.

The Secretary has advised the Bureau over the telephone that he has cabled to his Government in regard to the tolerance to be allowed on the one-zloty piece, and I shall keep you informed of any decision.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 457

F-D

September 6, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1925:

Salaries,.	$ 5,300.-
Wages of Workmen	40,000.-
Contingent Expenses.	7,000.-
Total.	$52,300.-

Respectfully,

R. J. GRANT,
Director of the Mint.

RG104 E-235 Vol 457

September 8, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Replying to your letter of September 5 you are authorized to procure in the open market from the lowest bidder six American flags of good grade bunting, 10 ft. by 19 ft., for display on your institution.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

F-D

September 9,1924

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith please find one copy of your bullion account current for the quarter ended June 30th, with the request that it be amended to include the $246,500 prepaid bullion on hand April 1st, with its corresponding contra entry and correction of column footings. Correction should also be made of the second item on left side of cash account which was typed as $8,578.11; correct figures being $8,598.11.

Assay report on deposit no. 112 in the name of Joseph Emery, is returned with attention invited to weights before and after melting. Judging from the abstract sheet the after melting weight should be 359 ounces instead of 259 ounces.

Voucher no. 580, in favor of the American Scrubbing Equipment Sales Co. for "Competition Scouring Powder," is stated in terms of 1 barrel at 5¼¢ per pound, $10.50. No information is given as to the weight of the contents of the barrel. Therefore computation can not be verified. Please advise as to same.

Voucher no. 599, Rumsey Electric Co., $17.12. The first item is for magnet wire, weight 6.44 pounds, at 48½¢, $3.37. Correct computation gives $3.12. Reference to quotation discloses that a charge of 25¢ was made for cutting. This should have been shown on face of voucher.

Voucher no. 622, in favor of the Atlantic Refining Co., is for Atlantic Rayolite Oil at 13¢, reference being made to contract dated July 23, 1923. We do not have any record of this contract, but in our files we find your letter of July 7, 1923, stating that the mold oil of the Atlantic Refining Co. at 13½¢ per gallon was not found to answer your purposes. Further information concerning this item is requested.

Voucher no. 651, in favor of F. & E. Checkwriter Corporation for check writer at $80. is accompanied by quotation offering $11.00 for the

RG104 E-235 Vol 457

Philadelphia

9-9-24

old machine. Please advise if the old machine was disposed of.

Voucher no. 661 in favor of George T. Morgan, May 6 and 7, is unsupported by hotel bill in the amount of $5.00 for the night of May 6th. Please forward same.

Respectfully,

R. J. [illegible],
Director of the Mint.

eric:

RG104 E-235 Vol 457

September 9, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

Will you kindly prepare and forward to the Bureau a Presidential medal fitted with a screw and ring so that the medal may be suspended and reversed to show both sides. It is desired to submit this medal to Assistant Secretary Dewey, who has in mind getting a collecting of medals equipped this way. He wants to see how the Mint can do it. It may be that you will deem it appropriate to submit two different types of attachments to be submitted to the Secretary.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

F-D

September 10, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I have your requisition of September 9th for advance of $75 under the appropriation "Freight on Bullion and Coin." No further advances under this appropriation can be made until October because the full amount of the apportionment has already been advanced to the various offices. Will you please include in your October requisition item under the freight appropriation?

Respectfully,

M. M. O'Reilly

R. J. GRAM,
Director of the Mint.

RG104 E-235 Vol 457

F-D

September 11,1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau is just in receipt of copies of two bills of lading nos. 449,560 and 449,561, dated September 5th and 10th, each covering shipment by express of 50 pairs asbestos mitts to the New York Assay Office. It would appear that at least one of these shipments could have been made by freight instead of by express as per Bureau letter of recent date concerning the making of shipments by freight whenever practicable.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

September 12, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

I am forwarding to you today under separate cover, registered mail, gold bullion received in this office from the Detroit Branch of the Federal Reserve Bank of Chicago. The bank has been notified of this reference, and has been informed that you will communicate with them directly regarding the same.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

September 13, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of September 10 you are authorized to purchase from the Scovill Mfg. Co., 2,000 bronze blanks, 3" diameter (approximately 1,000 pounds) at 36¢ per pound. It is understood that this is the only bid received on this item.

You are also authorized to purchase from the Riverside Metal Company, 1,200 pounds of bronze strips, at 21-1/8¢ per pound, it being understood that this is the lower of two bids received.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

September 13, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Will you please advise the Bureau in what year the striking of proof coins was discontinued at your mint.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

September 17, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

I am enclosing approval of your recommendation for retention in the service of Kate Langton until December 31, 1924. If it is your desire that Miss Langton be retained for a longer period, it is suggested that you address a letter to the Secretary of the Treasury, through this Bureau, recommending that the enclosed authorization be amended to include the date upon which it is desired Miss Langton be retired. It will not be necessary to execute another form.

Respectfully

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

September 17, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Will you please furnish the Bureau with the service record of Edward J. Kirk, who states in his claim for annuity that he served in the United States Mint, Philadelphia from January 4, 1897 to August 5, 1898. This information is desired by the Secretary's office.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

September 17, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

I am forwarding under separate cover two copies of portraits of Hon. G. B. Winston, Under Secretary of the Treasury, and two copies of the portrait of Hon. Charles S. Dewey, Assistant Secretary of the Treasury.

Will you please deliver these portraits to Mr. Morgan and request him to make preparations for the execution of the medals for these two officers. I shall appreciate it if you will have Mr. Morgan undertake the preparation of these medals as soon as possible, and I will take the matter up further with you when I visit the mint next week.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

September 17, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing a letter addressed by Mr. J. E. McKirdy of The Union Trust Company of Pittsburgh, to Mr. Arthur E. Sixsmith, Secretary to Mr. Mellon, requesting a set of Presidential medals. Mr. Sixsmith has requested this Bureau to transmit his check to you, and that the medals be sent as promptly as possible by express collect.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

September 10, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

I am returning herewith your two letters of September 17 relative to the appointment of Messrs. Murray, Frizzle and Lacey. This Bureau has conferred with the Appointment Division and has been advised that the men cannot be carried in a furlough status and also carried as helpers. It would be necessary for you to simply forward a letter to the Bureau in the usual form, recommending the temporary transfer of these three mints from the position of guards to the position of helpers at $5.36 per day, with the understanding that when the emergency work to which the men are to be assigned has been completed they will be restored to their former positions of guards. Please incorporate in your letter of recommendation the last suggestion in this letter, that it may be a matter of record that the men are to be restored to guards without lapse in their services. It will not be necessary for you to forward any other formal documents in this case.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

September 18, 1924.

Superintendent, United Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of September 17 in which you confirm conversation relative to coin counting machines, you are hereby authorized to accept the bid of the Standard Johnson Co., Inc., the manufacturer of this machine, to rebuild two machines at $550 each. You are authorized to accept this bid in preference to the alternative bid to supply new machines at $650 each. The proposal enclosed with your letter is returned herewith to be attached to your accounts.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

F-D

September 18, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

With reference to your letter of yesterday forwarding draft of form for blanks to be used in rendering monthly statements to the Comptroller General, of balances, deposits, and checks drawn, etc., I am enclosing herewith samples of forms 1062 and 1062 A prepared for this purpose, a supply of which was forwarded you on May 12th, last. If search fails to disclose the stock forwarded you, an additional supply will be sent on request.

Respectfully,

R. J. GRANT,
Director of the Mint.

enc:

RG104 E-235 Vol 457

F-D

September 18, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Under date of August 29th the various vendors of silver under terms of the Pittman Act who had not completed their deliveries were notified that the regulations require all deliveries to be completed on or before October 1, 1924.

Accordingly you will not receive deliveries of silver under terms of the Pittman Act, on tenders heretofore accepted, after October 1, 1924.

In preparing your report of receipts and undelivered balances for September please include therewith October 1st.

Respectfully,

R. J. GRANT,
Director of the Mint.

September 19, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Please forward Denver fifteen obverse quarter dollar dies Urgent

Grant
Director

Cont. Ex. Mint Bureau, 1925.

Night
Two separate messages

September 19, 1924.

Superintendent, United States Mint, Philadelphia.
Superintendent, United States Assay Office, New York City.

Rees Scully and Forshay transaction between New York Assay Office and Philadelphia mint should be at price of silver received for payment in bars and not at Pittman act price Make corrections Saturday in records and report to Washington See Bureau letter eighteenth

Grant
Director

Cont. Ex. Mint Bureau, 1925.

47

Rush

September 20, 1924.

Superintendent United States Mint,
Philadelphia, Pa.

Forward San Francisco mint twenty obverse ten reverse silver dollar dies
five obverse dime dies

Grant
Director

Cont. Ex. Mint Bureau, 1925.

RG104 E-235 Vol 457

September 20, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Confirming telephone communication I am returning under separate cover the case forwarded by you on the order of Assistant Secretary Wadsworth, this particular type of case not being what Mr. Wadsworth desired.

Respectfully,

R. J. Grant
Director of the Mint.

September 22, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following bills have this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation:

The Baltimore & Ohio Railroad Co.,
1 crate, printing press, Washington,
D. C. to Philadelphia, Pa., 5-26-24....$5.70

Reading Company, 1 case envelopes,
Rockville, Conn. to Philadelphia,
Pa., June 20, 1924 and 3 cases metal
polish (in tins), Lincoln, N. J. to
Philadelphia, Pa., June 6, 1924..... 1.00
Total.....$6.70

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

September 22, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

I am enclosing six samples of standard gold. Please assay these samples carefully and send the certificate to this office.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

September 23, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following bills of the Pennsylvania Railroad Company have this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation:

1 carton envelopes, Richmond, Va.
to Philadelphia, Pa., 7-26-24---------$0.65

10 cases soap, Buffalo, N. Y. to
Philadelphia, Pa., 8-9-24---------1.50
Total---------$2.15

Respectfully,

M M O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

September 24, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of September 22 you are authorized to purchase from Shoemaker & Busch, Inc., two barrels of bone ash (approximately 1000 lbs), at 9¢ per pound, it being understood that this is the lower of two bids received.

You are also authorized to purchase from Geo. D. Feidt & Co., one barrel (300 lbs) of copper sulphate, c.p., at 7½¢ per pound, it being understood that this is the lower of two bids received.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

September 24, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

Receipt is acknowledged of box containing medal case shipped by you to this Bureau under B/L #T-449571.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

September 24, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

The Secretary of the Treasury has directed this office to request you to forward to Mr. Gutzon Borglum, Stamford, Connecticut, a copy of the Coolidge medal in bronze. The medal is to be lent only to Mr. Borglum and is to be returned by him when he has finished with it. The Bureau has written Mr. Borglum today advising him that the medal is to be forwarded and requesting him to return the same when he has finished with it.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

September 25, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Please forward San Francisco Mint fifty ounces proof gold

O'Reilly
Acting Director

Cont. Ex. Mint Bureau, 1925.

RG104 E-235 Vol 457

September 25, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau desires to again call attention to the manner of reporting encumbrances, and liquidation of same, against your wages appropriation. Your encumbrance as reported for the month of July was $45,653.29. Monthly report of encumbrances liquidated during July shows payment of $21,980.27 against the above with a deduct adjustment of $23,673.02. This deduct item, it is noted, was the exact amount of the payroll for the last half of July, paid in August, and therefore should not have been reported as an adjustment. The payment in August would have exactly liquidated it without any adjustment. Had an estimated amount been reported to the Bureau as the July encumbrance then the August report should have shown, not only the amount paid in August applying to the July encumbrance, but the necessary adjustment to bring the reported encumbrance into agreement with the actual encumbrance incurred, whether or not it was fully paid. When an encumbrance has been set up it should stand as such (except for proper adjustments) until liquidated by payment. The fact that part of the encumbrance in question was paid in a subsequent month does not change its status from that of a July encumbrance as the services were performed in July and are properly chargeable to that month. Had the total encumbrance reported been overestimated, say $500.00, then the August report should have showed the actual payment against July encumbrances together with a deduct adjustment of $500.00.

The Bureau has been delayed and has had difficulty in preparing its monthly report to the Treasury Budget Officer by reason of your failure to properly report the wages items, and since similar reports must be continued through this fiscal year your procedure should be brought into line at this time.

Further study of Bureau letter of February 18, 1924, which fully explained the procedure in making report of encumbrances and statment of liquidations applying thereto, is suggested.

Kindly forward corrected report of encumbrances liquidated in July and August, pertaining to the wages appropriation.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

e

RG104 E-235 Vol 457

September 25, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Confirming telegram of today, please forward to the Mint at San Francisco 50 ounces of proof gold.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

September 25, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Replying to your letter of September 24 relative to the compensation claim of Agnes C. McEvoy forwarded by you on September 13, please be advised that the Bureau transmitted this claim on the 16th to the Employees Compensation Commission, through the Chief Clerk of the Department. We are advised by the Commission that the claim was received on September 23, the day following their letter to Miss McEvoy. Please ignore the Compensation Commission's letter of September 22.

Respectfully,

F. N. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

September 25, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

Referring to telephone communication of today stating that the case desired by Mr. Wadsworth, Assistant Secretary of the Treasury, would cost $7.50, please be advised that Mr. Wadsworth now instructs this Bureau to request you to forward two of the thirty-five cent cases. He does not desire to have the special case made. Please forward your bill with the cases to this office, it being understood that the price of the cases is 35 cents each.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

September 27, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of September 26 you are authorized to purchase from Geo. D. Feidt & Co., 1000 pounds of Fused Borax, 20-mule team brand, at $18.15 per 100 pounds, it being understood that this is the lower of two bids received.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

September 29, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

It is requested that all appropriation balances for the fiscal year 1924, except the contingent appropriation, be covered into the Treasury at an early date. These balances should be covered in each year, promptly after their need for disbursement becomes improbable. This applies also to the contingent appropriation, but its use for disbursement usually extends several months into the new fiscal year.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

October 1, 1924.

Superintendent, U. S. Mint, Philadelphia, Pa.
Superintendent, U. S. Mint, Denver, Colo.
Superintendent, U. S. Mint, San Francisco, Cal.
Superintendent, U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Sir:

The Bureau desires to stress the importance of setting up and reporting encumbrances against appropriations, with monthly report of liquidations and adjustments against same, covering transportation of passengers, freight, and expressage - encumbrances which are paid in Washington after action by the General Accounting Office. Encumbrances of the above nature should be set up at the time the liabilities are created, at their estimated or known costs, and reported in the same manner as other encumbrances, that is, they should be included in the months totals and not reported separately. These encumbrances should be considered as liquidated upon receipt of notice from this office that the vouchers covering same have been forwarded to the General Accounting Office for settlement. As many of the encumbrances of this nature have to be set up at estimated figures, adjustments will be necessary and these adjustments should be combined with other adjustments to be reported, care being taken that the adjustments are made against the quarters in which the corresponding encumbrances were set up and reported.

Items of the character mentioned have been very troublesome in preparation of the Bureau's reports to the Treasury Budget Officer during the past year. Measures should be taken to ensure that, when liabilities of the above mentioned character are incurred, they will come to the attention of the person keeping the encumbrance account and be taken into the record without delay; weeks and frequently months intervene between the incurring of the liability and its liquidation.

Please forward monthly a schedule, similar to the schedule of payrolls and vouchers, showing the individual items with plus and minus adjustments, of the character mentioned in this letter, liquidated during the month. This schedule should also carry indication of the quarter in which the various encumbrances were set up. For example:

RG104 E-235 Vol 457

Encumbrances liquidated without cash disbursement.

Quarter Encumbrance set up	Date of Bureau letter	Payee	For what	Voucher approved for	Adjustments Add	Adjustments Deduct

The reported liquidations and adjustments of each month should check with the combined items on the form above illustrated and on Schedule of Payrolls and Vouchers, form #53.

Respectfully,

A. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

October 2, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of September 30 enclosing correspondence with Mr. Paul A. Davis of the American Surety Association, relative to the striking of medals of Dr. Eliot, please be advised that I deem it inexpedient for you to undertake to bid on this order. I have come to this conclusion for the reason that the capacity of the mint in the medal room as well as the coining room is taxed to capacity at this time, and we would not be in position to handle outside business for an indefinite time.

I would suggest that you express to Mr. Davis the appreciation of this office for the opportunity to bid on this business, and would like to have you express fully to him the reason why we cannot place the facilities of the mint at his disposal at this time.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

October 2, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

The Hon. G. B. Winston, Undersecretary of the Treasury, and Hon. Charles S. Dewey, Assistant Secretary, have requested me to order for each of them a full set of Presidential medals, a full set of Army medals, a full set of Navy medals, and the following miscellaneous medals.

Indian Peace Medal.	No.	10	on the list
"	"	"	"	17	"	"	"
Great Seal	"	"	26	"	"	"

The medals are desired in bronze and the Secretaries request that each be supplied with a pivoted ring similar to that supplied in the sample medal of President Coolidge forwarded some days ago. It is their desire that the pivots be placed at the top of each medal in such way that the medals can be swung to reverse or obverse at will.

I would suggest that the medals be forwarded in two boxes combined in one package by freight.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

October 3, 1924.

Mr. F. H. Chaffin,
United States Mint,
Philadelphia, Pa.

Dear Mr. Chaffin:

Enclosed please find check for $20.00 from Mr. Broughton, in accordance with telephone communication of today.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 457

October 3, 1925.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1925:

Salaries - - - - - - - - - - - -	$ 5,000.00
Wages of Workmen - - - - - - - -	55,000.00
Contingent Expenses- - - - - -	10,000.00
Freight on B. & C. - - - - - -	200.00
Total- - -	$70,200.00

As the appropriation Freight on Bullion and Coin for the present fiscal year is very limited the Bureau may find it necessary to reduce future requisitions for funds from this appropriation in order to keep within the quarterly apportionments. Careful estimates should be made of the amounts needed before making requisitions so that same will not be in excess of your actual requirements.

Respectfully,

R. J. Grant
Director of the Mint.

October 4, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of October 3 relative to the orders for Army and Navy medals for Under Secretary Winston and Assistant Secretary Dewey, please be advised it will not be necessary for you to undertake to make these medals uniform in color. The medals indicated in your letter which you have in stock, struck in copper, will be entirely satisfactory.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

October 6, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of October 4 please be advised that the purchases from the Bridgemont Foundry & Machine Co. of iron for your mint, being without formal contract, it is the opinion of this Bureau that it is entirely appropriate for you to regard such purchases as having been made in the open market from the lowest bidder.

You are hereby authorized to enter into contract with the Fairmount Foundry, Inc., to furnish castings for your mint for the fiscal year 1925. This contract should be accompanied by bond.

Respectfully,

R. J. Grant
Director of the Mint.

October 7, 1924.

All Mint Service Institutions:

Gentlemen:

It is requested that in the future all requisitions for stationery be forwarded in duplicate, whether on form 2162 or on letter paper.

Respectfully,

R. J. Grant
Director of the Mint.

October 8, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of the American Railway Express Company, amount $3.14, covering express charges on one box containing steam engine indicators, Denver, Colo. to Philadelphia, Pa., August 21, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

October 6, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of The Pennsylvania Railroad Company, amount $0.50, covering freight charges on 5 boxes pumo soap (common soap), Undercliff, N. J. to Philadelphia, Pa., June 25, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

October 8, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

The enclosed letter was received today from the Secretary of the Smithsonian Institution requesting that they be supplied with a set of coins of 1923 and 1924 to bring up to date the numismatic collection now lent by the Mint to the National Museum.

Please forward to the National Museum two of each of the coins minted by Philadelphia in 1923 and two of each of the coins minted in 1924. These coins should be charged to your contingent appropriation as an item against the $1,000 allowed for the numismatic collection. Please notify the Bureau when these coins have been forwarded. It is suggested that they be forwarded directly to the National Museum.

Respectfully,

N. McKelly

Acting Director of the Mint.

October 10, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Enclosed is letter received today from Miss Sarah E. Shoemaker, requesting permission to take a group of students through your institution, together with copy of the Bureau's reply.

It is presumed by the Bureau that the statement to the effect that a letter from the Secretary will admit visitors is erroneous. Should it be that this impression is given to visitors, may I suggest that they be not advised that a letter from the Secretary will admit visitors.

Respectfully,

H. N. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

October 14, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of October 13 you are authorized to pay the employees of the power plant for Labor Day on the October 15th payroll, and make the proper notation in the remarks column of the payroll.

Respectfully,

R. J. Grant
Director of the Mint.

October 15, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Please forward to the Bureau, together with your account for same, one medal of Secretary Mellon and one of Undersecretary Gilbert, both in bronze, for Mr. Lew Wallace of the Treasury Department.

Respectfully,

R. J. Grant
Director of the Mint.

October 17, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

I am forwarding under separate cover, registered mail, two silver chloride bars weighing 26.14 and 36.53 ounces respectively, a total of 62.67 ounces, and 12.00 ounces of gold cornets.

Please forward to this office granulated proof silver (shot form) in exchange for the silver, and proof gold in exchange for the cornets.

Respectfully,

R. J. Grant
Director of the Mint.

Q.

October 17, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of October 16 you are authorized to purchase from the Electro-Metallurgical Sales Corporation, 500 pounds of 10% silicon copper, for use in your minor coinage alloy, at a price of 26¢ per pound, payment to be made from the minor coinage metal fund. It is understood that this is the lower of two bids received.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

October 17, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of October 16 you are authorized to purchase from Cope & Bevan 1,000 feet, 1 x 12" white pine lumber, at $80.00 per 1000 feet, it being understood that this is one of three low bids of five bids received.

Respectfully,

R. J. Grant
Director of the Mint.

October 17, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

The following is an excerpt from a letter received from the Counselor of the Polish Legation this day:

"The Legation has just received a radiogram from the Ministry of Finance in Warsaw calling its attention to the fact that on the coins received by them the eagle is placed upside down, whereas it should be in the same position as the head, that is, "en medaille".

Will you kindly issue instructions to the Mint to change the position of the eagle as desired by our Ministry of Finance."

Please be governed accordingly.

Respectfully,

R. J. Grant
Director of the Mint.

October 20, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill amounting to $0.48, covering insurance on shipments of minor coin, valued at $10,000.00, during the month of September 1924.

Checks should be drawn in favor of the payees, and in the amounts, indicated on reverse of voucher, and should be forwarded to Marsh and McLennan.

Respectfully,

R. J. Grant
Director of the Mint.

enc.
e

October 20, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of October 17 you are authorized to purchase from the American Gas Furnace Company, two cast iron retorts for #17 heating machines, at a cost of $160.00, it being understood that this is the only bid received.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

October 21, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of October 18, relative to reservation of 15,000 yards of O.D. drill made by this office on the Quartermaster's Department under date of October 10, 1923, of which 5,000 yards was purchased by your mint in the same month, please be advised that this reservation will not be sufficient to permit you to purchase the balance of 10,000 yards and make payment for the same from last year's appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

October 21, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of October 18 you are authorized to purchase from the Midvale Company approximately 650 pounds of extra grade IX tool steel (several sizes), for use in die work, at a cost of about $200.00, the prices per pound being 22½¢, 26¢ and 27¢, it being understood that this is the lower of two bids received.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

October 21, 1924.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Sir:

You are authorized to procure two hundred time clock sheets from the International Time Recording Company, as per your letter of October 20, 1924.

This authorization is occasioned by the failure of time clock sheets heretofore prepared by the Government Printing Office to give satisfaction.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 457

October 23, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of The Pennsylvania Railroad Company, amount $1.77, covering freight charges on 5 boxes, four hole bag seals #48 Cable Laid Ital. Cord., Newark, N. J. to Philadelphia, Pa., July 17, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

e

RG104 E-235 Vol 457

October 23, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing correspondence relative to your letter of October 13 and am returning your letter for the purpose of reference, with the request that the attached copies be reviewed and advise the Bureau if you can be of any further assistance to Mr. Maulding in getting at the information he seeks in regard to the deposit made for the Smithsonian Institution in 1838. Please return your letter, together with the attached copies, with your reply.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

October 24, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith letter, prepared by the Bureau, addressed to the General Accounting Office with request that the certificate embodied therein be signed by Mr. Styer on the line indicated by check mark and letter returned to this office.

The certificate is being furnished at the request of the General Accounting Office in order that suspension of voucher, covering reimbursement to your 1924 wages appropriation on account of silver dollar recoinage expenses during the month of February, 1924, may be removed, the original voucher having been incorrectly prepared.

The Comptroller General has requested that a certificate on future bills for reimbursement of appropriations from the "Special Fund-Charges on Silver Dollar Bullion Sold," be rendered as follows:

> "I certify that the above expenses have been incurred by me in the amount above specified or the services performed as stated; that they are in accordance with the orders therefor and that the amounts charged are just, reasonable and in accordance with the records of this office."

By interlining and making insertion of certain words the certificate printed on voucher form #939 may be made to read as above. Attention is also called to the fact that the vouchers should be prepared in favor of the Director of the Mint, and the spaces provided for the signature of the "Payee" and the "Approving Officer" should be left for use of the Director of the Mint, his signature being the proper one in these spaces on vouchers of the nature in question.

The above information is given in order that trouble may be avoided should it be necessary for your institution to request reimbursements in future from the fund mentioned.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

enc.

RG104 E-235 Vol 457

October 25, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of October 24 you are authorized to purchase from Hagy Brothers, Inc., 2000 pounds of rags (#1 near white) at 11 7/8¢ per pound, net weight, it being understood that this is the lower of two bids received.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

October 24, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

The Chief Clerk of the Department is in receipt of a letter from Congressman Thomas S. Butler, transmitting a letter from Mr. Albert J. Williams, an attorney at Media, Pa., who requests a certified copy of the record of one Harvey Hughes said to have been employed in the Philadelphia Mint from 1879 to 1881.

This office is of the impression that you have already supplied this information, but is not certain that the request emanated from Mr. Williams. At any rate the Secretary's office turned over certified copies of Mr. Hughes' record to an attorney from Media, but has no written record of the transaction. Will you please advise the Bureau if your records show whether or not the desired information has already been supplied Mr. Williams.; if not, please forward a copy to the Bureau.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

October 25, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of 12.00 ounces of proof gold and 62.14 ounces of proof silver (shot form) in exchange for the 12.00 ounces of cornets and 62.67 ounces of silver forwarded to you October 17, 1924.

Respectfully,

M. M. O'Reilly

Q. Acting Director of the Mint.

RG104 E-235 Vol 457

October 25, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of October 24, and for the reasons stated therein, you are authorized to accept the bid of the Motorbloc Corporation to furnish your institution with 1/2-ton electric hoist, at a cost of $246.05. It is understood that this hoist is to be used in the coining room in conjunction with a hoist of the same make now in use.

Respectfully,

N. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

October 27, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

This office is in receipt of a copy of a cablegram which the War Department received from the Governor General of the Philippine Islands, reading as follows:

"Please have Philadelphia mint make and forward to Bureau of the Treasury, Philippine Islands, coinage dies 20 pieces 1 centavo and 4 pieces 5 centavo, dated 1925. Reverse only small letter m as mint mark should be placed thereon."

As soon as these dies are ready please notify the Bureau in order that the War Department may be informed. The War Department wishes to cable advice to General Wood as soon as the dies are shipped.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

October 28, 1924.

Hon. Freas Styer,
Superintendent, U.S. Mint,
Philadelphia, Pa.

Dear Mr. Styer:

In reply to your request of October 16 requesting authority to install a Beloit Alligator Shear in your mint, I wish you would ask for new bids, said bids not to include a motor, which I understand you could furnish.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

October 28, 1924.

Hon. Freas Styer,
Superintendent, U.S. Mint,
Philadelphia, Pa.

Dear Mr. Styer:

I have just received a letter from Mr. Kelly, Superintendent of the Mint at San Francisco, stating that while he would be glad to have Mr. Steever of your mint transferred to the San Francisco Mint, he has no funds available to cover wages, and for that reason he is unable to do anything for Mr. Steever.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

October 28, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of October 27 please be advised that there is no reason why you cannot deliver to the American Smelting and Refining Company, if requested, the amount of silver held by you in trust for the American Smelting and Refining Company on account of Polish coinage. You should, of course, obtain a receipt for this silver upon delivery to the company and file the receipt with your accounts of the silver held in trust by you for the purpose above indicated.

Respectfully,

R. J. Grant
Director of the Mint.

HR

RG104 E-235 Vol 457

October 29, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

More funds available during this quarter for shipments Safe for you to anticipate immediate advance

Grant
Director

Cont. Ex. Mint Bureau, 1925.

October 29, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of October 28 you are authorized to purchase from Streeter, Hackney & Company 50 dozen pairs of reversible buck-skin mittens at $12.00 per dozen pairs, it being understood that this is the lower of two bids received.

It is also understood that these mittens are used in the rolling room where the men handle gold and silver strips, and that when these gloves are worn out they are burned in order that the Government may retrieve any gold and silver particles.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

CK

October 29, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of October 26 giving estimates on the cost of the San Salvador coinage, I am today in receipt of the enclosed letter from the Legation of Salvador.

In addition to the figures you have already given me covering the five and ten Centavo pieces, will you please, with the return of this letter, quote on the manufacture of 500,000 nickel pieces of three cents each and 1,000,000 nickel pieces of one cent each.

Also please advise the Bureau what dies you have on hand belonging to the Salvador Government.

Respectfully,

R. J. Grant
Director of the Mint.

October 31, 1924.

Superintendent, U.S.Mint,
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to the Mint at San Francisco the following 1925 dies:-

Twenty-five obverse nineteen twenty-five DOUBLE EAGLE dies.

Respectfully,

H. M. McRaelly

Acting Director of the Mint.

RG104 E-235 Vol 457

November 1, 1924.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

Enclosed is a postal money order for $6.75 to cover five medals of President Lincoln, with cases. Please forward the medals and cases directly to Miss Marlie E. Marsh, Office of the Treasurer of the United States, Washington, D.C., by parcel post. Miss Marsh will remit the cost of postage upon receipt of the medals.

Respectfully,

W M O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

November 1, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

This letter will confirm telephone communication of this date approving the purchase of 50,000 pounds of nickel blanks at 51¢ per lb., and 50,000 pounds of bronze blanks, at 35¢ per pound, from the Scovill Manufacturing Company. It is understood that the nickel blanks are required immediately.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

November 4, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of November 3 you are authorized to accept the bid of the Stoer Machinery Co., Inc., to furnish your mint with a Beloit Allegator Shear, without motor, at a cost of $407.00, it being understood that this is the lowest of three bids received.

Respectfully,

W M O'Reilly

Acting Director of the Mint.

November 4, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

The Treasurer's office has brought the enclosed coin bag to the Bureau and would like, if possible, to have this coin bag made about one inch longer.

The person in charge of the sacking of the coins finds it rather difficult to make a safe tie with the present length of the bag. Should this cause the material you have to cut to very great disadvantage please advise the Bureau. If it can be made a little longer it will be more satisfactory.

Respectfully,

D. R. McKelly

Acting Director of the Mint.

RG104 E-235 Vol 457

November 5, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau is in receipt of statement of encumbrances made against the appropriations for the support of your institution during the month of October. Explanation is requested of the item Contingent Expenses, Mint at Philadelphia, 1924 - $1,868.53. Presumably this is to cover completion of order given for drilling and if so should have been reported as an "add" adjustment on an order given in the prior year.

Respectfully,

M M Reilly

Acting Director of the Mint.

e

RG104 E-235 Vol 457

November 5, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1925:

Salaries - - - - - - - - - - - -	$ 4,500.00
Wages of Workmen - - - - - - -	60,000.00
Contingent Expenses- - - - - -	20,000.00
Freight on B. & C. - - - - - -	50.00
Total - - -	$84,550.00

The Division of Bookkeeping and Warrants, Treasury Department has been requested to advance the sum of $2,000.00 from the appropriation Contingent Expenses, Public Mondys, 1925. In future when requests for advances from this appropriation are necessary it is requested that they be made in a separate letter.

Respectfully,

M McReilly

Acting Director of the Mint.

e

RG104 E-235 Vol 457

November 5, 1924.

F

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Sir:

Herewith I am returning one copy of your stationery requisition on form 2162, attention invited to the following items:

The heading should be filled out to indicate the institution where made and date of requisition.

The request should cover a period of six months instead of a year.

Rope envelopes 3 3-8 x 5 appearing on another form should appear on this form and sample of the envelope should be furnished.

Certain of the quantities requested appear to be excessive, for example: 2 dozen steel erasers are requested, 1 dozen being on hand; 72 dozen lead pencils are requested, 12 dozen being on hand; 12 dozen penholders are requested, 1 dozen being on hand; 24 pair of shears, 9 pair being on hand; 10 reams thin linen paper for carbon copies are requested, 10 reams being on hand.

Please note that the exact width of typewriter ribbons is required.

Supplies like steel erasers, penholders, and shears should, if used properly, last almost indefinitely and effort should be made at economy in the issue of these items.

Respectfully,

Th M O'Reilly

Acting Director of the Mint.

5

RG104 E-235 Vol 457

November 6, 1924.

Superintendent, United States Mint,

Philadelphia, Pa.

Sir:

Confirming telephone communication of November 5 and in accordance with the recommendations contained in your letter of that date you are authorized to accept the American Smelting and Refining Company's bid of .13 7/8¢ per lb., covering 100,000 pounds of copper ingots, and their bid of .1390¢ per pound covering 30,000 pounds of copper cathodes. It is understood that these bids in both items are the lowest of four received.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

November 6, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am returning herewith vouchers submitted for reimbursement to your wages appropriation on account of silver dollar recoinage expenses incurred during the months of July, August, September and October, 1924. It is requested that amended vouchers be prepared, the new vouchers to carry the same information with the exception of that part showing the amount expended and allotted. In addition, the vouchers should indicate full name of the appropriation to be credited, viz: "Credit Wages of Workmen, Mint at Philadelphia, 1925." It is not the purpose to reimburse your wages appropriation from the "Special Fund-Charges on Silver Dollar Bullion Sold" to the extent of the difference between total expenditures and amount allotted from the appropriations, but only in an amount estimated by you to have been the extra costs incurred incident to the recoinage of standard silver dollars. Extra costs incident to the manufacture of foreign coins, work done for other institutions and departments, etc., are reimbursed to your appropriations by the recipients of the services rendered.

Respectfully,

M. McRoberts

Acting Director of the Mint.

e

RG104 E-235 Vol 457

November 8, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Vouchers submitted for reimbursement of $23,606.86 to your wages appropriation on account of silver dollar recoinage expenses incurred during the months of July, August, September, and October, 1924 are again returned, attention invited to that part of Bureau letter of November 6, wherein it was explained that it was not the purpose to reimburse your wages appropriation from the "Special Fund-Charges on Silver Dollar Bullion Sold" to the extent of the difference between total expenditures and amount allotted from the appropriations, but only in an amount estimated by you to have been the extra costs incurred incident to the recoinage of standard silver dollars. The following tabulation from the Bureau records seems to indicate that the enclosed vouchers are in excess of the amount properly chargeable against the fund in question:

$193,850.22	- encumbrances reported thru October.
170,266.00	- apportionment of wages appropriation to include Oct.
23,584.22	- excess of encumbrances over apportionment.
15,455.15	- reimbursements account work for other institutions, costs of foreign coinage, etc. reported thru Oct.
8,129.07	- apparent extra silver dollar recoinage costs.

The above figures seem to form a fair basis for determining the silver recoinage expenses during the period in question and it is requested that amended vouchers be submitted, the total to approximate $8,129.07. The same basis should be used for preparing similiar reimbursement vouchers during the remainder of the current period.

Respectfully,

Acting Director of the Mint.

enc.
e

RG104 E-235 Vol 457

November 10, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Enclosed is copy of letter received from the American Security Association requesting that 100 bronze medals of Dr. Charles W. Eliot be struck at your mint, together with copy of our reply. This for your information.

Respectfully,

W M Roach

Acting Director of the Mint.

RG104 E-235 Vol 457

November 10, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

The compensation claim of Thomas Halpin has been returned to the Bureau with the attached note. Will you please comply and return the enclosures to this office.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

November 12, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of November 11 relative to letter from the General Accounting Office of November 3, requesting contract of the Troy Steam Laundry Company, I am enclosing copy of letter today addressed to the General Accounting Office.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

November 12, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

Will you please advise the Bureau when you expect to make shipment of the books pertaining to the numismatic collection, to the National Museum. Mr. Belote, Curator of History at that institution, informs us that an opportunity presents itself at this time to make use of the help which will probably not be available to him at a future date.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

November 13, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing copy of letter of authority given to Mr. Belote to visit Philadelphia and New York in the interest of the numismatic collection.

Mr. Belote's travel and subsistence expenses will be a proper charge against the contingent fund of your mint, which provides that not more than $1000 may be used for the numismatic collection.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

November 14, 1924.

Superintendent, U.S. Mint,

Philadelphia, Pa.

Sir:

The Superintendent of the Assay Office at New York refers to his request of November 1 for 50 ounces of proof gold and 50 ounces of proof silver. The Superintendent states on November 15 he received the proof silver but not the gold. He asks that the delivery of the proof gold be hastened as his supply is almost exhausted.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

November 17, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

The Bureau is in receipt of a letter from Hon. Milton W. Shreve, in behalf of Mr. Joseph Cochran now employed as a temporary laborer in your Mint. Congressman Shreve states that Mr. Cochran has served four enlistments in the Navy and he desires that if possible he be given a permanent position. Will you please advise the Bureau as to whether or not there is any prospect of being able to do this for Mr. Cochran. The Bureau has promised to forward your report to Congressman Shreve.

Respectfully,

[signature]

Acting Director of the Mint.

RG104 E-235 Vol 457

War Dept.
Bureau Insular
Affairs

Nov. 15/24

Directions for shipping
Philippine dies.

Mint Bureau, Nov. 17, 1924.

Respectfully referred to the Superintendent, United States Mint, Philadelphia, for appropriate action.

M. M. O'Reilly

Acting Director of the Mint.

Mint
Phila

Jan 18 1924

Please forward to Saint Francisco
ten obverse fifteen reverse quarter
dollar dies

Grant
Director

RG104 E-235 Vol 457

Denver Nov. 19. 1924

Please arrange carload - provide
shipment: ten pairs cent dies
and ten obverse nickel dies
cancel order quarter dollar
die — Frank E. Shepard Supt

Nov. 19. 1924.

Respectfully referred to the Superintendent, U.S.Mint, Philadelphia.
for attention.

Director of the Mint.

RG104 E-235 Vol 457

November 19, 1924.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Sir:

Under separate cover is being forwarded a supply of quarter-dollar coin bag tags per your requisition of October 31. This job has cost the Treasury Department appropriations 50% more than would otherwise have been the case, because of its having been made a "rush" job.

The former extra cost for "rush" work was 20%, but beginning November 15, 1924, it was made 50%.

Reference is made to Page 18 of the regulations where it is provided that six weeks' time should be allowed for the printing of blanks other than books in order to avoid the extra expense of "rush" work.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 457

November 19, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Kindly be advised that the following amount, representing reimbursement from the Special Fund - Charges on Silver Dollar Bullion Sold, on account of extra expense incident to recoining standard silver dollars during the months of July, August, September, and October, 1924, has been deposited to the credit of the appropriation indicated:

$8,129.07 - Wages of Workmen, Mint at Philadelphia, 1925. C. D. #29537, dated November 13, 1924.

This amount is deposited without personal credit and should not be taken into your account current.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

November 20, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Under date of November 18 you forwarded the official oaths of Elizabeth Cook, Katherine Rivel and Bertha Buchanan, as temporary sewing women. The recommendation for their appointment has not yet reached the office. Please expedite the same if it is being delayed in the District Secretary's office.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

November 20, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Information is requested as to whether any shipments of bullion were made to the New York Assay Office during the month of October. If shipments were made kindly forward the usual copies of invoices.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

November 20, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill amounting to $5.46, covering insurance on shipments of minor coin, valued at $112,000.00, during the month of October 1924.

Checks should be drawn in favor of the payees, and in the amounts, indicated on reverse of voucher, and should be forwarded to Marsh and McLennan.

Respectfully,

R. J. Grant
Director of the Mint.

enc.
e

RG104 E-235 Vol 457

November 22, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of November 21 you are authorized to accept the bid of Charles Salinger to manufacture for your institution 10 sheet iron hoods for furnaces at a cost of $152.00, it being understood that this is the lower of two bids received.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

Copy.

November 14, 1924.

The Director

of the Mint.

Sir:

The receipt is acknowledged of your letter of November 7, 1924, stating that on requisitions of the Treasurer of the United States for coin bags hereafter to be furnished by the Superintendent of the Mint at Philadelphia, he desires that the No. 6 bags be increased in length one inch, which will entail an additional charge of one-fourth cent each, making cost 3 cents instead of 2-3/4¢ each as at present, and requesting approval of the new rate.

Requisition of the Treasurer of the United States of July 17, 1924 called for 25,000 of the No. 6 bags for the first half of the present fiscal year. It is understood of this number 10,000 have already been cut and cannot be changed.

Your letter submitting an estimate of three (3¢) cents each for the bags hereafter to be furnished has been forwarded to the Director of Supply with recommendation that the estimate be accepted.

Respectfully,

(signed) M. J. O'Reilly
Chief of Division of Book-
keeping and Warrants.

Mint Bureau, Nov. 22, 1924.

Respectfully referred to the Superintendent, U.S. Mint, Philadelphia, for his information.

Director of the Mint.

RG104 E-235 Vol 457

F

November 24, 1924.

All Mint Service Institutions:

Please forward as early in December as practicable the usual statement on form 61 of gold and silver receipts during the eleven months of the year, plus estimated receipts during December. Ounces only are required, not values. The estimate for December may be combined with the other figures, or separately stated, as you prefer.

Respectfully,

E. J. Grant
Director of the Mint.

Copy

War Department
Office of the Quartermaster General
Washington.

November 22, 1924.

Director of the Mint,
Treasury Department,
Washington, D.C.

Dear Sir:

Referring to your letter of November 20, 1924, reference surplus duck located at Philadelphia, Pa., The Quartermaster General desires that you be informed that same has been referred to the Office of the Assistant Secretary of War for consideration. You will be promptly advised of action taken.

Yours very truly,

(signed) Chas. L. Willard
Lt. Colonel, Q.M.C.,
Assistant.

Bureau of the Mint, Nov. 24, 1924.

Respectfully referred to the Superintendent, United States Mint, Philadelphia, for his information.

Director of the Mint.

RG104 E-235 Vol 457

November 25, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

This letter will confirm telephone communication of today authorizing you to accept the proposal of the Metal Sales Company to supply your mint with copper in the form of large and small ingots, at $0.1415 per pound. It is understood that this is the most advantageous bid to accept.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

November 26, 1924.

All Mint Service Institutions:

Under separate cover is being forwarded a supply of amended forms 635-A and 635-B, Production Source of Bullion Deposits.

These forms should be used whenever there is reasonable doubt as to the true source of bullion deposited or when unknown persons or those of questionable standing make deposits. The amended forms should aid in reducing the use of mint service institutions as "fences" by "high graders" and others.

Respectfully,

R. J. Grant,
Director of the Mint.

November 26, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of the American Railway Express Co., amount $0.78, covering express charges on 1 case dry cells, Washington, D. C. to Philadelphia, Pa. August 21, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

November 28, 1924.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Sir:

I am enclosing herewith a voucher forwarded by you covering $1 coin bags. The Secretary of the Treasury, Division of Bookkeeping and Warrants, has returned this voucher to this office with the request that a copy of the authority to manufacture these bags at $.16 be attached to the voucher when returning it.

In returning the voucher to this office, please state the particular office to which the bags were sent. The Secretary's office appears to have some difficulty in locating the particular office in the Treasury Department to which the bags were assigned.

Respectfully,

R. J. Grant,
Director of the Mint.

Enc.

November 28, 1924.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Sir:

In compliance with the request contained in your letter of November 25, you are authorized to purchase from the Midvale Company, six bars of special tool steel, various sizes, at princes ranging from 22¢ to 25½¢ per pound, delivered, this being the lowest of two bids.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 457

November 29, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In examining your accounts for the quarter ended September 30, 1924, the following has been noted:

Bullion Deposit Certificate #809, Wright-Hargreaves Mines, Ltd., covering deposit of August 6, 1924, was not found with other warrants. Kindly forward same.

Memorandum of Bullion Received accompanying Deposit Certificate #1221, Fanus & Co., shows weight in words as 380.80 ounces while in figures weight is shown as 300.80 ounces, the latter figure agreeing with assay report. Memo is enclosed for correction and return.

Memorandum of Bullion Received accompanying Pittman Silver Deposit Certificate #4, The American Metal Co., Ltd., shows weight in words as 55,993.30 ounces while in figures weight is shown as 55,995.80 ounces, the latter amount agreeing with assay report. This also is enclosed for correction and return.

Bullion Received in trust from Foreign Governments should, in future, be shown on separate abstract sheets from other bullion receipts.

One copy each of Ordinary Accounts Current for 1924 and 1925 are returned for corrections as noted in pencil. The differences are represented by deposit of $200.00 (C. D. #73712, 8/20/24) to the credit of your 1924 appropriations per form 550-A, Notification of Certificates of Deposit forwarded to the Secretary of the Treasury, while the amount appears on the account current as credited to your 1925 appropriations. Since the amount involved is small it is suggested, if it is found that the appropriations credited should have been for the fiscal year 1925, that the deposit be left to the credit of the 1924 appropriations as the procedure in correcting a deposit once recorded in the Treasury books is long and troublesome.

Schedule of Collections #2 is returned for corrections incident to the above changes, also other changes noted in pencil.

(Philadelphia Mint) -2-

Cert. Dep. #72030 should be #73030
" " 72466 " " 73466
" " 74590 " " 74870

Certificate of Deposit #72718 did not include a $15.00 credit to the 1925 wages appropriation as shown on schedule #2. A total of $100.00 is carried over indicating apparent typographical error in showing $15.00 in both "1925 wages" and "1924 contingent".

Kindly forward original bill of lading #449519, dated May 25, 1924, to accompany voucher #3, American Railway Express Co., $82.85 supporting expenditure from the Special Deposit Account. This bill of lading accompanied bill when it was forwarded you by the Bureau for payment. The voucher bears evidence of it having been attached to other papers in file and original bill of lading will probably be found with your file copy of voucher.

On form #575, Bronze List-Medals Received, Sold, and on Hand, the last column, "Amount Received" was underadded 10¢, total being indicated as $1,285.60 while correct amount should have been $1,285.70. The error was carried to summary on form #573, Schedule of Sales of Medals during the quarter, which schedule, because of this error, did not check with figure indicated on ordinary account current - $1,455.19. Corrections on these forms have been made in this office.

Please forward copies of Bureau letters of authority to support purchases covered by the following vouchers:

July accounts.

#777, The Kardex Co., Green Cabinets, $955.22
790, Wm. Ainsworth & Sons, Inc., assay balance, $310.00
795, The Shaw-Walker Co., filing equipment, $54.60

August accounts.

1, Philadelphia Printer's Supply Co., printer's equipment, $84.44
804, American Gas Furnace Co., melting furnace, $80.35.
809, R. L. Polk & Co. of Philadelphia, Philadelphia Directory, $21.00.

All vouchers covering purchases made under authority obtained from the Bureau should be accompanied by a copy of the letter of authority.

It is noted from voucher #821 in favor of the Bell Telephone Co. of Penna., covering service for the month of May 1924, that new rates are in effect. Kindly forward two copies of new schedule of rates, one copy for the files of the Bureau and one for forwarding to the General Accounting Office for their information.

In future when preparing payrolls covering employees paid from the salaries appropriation the full name of the appropriation and s-

RG104 E-235 Vol 457

mount paid therefrom should be indicated on reverse of payroll form opposite the item "Appropriation", viz:- "Salaries, Mint at Philadelphia, 1925" - - - - - - $----.--.

In preparing your wages payrolls, unless the gross amount earned by ~~each~~ employee is carried into the "Gross Earnings" column, that column should be left unadded since its total means nothing and is, at best, only confusing. Would not a better procedure be to complete the "Gross Earnings" column, leaving the "Basic Pay" and "Overtime" columns blank when only basic pay is involved.

Respectfully,

enc.
e

H. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

December 2, 1924.

All Mint Service Institutions:

The following change has been made in the Regulations governing appointments and promotions in the Mints and Assay Offices: Following "I. - Schedules of positions".

"Whenever the Director of the Mint shall state that he deems it advisable that rigid tests of character and integrity be applied to eligibles certified for filling a position, only those satisfactorily meeting such tests shall be certified for appointment."

Respectfully,

R. J. Grant
Director of the Mint.

December 3, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill of the American Railway Express Co., amount $123.08, covering express charges on shipment of $5,000 in nickels and $2,000 in cents, Philadelphia, Pa. to Jacksonville, Florida, October 28, 1924.

Respectfully,

W M O'Reilly

Acting Director of the Mint.

enc.
e

RG104 E-235 Vol 457

December 4, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Treasury warrant thirteen one five one covering postage two thousand dollars issued December second

O'Reilly

Acting Director

Cont. Ex. Mint Bureau, 1925.

RG104 E-235 Vol 457

December 4, 1924.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of December 2 you are authorized to purchase from the Midvale Co., the following sizes of their IX grade special tool steel:

3,000 pounds 1-1/2" round @ 23¢ a pound
1,000 " 1-7/8" " @ 23¢ "
1,000 " 3-1/2" " @ 24½¢ "

It is understood that this is the only bid asked for the reason that the Midvale Co. are the makers of the particular grade of steel which has been in use at your mint exclusively for your coinage dies and which has proved very satisfactory.

Respectfully,

W M Roberts

Acting Director of the Mint.

RG104 E-235 Vol 457

December 4, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of December 2 you are authorized to purchase from the American Baron Products Co., Inc., 4,000 pounds of phosphor-copper at 18 cents a pound, less 2%, it being understood that this is the lower of two bids received.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

December 5, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of December 3, 1924, concerning Certificates of Settlement of Account #C-218-T, dated November 17, 1924 (Special Deposit Account) and #C-17810-T, dated November 18, 1924 (Ordinary Account) covering the period January 1 to March 31, 1924.

The Bureau was informally advised over the 'phone by the General Accounting Office on December 4th that suspensions made in the Special Deposit Account, totaling $7,141.11, would be removed, the vouchers reported as missing having been found.

As regards suspension of vouchers #12 and 59, Troy Steam Laundry, totaling $23.76, account non-receipt of contract, I am enclosing copy of letter from the General Accounting Office dated December 1, 1924, stating that the above amount will be credited in a later settlement of your account.

Explanations to the General Accounting Office to remove suspensions of voucher #121, Mears and Dwyer, $5.51, and voucher #407, McArdle and Cooney, Inc., $32.00, should be made through this office.

You will be later advised concerning suspension of voucher #446, A. H. Vestal, $32.60.

Respectfully,

M. McArdle

Acting Director of the Mint.

enc.
e

RG104 E-235 Vol 457

December 5, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following bills have this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation:

American Railway Express Co., 1 pkg. coal samples, Philadelphia, Pa. to Washington, D. C. Oct. 17, 1924 - - - - - - - - - - - - - - - - $0.44

The Pennsylvania Railroad Co., 26 boxes books, Philadelphia, Pa. to Washington, D.C. Nov.17,1924 - - 8.90

Total------ $9.34

The last item above, $8.90, is a proper charge against the money provided for the numismatic collection.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

December 5, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

I am returning your recommendation dated August 6, 1924, for the promotion of Viola M. Stites from Clerk at $1200 per annum to Clerk at $1500 per annum, effective July 1, 1924, and must disapprove the same for the reason that the Comptroller has ruled that the Secretary may not make retroactive appointments.

Respectfully,

M. W. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

December 5, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1925:

Salaries - - - - - - - - - - - -	$ 5,500.00
Wages of Workmen - - - - - - -	55,000.00
Contingent Expenses- - - - - -	12,000.00
Freight on B. & C. - - - - - -	125.00
Total - - -	$72,625.00

It will be noted that only $125.00 has been advanced from the appropriation "Freight on Bullion and Coin, Mints and Assay Offices, 1925", instead of $200.00 as requested. This reduction is necessary in order to keep within the quarterly apportionment of the appropriation concerned. Additional funds will be available, if required, in January.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

e

RG104 E-235 Vol 457

December 6, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following bills of The Pennsylvania Railroad Company, covering railroad fare of Mr. T. T. Belote, Curator of History, U. S. National Museum, have this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation:

November 16th, Wash. to N. Y. - -	$8.14
November 20th, N. Y. to Phila.- -	3.24
November 21st, Phila. to Wash.- -	4.90
Total- - - -	$16.28

These bills are a proper charge against the money provided for the numismatic collection.

Respectfully,

W. D. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

December 8, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith find voucher of Mr. T. T. Belote, Curator of History, U. S. National Museum, approved for payment, in the sum of $23.28, from your 1925 contingent appropriation, covering subsistence expenses during the period November 17 to 21, 1924, while enroute to and at Philadelphia and New York for the purpose of selecting coins for the numismatic collection.

This voucher is a proper charge against the money provided for the numismatic collection.

Respectfully,

F. M. O'Reilly

Acting Director of the Mint.

enc.
8

RG104 E-235 Vol 457

December 9, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of the Philadelphia & Norfolk S. S. Co., amount $2.20, covering freight charges on 1 case envelopes, Norfolk, Va. to Philadelphia, Pa., November 8, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

December 9, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am returning herewith voucher in amount $15,607.34, submitted for reimbursement to your wages appropriation on account of silver dollar recoinage expenses incurred during the month of November, 1924. This voucher was held by the Bureau pending receipt of your statement of encumbrances incurred during the month of November (received today).

The following tabulation from the Bureau records is submitted:

$51,267.23	encumbrances reported for November.
42,566.00	one-third of 2nd qrtr.apportionment (or one month).
8,701.23	excess of enc. over apportionment.

Is not the difference of $8,701.23, indicated above, the approximate amount reimbursable to your wages appropriation from the "Special Fund-Charges on Standard Silver Dollar Bullion Sold."

Respectfully,

H. J. Grant
Director of the Mint.

enc.
e

RG104 E-235 Vol 457

December 10, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the sum of $5,470.00 from the appropriation "Salaries, Mint at Philadelphia, 1925", this amount being one-half of the additional appropriation provided for employees paid under the salaries appropriation, in lieu of the $240.00 per annum bonus and other salary adjustments for the current fiscal year. The portion which accrues between July 1 and December 15, 1924 should be covered by a special pay-roll which may be paid December 15th or as soon thereafter as practicable. The portion which accrues for the period December 16 to 31, 1924, should be included with the regular pay-roll, as a part of the pay at new rates of which you will be advised at an early date.

Respectfully,

R. J. Grant
Director of the Mint.

P.S. Special pay-roll to be made on regular pay-roll form inserting the following heading at the top: "Salary Adjustments Contemplated by Act December 6, 1924 - Public No. 293-68th Congress (House Bill No. 9561)."

Opposite the name of each employee should be placed both the old rate of pay and the new.

RG104 E-235 Vol 457

December 10, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

Will you please advise this office at your earliest convenience of the kind of expenditures which can properly be charged against the $1000 in your contingent fund to be used on account of the numismatic collection. It is understood, of course, that you will include in this statement the amount used for any purposes in connection with the collection.

This inquiry is being made for the reason that the National Museum has requested authority to purchase a number of coins for the collection. As the collection is regarded as merely lent to the Museum, it is the desire of this Bureau to extend as much assistance as we are allowed to for the purpose of increasing the collection. Before authorizing the National Museum to compile a list I should like to be advised by you as to the balance of the $1000 still available.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

December 11, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Voucher requesting reimbursement to your wages appropriation on account of the Special Fund-Charges on Silver Dollar Bullion Sold during the month of November, in amount $15,607.34, is enclosed with request that a new voucher in smaller amount be prepared and returned to the Bureau for payment.

By reference to Bureau letter mailed you about the first of the fiscal year you will note that the apportionments for your use under the wages appropriation during the first two quarters were made on the basis of the regular appropriation, plus the amount of $85,000.00 which failed of passage at the last session of Congress only as regards signatures of the proper officers. This apportionment had the authorization of the President and the approval of the Secretary of the Treasury and made the specified amounts available for wages use during the first half of the fiscal year.

Approval December 6, 1924 by the President formally completes action providing the $85,000.00 under your wages appropriation and $10,940.00 under your salaries appropriation. You will be later advised concerning the apportionments for the last two quarters of the fiscal year.

The matter of reimbursement for overtime, in whatever amount, is of course taken care of by the method of computation indicated in Bureau letter of December 9th.

Respectfully,

R. J. Grant
Director of the Mint.

enc.
6

RG104 E-235 Vol 457

December 12, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

The following salaries will be paid to the salaried employees of your institution in accordance with the provisions of the Act approved December 6, 1924, "Making additional appropriations for the fiscal year ending June 30, 1924, to enable the heads of the several departments and independent establishments to adjust the rates of compensation of civilian employees in certain of the field services."

Styer, Freas	Superintendent	5,200
Chaffin, F. H.	Asst. Superintendent	3,800
Morgan, Geo. T.	Engraver	4,000
Eckfeldt, Jacob B.	Assayer	3,300
Coleman, Hubert D.	Supt. M & R Dept.	3,300
Bartholomew, Wm. T.	Supt. Coining Dept.	3,000
Thompson, F.H.	Bookkeeper	2,740
Powell, Harry A.	Cashier	2,800
Pound, Homer L.	Asst. Assayer	2,500
Carey, John J.	Asst. Bookkeeper	2,400
Graham, Robert S.	Deposit Weigh Clerk	2,300
Knowles, Charles H.	Clerk	2,000
Ott, Hibberd	Asst. Cashier	2,100
Carpenter, Virginia	Curator	2,100
Joyce, Charles H.	Clerk	1,980
Freed, Rhine R.	Private Secretary	1,860
Ballantyne, Walter	Clerk	1,860
Boyce, Minos R.	Clerk	1,960
Kaufman, Jewry	Clerk	1,920
Randall, Anne	Clerk	1,860
Sander, A. D.	Clerk	1,920
Curran, Anna	Clerk	1,680
Gibbons, Louisa A.	Clerk	1,680
Nahs, Adelaide M.	Clerk	1,680
Porter, Jean	Clerk	1,680
Tibbils, Annie	Clerk	1,680
Williamson, Ada C.	Clerk	1,680
Klein, Helen	Clerk	1,620
Boyce, Willard S.	Clerk	1,440
Stites, Viola M.	Clerk	1,440
Hunnemaker, Dorothy V.	Clerk	1,540
Kilgore, Frank J.	July 1 to Aug. 24	1,660

Respectfully,

Director of the Mint.

RG104 E-235 Vol 457

December 13, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith the following bills of the American Railway Express Co. for payment from the minor coinage profits:

$10,000 in cents, Philadelphia, Pa. to Chicago, Ill., Oct. 28, 1924 - - - - -	$277.20
$25,000 in nickels, Philadelphia, Pa. to New Orleans, La., Oct. 30, 1924- - -	410.69
$2,000 in cents and $3,000 in nickels, Philadelphia, Pa. to Little Rock, Ark., October 30, 1924 - - - - - - - - - - - - - - -	115.92
Total - - - - -	$803.81

Respectfully,

R. J. Grant
Director of the Mint.

enc.
e

RG104 E-235 Vol 457

December 13, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you kindly forward the Bureau your file copy of voucher in favor of Hon. A. H. Vestal, covering travel and subsistence expenses while acting as a member of the Annual Assay Commission during February 1924. The voucher referred to is that suspended in Certificate of Settlement of Account C-17810-T, dated November 18, 1924. Also please advise the exact amount paid on this voucher. The copy of voucher will be returned at an early date.

Respectfully,

R. J. Grant
Director of the Mint.

e

RG104 E-235 Vol 457

December 12, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

In connection with information to be furnished the Committee on Coinage, Weights and Measures of the House, it is necessary for the Bureau to know the number of special coins returned to the Mint for destruction in each of the following issues:

Maine half dollar
Pilgrim half dollar
Missouri half dollar
Alabama half dollar
Grant half dollar
Huguenot-Walloon half dollar

The number of uncalled for coins, if any, should also be indicated in each instance.

Please telephone this information to the Bureau Monday morning, and confirm by letter.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

December 16, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to Bureau letter of July 2, 1924, advising of the apportionments of the appropriations for the support of your institution for the first two quarters of the fiscal year 1925. The additional appropriations provided in Act which failed to receive the signatures of House and Senate officers and the President, as was advised in above letter, have been made finally available by Act of December 6, 1924. Quarterly apportionments of your salaries and wages appropriations, as amended to include the additional amounts available, are given below; also the apportionment of the contingent appropriation. The corrected amounts which have been deducted for retirement, based on the increased appropriations, are also indicated. It should be understood that these are the complete figures for the year and your records should be amended accordingly:

	Salaries	Wages of Workmen	Contingent
Amount appropriated:	$77,540.00	$523,640.00	$119,790.00
Less-Deduction for retirement-	1,549.50	13,091.00	
Amount available - - - - - - - - -	75,990.50	510,549.00	$119,790.00
1st Quarter	16,100.00	127,700.00	35,000.00
2d "	21,296.00	127,700.00	27,000.00
3d "	18,698.00	127,700.00	27,000.00
4th "	18,696.50	127,449.00	30,790.00
Reserve	1,200.00		

Respectfully,

R. J. Grant
Director of the Mint.

e

RG104 E-235 Vol 457

December 17, 1924.

All Mint Service Institutions.

Sir:

Should you deem it advisable you are at liberty to make payment of salaries and wages on December 23 up to and including the amount earned in each individual case to those employees who would like partial payment on that day.

You are also authorized to excuse all who can be spared on Wednesday, December 24, at 1 p.m.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

December 18, 1924.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing a specimen medal left at the Department to-day by a messenger from the Marine Corps. One of the officers asked over the telephone what charge would be made if the Mint executed dies for this medal ans struck the same. I understood the officer to say that the dies for this medal were in the possession of Bailey Banks and Biddle, and that the firm named owned the dies. Therefore, the cost of new dies is sought, and the charge for striking about 200 of the medals from such dies. With your reply will you plesse state the time which might be required to complete the order should it be placed.

Respectfully,

M. McReilly

Acting Director of the Mint.

RG104 E-235 Vol 457

December 19, 1924.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

This letter will confirm telephone communication authorizing you to accept the proposal of Guggenheim Brothers to furnish your Mint with 100,000 pounds of copper at the rate of $0.148 per lb., this being the more advantageous to the Government of the two bids received.

Respectfully,

W. N. Shelly

Acting Director of the Mint.

RG104 E-235 Vol 457

December 19, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of The Pullman Company, amount $1.88, covering accomodations furnished Mr. T. T. Belote, Curator of History, U. S. National Museum, Washington, D. C. to New York, N. Y. November 17, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation.

This voucher is a proper charge against the money provided for the numismatic collection.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 457

December 20, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am returning herewith for your files copy of voucher in favor of Hon. A. H. Vestal, M. C., covering traveling and subsistence expenses while acting as a member of the Annual Assay Commission during February 1924.

Respectfully,

Acting Director of the Mint.

enc.
e

RG104 E-235 Vol 457

December 20, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following bills of The Pennsylvania Railroad Company have this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation:

5 bbls. small cleanser, Brooklyn, N.Y.
to Philadelphia, Pa., Sept. 26, 1924 - - $3.02

2 boxes, silcar muffles, supports; and
silcarite cement, Perth Amboy, N. J.
to Philadelphia, Pa., Oct. 24, 1924- - - .50

11 bxs. com. soap, Buffalo, N. Y. to
Philadelphia, Pa., Nov. 3, 1924- - - - - - 1.65
Total - - - - $5.17

Respectfully,

R. J. Grant
Director of the Mint.

e

RG104 E-235 Vol 457

December 20, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bills of the American Railway Express Co. as follows:

$10,000 in nickels, Philadelphia, Pa. to Atlanta, Ga.., 11-5-24 - - -$117.84

$25,000 in cents, Philadelphia, Pa. to Chicago, Ill., 11-6-24- - - - 601.18

$10,000 in nickels and $1,000 in cents, Philadelphia, Pa. to Louisville, Ky., 11-10-24- - - - - -106.50

Total- - $825.52

Respectfully,

R. J. Grant
Director of the Mint.

enc.
6

RG104 E-235 Vol 457

December 22, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing photostat copy of the design approved by the Secretary of the Treasury which will be used for the Stone Mountain coin.

Please instruct the Engraver to proceed with the preparation of these dies as early as practicable.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

December 22, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau is not yet in receipt of your report, on form 61, of gold and silver receipts during the past eleven months with an estimate for the month of December as requested nearly a month ago. The reports of all the other offices are in and it is requested that your report be forwarded at the earliest practicable moment.

Respectfully,

A. J. Grant
Director of the Mint.

e

RG104 E-235 Vol 457

December 23, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill amounting to $6.39, covering insurance on shipments of minow coin, valued at $131,000.00, during the month of November 1924.

Checks should be drawn in favor of the payees, and in the amounts, indicated on reverse of voucher, and should be forwarded to Marsh and McLennan.

Respectfully,

R. J. Grant
Director of the Mint.

enc.
8

RG104 E-235 Vol 457

December 26, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am returning herewith your letter of December 22, 1924, addressed to the Comptroller General of the U. S., together with check for $37.31 in favor of Frank J. Killgore, Clerk, deceased, requesting authority for payment of the amount due at time of death. It is noted that the amount of the check covers pay for 1 month 23 days, less retirement deduction, and does not include pay for date of death, Autust 24th. It is suggested that a new letter be prepared advising the Comptroller General that the amount of the check represents difference between $1600 and $1860, the latter being the adjusted rate of the position held by Mr. Killgore during the period July 1 to date of death. Since retirement deduction for this position, during the period in question, was not transferred to the retirement fund the new check should be made for the full amount of difference of pay accruing to Mr. Killgore for the period stated, such fact being stated in letter of advice to the Comptroller General.

Respectfully,

enc.
e

R. J. Grant
Director of the Mint.

P.S.: The above information to be in addition to that given in letter of December 22, 1924.

RG104 E-235 Vol 457

December 26, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of The Pennsylvania Railroad Company, amount $4.90, covering railroad fare of Mr. George T. Morgan, Washington, D. C. to Philadelphia, Pa., December 16, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

December 27, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to Bureau letter of October 1, 1924, concerning the setting up and reporting of encumbrances against appropriations, with monthly report of liquidations and adjustments against same, covering transportation of passengers, freight, and expressage - encumbrances which are paid in Washington after action by the General Accounting Office. The reports being received are not prepared in accordance with the directions given, with resulting inability of this office to prepare its reports to the Budget Bureau without much uncertainty as to their accuracy.

Will you kindly have forwarded without delay statements, by months, prepared in accordance with directions given in paragraph 3 of above letter, for the months July to November, inclusive, as regards appropriations for the fiscal year 1925 only. Information should also be furnished whether encumbrances covering items in question for the above period were included in reported figures for the months mentioned, and if not the additional amounts to be set up, or which should have been set up for each month.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

December 30, 1924.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded herewith receipted shipping ticket #8924 of the Philadelphia Q. M. I. Depot covering duck shipped to your institution December 4, 1924, together with other correspondence concerning same.

Respectfully,

R. J. Grant
Director of the Mint.

enc.
8

4

RG104 E-235 Vol 457

December 30, 1924.

Superintendent, United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendations contained in your letter of December 29 you are authorized to purchase the following materials from the firms and at the prices indicated, it being understood in each instance that these are the lowest bids received:

2000 pounds of white rags

East End Waste Company .11 per pound

24 pairs heavy rubber acid gloves

Stockwell Rubbet Co.,Inc. 2.50 per pair, less 15%

18 sheets cold-rolled copper, varying sizes

Table & Co., Inc. .23 3/4 per lb. to .25 5/8

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

December 30, 1924.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendations contained in your letter of December 29, and for the reasons stated, you are authorized to purchase 12½ dozen pairs of buckskin gloves from each of the following firms, at the prices indicated:

Streeter, Hackney & Co., $7.50 per dozen pairs
M. Segal 7.90 " " "

It is understood that when these gloves are worn so that they are of no further service to the employees they are retained by you and burned in order to recover any particles of precious metals adhering.

Respectfully,

F. J. Grant
Director of the Mint.

San Francisco
1924

San Francisco - 1924.

RG104 E-235 Vol 457

January 2, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1924:

Salaries - - - - - - - - - - - -	$ 4,000.00
Wages of Workmen - - - - - - - -	13,625.00
Contingent Expenses- - - - - - -	4,000.00
Increase of Compensation - - -	2,640.00
Total - - - - -	$24,265.00

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 457

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Night

Washington,
January 3, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Authorized purchase from Dixon Crucible Company graphite goods for reasons given

O'Reilly

Acting Director

OFFICIAL BUSINESS.
GOVERNMENT RATES
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Cont. Ex. Mint Bureau, 1924.
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2125

RG104 E-235 Vol 457

F

January 3, 1924.

Superintendent,

U. S. Mint,

San Francisco, Calif.

Sir:

In reply to your letter of December 26, 1923, stating that you are in receipt of 500 form 570, "Cashier's Summary," please be advised that these forms should have been shipped to Denver instead of to your office. Please forward them to the Superintendent at Denver.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

7

5

RG104 E-235 Vol 457

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

January 4, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Please wire today amount Pittman silver remaining undelivered close business December thirty first

Grant
Director

OFFICIAL BUSINESS.
GOVERNMENT RATES
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR Cont. Ex. Mint Bureau, 1924.
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2128

RG104 E-235 Vol 457

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

January 4, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Please wire today amount Pittman silver remaining undelivered close business December thirty first

Grant
Director

OFFICIAL BUSINESS.
GOVERNMENT RATES
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR Cont. Ex. Mint Bureau, 1924.
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2128

January 5, 1923.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Bureau is in receipt of your report of final silver deliveries, undelivered balances, etc., on tenders accepted in May and June, last, for future delivery.

It is requested that, with the exception of the following named firms, all the accounts of vendors of silver under the Pittman Act be considered closed and that no additional deliveries be accepted thereunder.

Additional deliveries may be received from the following named firms against the undelivered balances shown in your report of the month of December, but no payments should be made on account of such deliveries until information is received from this office to the effect that the accounts required from such vendors have been brought down to date.

Nevada Packard Mines (Frank Margrave, Rec.)
E. M. Fuqua,
Arizona Silver Mining Co.
Tintic Milling Co.
Tintic Standard Mining Co.
Henry B. Kervin.

No further reports need be made by you to this office covering the accounts herein authorized to be closed.

Respectfully,

R. J. GRANT,
Director of the Mint.

January 7, 1924.

Superintendent, U.S. Mint,

San Francisco, California.

Sir:

Until further notice please discontinue weekly telegraphic coinage reports.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

January 8, 1924.

Night

Superintendent, U.S. Mint,
San Francisco, California.

Temporary appointment Cleary watchman approved pending approval of reinstatement Forward formal reinstatement recommendation

Grant
Director

OFFICIAL BUSINESS.
GOVERNMENT RATES
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR Govt. Ex. Mint Bureau, 1924.
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 3128

RG104 E-235 Vol 457

WHERE WRITTEN

TREASURY DEPARTMENT TELEGRAM.

Washington,

January 9, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Appointment Michaelis Watchman approved

Grant
Director

OFFICIAL BUSINESS.
GOVERNMENT RATES
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contg. Exp. Mint Bureau, 1924
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2135

January 12, 1924.

Superintendent, U.S. Mint,

San Francisco, California.

Dear Mr. Kelly:

I am returning herewith the resignation of Edward J. Foster, to which you have added your recommendation of acceptance.

May I trouble you to have this report made in triplicate in the usual manner. I would not trouble you about this matter but we are required to send two copies of your recommendation to the Secretary of the Treasury, together with the resignation of Mr. Foster, and we are expected to retain one copy in this Bureau.

Respectfully,

R. J. Grant
Director of the Mint.

January 14, 1924.

Superintendent, U.S. Mint,

San Francisco, California.

Sir:

Receipt is acknowledged of 12.80 ounces of Certificate bar samples representing fine gold mass melt No. 81, 86, 93, 98, 103 and 108, forwarded with your letter of January 6, 1924.

Respectfully,

R. J. Grant
Director of the Mint.

January 16, 1924.

Superintendent, U.S. Mint,

San Francisco, California.

Sir:

Replying to your letter of January 9 relative to the reinstatement of Thomas Cleary, I would suggest that deductions be made from his salary on account of the retirement fund from the date of his reentry into service in temporary status.

Mr. Cleary may return the refund of $50.89 received by him upon resignation or keep it as he elects.

Respectfully,

R. J. Grant
Director of the Mint.

RR

RG104 E-235 Vol 457

January 17, 1924.

Superintendent, U. S. Mint,

San Francisco.

Sir:

Please be advised that the Tintic Milling Company has filed in this office accounts of their silver operations to the end of December, 1923. Payments for silver delivered by them on account of accepted tenders heretofore made may therefore be resumed.

Respectfully,

R. J. GRANT,
Director of the Mint.

January 17, 1924.

Hon. M. J. Kelly,
Superintendent, U.S. Mint,
San Francisco, California.

Dear Mr. Kelly:

In going over the questionnaries from your Mint with the efficiency expert from the Commission I find one questionnarie, No. 20, Henry Meroux, Foreman of the Press Room, shows this man has charge of only one skilled workman and two helpers, and I was unable to convince the Reclassification Board that this man was entitled to $6.50 a day.

I am enclosing two sets of questionnaires and would ask you to fill out another questionnaire for Henry Meroux and make his case just as strong as you can. It appears to me that there should be more than four men in the Press Room at any time. Unless we can make a stronger case there is no chance of holding up this man's salary.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

January 18, 1924.

Superintendent, United States Mint,

San Francisco, California.

Sir:

Receipt is acknowledged of 13.60 ounces of certificate bar samples representing Mint fine Gold melts Nos. 83, 90, 95, 100, 105 and 110, forwarded with your letter of January 10, 1924.

Respectfully,

R. J. Grant
Director of the Mint.

January 18, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

$2,000 in 1¢ bronze coin, San Francisco
to Los Angeles, 11-5-23.
2,500 in 1¢ bronze coin;
18,000 in 5¢ nickel coin, San Francisco
to Los Angeles, 11-26-23.
5,500 in 1¢ bronze coin, San Francisco
to Los Angeles, 11-1-23..... $391.07

2,000 in 1¢ bronze coin, San Francisco
to Seattle, Wash. 11-27-23..... 83.62
Total..... $474.69

Respectfully,

R. J. Grant,
Director of the Mint.

Enc.
e

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

January 19, 1924.

Superintendent, United States Mint,
San Francisco, California.

Appointment Mail helper four fifty per diem approved

Grant

Director

Cont. Ex. Mint Bureau, 1924.

OFFICIAL BUSINESS.
GOVERNMENT RATES
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2125

January 19, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of the American Railway Express Co., amount $2.90, covering transportation charges on 10 obverse and 10 reverse one cent dies, nos. 211 to 220 and 196 to 205, respectively, Philadelphia to San Francisco November 27, 1923, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

R. J. Grant,
Director of the Mint.

January 21, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from minor coinage profits, bill of DeLaney & DeLaney, amounting to $0.30, covering insurance on shipments of minor coin during the month of November 1923.

Respectfully,

R. J. Grant

R. J. Grant,
Director of the Mint.

Enc.

OR

January 22, 1924.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please be advised that the Arizona Silver Mines Company has rendered its accounts to this office covering silver transactions under the Pittman Act to the end of December, 1923, and you are therefore authorized to resume making payments to them for silver delivered on tenders heretofore accepted by the Director of the Mint.

Of the total amount accepted, 2:,301.93 ounces have been shipped by the company to the International Smelting Company and will eventually be delivered to the Philadelphia Mint instead of to you.

In letter of the Arizona Silver Mines Company, dated January 16, 1924, the statement is made that they evidently overestimated the quantity they would have for delivery. While they expect to have one or two additional deliveries, it is probable that there will be a material difference between the quantity tendered and accepted and the quantity actually delivered.

Respectfully,

R. J. GRANT,
Director of the Mint.

RG104 E-235 Vol 457

F

January 22, 1924.

Superintendent,

United States Mint,

San Francisco, Calif.

Sir:

In view of your anticipated needs for supplies, etc., during the remainder of the current fiscal year, in order to continue Pittman silver operations on an intensive basis, you are authorized to render vouchers to this office for reimbursement to your Contingent appropriation from the "Special Fund - Charges on Silver Dollar Bullion Sold," in such amounts as actually required to a total of not to exceed $10,000.

Respectfully,

R. J. GRANT,
Director of the Mint.

January 23, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

$3,000	in 1¢ bronze coin, San Francisco to Los Angeles, 11-5-23 . .	$ 72.14
6,000	in 5¢ nickel coins, and 2,000 in 1¢ bronze coins, San Francisco to Los Angeles, 12-7-23 . .	98.35
3,000	in 1¢ bronze coin, San Francisco to Los Angeles, 12-11-23. .	72.14
5,000	in 5¢ nickel coin and 2,000 in 1¢ bronze coin, San Francisco to Los Angeles, 12-12-23. .	69.97
	Total	$332.60

Respectfully,

R. J. Grant,
Director of the Mint.

Enc.
e

January 24, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

The following tabulation of encumbrances, adjustments, and payments in your contingent appropriation, by months, represent those reported on your monthly schedules. It will be noted that the payments exceed the net encumbrances reported by $15.73. Kindly advise the Bureau as to what changes are required to adjust the discrepancy: These figures apply only to 1st quarter encumbrances.

	Encumbrances	Add	Deduct	Net Encumbrance	Paid
July	$3,318.27	$ --	$ --	$3,318.27	$ 56.28
Aug.	3,681.24	5.85	97.40	3,589.69	2,647.11
Sept.	3,810.03	7.19	24.51	3,792.71	3,672.39
Oct.	--	5.09	72.44	--	3,558.16
Nov.	--	--	13.60	--	332.45
Dec.	--	12.00	12.00	--	369.08
	10,809.54	30.13	219.95	10,619.72	10,635.45

It is requested that encumbrances liquidated against salaries and increase of compensation be reported on monthly recapitulation as called for in paragraph 5 of Bureau letter of June 6, 1923.

Respectfully,

R. J. Grant,
Director of the Mint.

e

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,
January 30, 1924.

Night

Superintendent, U.S. Mint,
San Francisco, California.

No objection to your weighing coins referred to in your letter twenty fifth but make no transfer of such coin unless authorized by Treasury

O'Reilly

Acting Director

OFFICIAL BUSINESS.
GOVERNMENT RATES
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR Cont. Ex.Mint Bureau, 1924.
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2124

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

February 1, 1924.

Frank E. Shepard,
Superintendent, U.S. Mint,
Denver, Colorado.

Deposit into Treasury unexpended appropriation balances under old bond

Render accounts current covering transactions and open new accounts under new bond/ approved as of today Make requisition for advance of appropriation funds under new bond.

O'Reilly

Acting Director

OFFICIAL BUSINESS.
GOVERNMENT RATES
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR Cont. Ex. Mint Bureau, 1924.
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2124

RG104 E-235 Vol 457

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,
February 2, 1924.

Superintendent, United States Mint,
San Francisco, California.

Authorized purchase from American Smelting and Refining Company twenty tons Tacoma electrolytic copper

Grant
Director

OFFICIAL BUSINESS.
GOVERNMENT RATES
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR Cont. Ex. Mint Bureau, 1924.
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2126

February 2, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1924:

Salaries - - - - - - - - - - - -	$ 4,000.00
Wages of Workmen - - - - - - - -	13,500.00
Contingent Expenses- - - - - - -	3,000.00
Increase of Compensation - - -	2,640.00
Total - - - -	$23,140.00

Respectfully,

R. J. Grant
Director of the Mint.

F

February 4, 1924.

Superintendent, U. S. Mint,

San Francisco, Cal.

Sir:

The Appropriations Committee of the House of Representatives has indicated, in connection with consideration of appropriations to be made for the fiscal year 1925, a desire for further information concerning our expenditures and estimates than that provided by the classification which was put into effect July 1, 1922. It is therefore directed that subclassification of certain items, as mentioned below, be kept in the future and that it be made retroactive to July 1, 1923, in order that the information may be available when estimates for the fiscal year 1926 are called for.

The classification heads for which subclassification is to be provided follow, together with subclassification heads for each:

0220--Scientific and educational supplies -
Acids for refining and for cleaning blanks.
Other.

0230--Fuel -
Coal.
Gas.
Oil.
Other.

San Francisco

2-4-24

0240--Wearing apparel and sewing supplies -
Gloves, mitts, etc.
Coin bags and materials therefor.

0280--Sundry supplies -
Crucibles and other graphite goods.
Other furnace supplies, including fluxes, etc.
Lubricants.
Other.

0290--Materials -
Copper for alloy.
Fire bricks.
Lumber.
Other.

10--Furnishing heat, light, power, and electricity (Service)-
Electric current for light, power, and refining.
Water.
Steam for heating building and for refinery use. (New York.)

12--Repairs -
Furnace.
Machinery.
Refining apparatus.
Other.

13--Special and miscellaneous current expenses -
Operative losses on gold and silver.
Losses on sale of sweeps.
Annual Assay Commission expenses (Philadelphia).
Other.

3020--Educational, scientific, and recreational equipment -
Balances and weights.
Laboratory equipment.
Other.

3050--Other equipment -
Furnaces and accessories.
Refining apparatus.
Coining machinery including motors and accessories.
Shops equipment.
Other.

It is suggested that the subclassification record be kept in a separate book from the regular classification record. The following form should permit the tracing of items and give satisfactory results for the subclassification record.

San Francisco. -3- 2-4-24

FUEL				
Coal	Gas	Oil	Other	
Fiscal Year 1924				
Voucher #5-$2,136.45 " 19-1,921.00	Voucher #8-$7,526.12			

It is urged that reference be made to the pamphlet issued by the General Accounting Office "Classification of Objects of Expenditure" (Bulletin No. 1, May 11, 1922), and that the classification scheme be thoroughly visualized. Attention is particularly invited to the first paragraph of the "Introduction" on page 3, the last sentence of which reads: "The term 'objects' refers to the service or articles obtained as distinguished from the results of the expenditures." For example, the cost of coal obtained should be classed under fuel, symbol 0230, and not under furnishing of heat, light, power, water, and electricity (service), symbol 10. The definitions on pages 11 to 16 should be understood.

Unless the classification is uniformly applied, which is possible only if it is understood, the value of the work done will be questionable, and the result may be a cause of embarrassment to those called upon to use it, as well as to those who prepared it.

Respectfully,

R. J. GRANT,
Director of the Mint.

February 5, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from minor coinage profits, bill of De Lanoy & De Lanoy, amounting to $1.65, covering insurance on shipments of $13,000.00 in minor coin during the month of December 1923.

Respectfully,

R. J. Grant
Director of the Mint.

enc
e

February 6, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill of the American Railway Express Company, as follows:

$2,,000 in 1¢ bronze coins, San Francisco, Cal. to Seattle, Wash., December 17, 1923, - $83.62

Respectfully,

R. J. Grant
Director of the Mint.

enc.
e

February 6, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Kindly be advised that the Superintendent of the New York Assay Office deposited, under date of January 19, 1924, by C. D. #56, $47,248.48, which represents amount received from the sale of 414.97 ounces platinum belonging to your institution. The above revenue should be taken into your account current for the quarter January to March 1924 and deposit thereof shown by C. D. as stated.

Respectfully,

R. J. Grant
Director of the Mint.

February 7, 1924.

Superintendent, U.S. Mint,

San Francisco, California.

Sir:

The records of the Section of Surety Bonds, Secretary's Office, indicate that Mr. Warren H. Taylor has not made payment past due on bond. Will you please take the matter of payment of premium up with Mr. Taylor and advise this office what he intends to do.

Respectfully,

R. J. Grant
Director of the Mint.

February 7, 1924.

Superintendent, U.S. Mint,

San Francisco, California.

Sir:

Your letter of January 23 relative to the custody of the Sub-treasury Building at San Francisco has been received and I have had a conference with Mr. Winston, Under Secretary of the Treasury who has addressed a letter to the Supervising Architect asking him to take into consideration the transfer of the custody of that building to one of the tenants now occupying it. I will advise you as soon as I have received the report.

Respectfully,

A. J. Grant
Director of the Mint.

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

February 8, 1924.

Superintendent, United States Mint,
San Francisco, California.

You have not available a sufficient stock of fine silver to permit you to make immediate payments, in bars for silver in gold deposits. Silver contained in gold deposits may be received for payment in fine bars only with the understanding that the depositor will wait until his bullion is refined in the order of it's receipt

Grant
Director

OFFICIAL BUSINESS.
GOVERNMENT RATES
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR Cont. Ex. Mint Bureau, 1924.
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128

February 11, 1924.

Superintendent, U. S. Mint,

San Francisco, California.

Sir:

Receipt is acknowledged of 9.60 ounces of certificate bar samples representing fine gold mass melts Nos. 113, 118, 123, 128 and 133, forwarded with your letter of February 5, 1924.

Respectfully,

R. J. Grant
Director of the Mint.

February 12, 1924.

Superintendent, U. S. Mint,

San Francisco, California.

Sir:

Receipt is acknowledged of 13.60 ounces of certificate bar samples representing Mint Fine Gold Melts Nos. 115, 120, 125, 132, 137 and 142, forwarded with your letter of February 6, 1924.

Respectfully,

M. McPhail

Acting Director of the Mint.

Q.

February 13, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill of the American Railway Express Co., amount $25.14, covering shipment of $3,000.00 in 5¢ nickel coins, San Francisco, Cal. to Los Angeles, Cal., December 13, 1923.

Respectfully,

M. W. O'Reilly

Acting Director of the Mint.

enc.

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,
February 15, 1924.

Superintendent, United States Mint,
San Francisco, California.

Secretary Treasury desires to increase amount gold coin on hand Have promised him you will be able to deliver at least six million dollars monthly in double eagles I personally hope you can exceed this Please take necessary steps immediately to do this work Urgent that you start as soon as possible Do what minor coin you can in addition but do not let other coinage interfere with delivery of gold Stop For time being please make daily reports on deliveries of gold

Grant
Director

OFFICIAL BUSINESS,
GOVERNMENT RATES
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR Cont. Ex. Mint Bureau, 1924.
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2126

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,
February 15, 1924.

Two separate messages.

Superintendent, U.S. Mint, San Francisco
Superintendent, U.S. Mint, Denver

Assay Commission has completed labors and found all coins from your mint within legal requirements

Grant
Director

OFFICIAL BUSINESS.
GOVERNMENT RATES
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR Cont. Ex. Mint Bureau, 1924.
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2126

February 15, 1924.

Superintendent, U.S. Mint,

San Francisco, California.

Sir:

This office is in receipt of a request from the Committee on Storage of Coal of the Federated American Engineering Socities, asking to be advised of the amount of coal received at the various offices of the Mint Service during the fiscal year 1923. Will you be kind enough to advise me of the total amount of bituminous coal delivered to your institution during the period named. The total for the year will be sufficient.

Respectfully,

R. J. Grant
Director of the Mint.

February 16, 1924.

Superintendent, United States Mint,

San Francisco, California.

Sir:

This letter will be authority for you to forward to the United States Assay Office at New York 417.48 ounces of platinum sponge to be disposed of at the convenience of the Assay Office, and credit given your institution on the sale of the same.

A copy of this letter is being forwarded to the Superintendent of the Assay Office at New York.

Respectfully,

R. J. Grant
Director of the Mint.

February 16, 1924.

Superintendent, U.S. Mint,

San Francisco, California.

Sir:

Receipt is acknowledged of your letter of February 11 in which you state that Mr. Taylor forwarded payment for premium on his bond December 18, 1923. I am again obliged to bother you in regard to Mr. Taylor's bond. It will be necessary for you to forward to this office a receipt for this payment. Will you please instruct Mr. Taylor to obtain it and deliver it to you for transmission. We are required to file receipts for premiums paid with the Secretary's office. The receipt will be attached to Mr. Taylor's bond now in the custody of the bond section of the Secretary's office in the Treasury Department.

Respectfully,

R. J. Grant
Director of the Mint.

2—5738

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

February 19, 1924.

Superintendent, U.S. Mint,

San Francisco, California.

Advise by wire when you expect to make deliveries of gold

Grant

Director

OFFICIAL BUSINESS.
GOVERNMENT RATES
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Cont. Ex. Mint Bureau, 1924.
The appropriation from which payable must be stated on above line.

2—5738

DEPARTMENTAL STOCK FORM 2125

February 21, 1924.

Superintendent,

United States Mint,

San Francisco, Calif.

Sir:

As suggested in your letter of February 12, fire brick, when used exclusively for furnace repairs, should be classified under symbol 0280--Other furnace supplies including fluxes, etc., instead of under symbol 0290, as per Bureau letter of February 2, and finished coin bags received (packing receptacles) should be classified under symbol 0280--Other instead of under 0240, as per Bureau letter of February 2.

Respectfully,

R. J. GRANT,
Director of the Mint.

Copy to:

Denver
New York
Philadelphia.

RG104 E-235 Vol 457

WHERE WRITTEN:

TREASURY DEPARTMENT TELEGRAM.

Washington,
February 26, 1924.

Superintendent, United States Mint,
San Francisco, California.

Authorized accept bid American Smelting and Refining Company covering sweeps

Grant

Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR Cont. Ex. Mint Bureau, 1924.
The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2126

February 26, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

In examining your accounts for the quarter ended December 31, 1923, the following has been noted:

On payroll for period December 1st to 15th, deduction, on account of absence without pay, of one day's pay is made from G. D. Hovey, Electrician @ $6.50 per day. Absence is not indicated on monthly report of absence.

Kindly forward Schedule of Vouchers, form 53, to accompany vouchers covering expenditures from the Special Deposit Account, totaling $863.07.

Bullion Account Current is returned herewith for corrections as noted in pencil. Deduction of 10¢ should be made in your Bullion Fund Depositary Account, both debit and credit. The 10¢ in question is that reported December 21st to the Treasurer, in lieu of cash paid to cover registration fees on check payment to Walter Smith. The original check, being drawn in August for $61.33, was reflected in your check payments for the quarter ended September 30, 1923, and your checking credit likewise increased by the Treasurer. On cancellation of the $61.33 check and drawing new check in December for $61.23 (and making cash payment for the difference of 10¢) your checking credit was thereby reduced 10¢, which should be reflected in the check payments as reported for the current quarter. All account current items should carry some explanation, for use in case sub-vouchers or reference letters be lost or mislaid.

Deposit certificate #1777, deposit of C. C. Reid, $51.24, is returned herewith for certification of payment by registered mail.

Return registry receipt should be forwarded to support cash payments to the following:

John Valcalda	- deposit certf.	#1828	- $406.85
O. P. Whitton	"	" 1886	- 227.70
R. E. Steel	"	" 1899	- 195.89
H. G. Siegel	"	" 2028	- 43.18
B. Laju	"	" 2041	- 41.24
M. H. Cohen	"	" 2050	- 181.85
A. R. Erickson	"	" 2609	- 81.59
J. H. Kilden	"	" 2827	- 243.77

Memo of Bullion Received, deposit #3237, Everard & Son, shows weight in script as 23 ounces while in figures weight is indicated as 23.51 ounces, the latter figure agreeing with assay report.

Amended affidavit should be obtained to support silver deposit of Donald C. Cameron, deposit certificate #79, $1,191.34. The affidavit filed is incomplete in that it does not state the name of mine, referring only to the silver as being produced at the Belmont Reduction Works.

Smelter affidavit of the American Smelting & Refining Co. should be secured to support deposit of the Tintic Standard Mining Co., deposit certificate #81, $36,577.08. The affidavit filed is inconsistent in that the affiant claims to be the owner, smelter and miner, etc., but further stating that the American Smelting & Refining Co. was the smelter.

Respectfully,

R. J. Grant
Director of the Mint.

Enc.
e

RG104 E-235 Vol 457

February 26, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bills of the American Railway Express Company, as follows:

$ 5,000 in nickels, San Francisco to
Los Angeles, Cal., Dec. 26, 1923. $41.91
5,000 in nickels and
2,000 in bronze coin, San Francisco to
Los Angeles, Cal., Dec. 27, 1923. 89.97
Total - - $131.88

Respectfully,

R. J. Grant
Director of the Mint.

Enc.
3

February 27, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

The following bills of the American Railway Express Co., have this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation:

1 box - 10 obv. 1¢ dies, nos. 251 to 260 and 15 rev. 1¢ dies, nos. 236 to 250; Phila. to San Francisco, 12-10-23 - - - - - - $ 3.60

1 box - 20 obv. dime dies, nos. 1 to 20; 20 obv. nickel dies, nos. 1 to 20; 20 obv. 1¢ dies, nos. 1 to 20, Phila. to San Francisco, 12-19-23 - - - - - - - - - - - - - - 7.55

2 boxes - 10 obv. and 10 rev. d.e. dies, nos. 1 to 10; 10 rev. dime dies, nos. 1 to 10; 10 rev. nickel dies, nos. 1 to 10; and 10 rev. 1¢ dies, nos. 1 to 10; Phila. to San Francisco, 12-22-23 - - - - - - - - - - - 8.40

1 box - 10 obv. and 10 rev. d.e. dies, nos. 11 to 20, Phila. to San Francisco, 1-8-24; 1 box - 10 rev. dime dies, nos. 11 to 20; 10 rev. nickel dies, nos. 11 to 20; and 10 rev. 1¢ dies, nos. 11 to 20; Phila. to San Francisco 1-4-24 - - - - - - - - - - - - - - - 8.75

Total- - - - $28.30

Respectfully,

Acting Director of the Mint.

February 29, 1924.

Superintendent, U.S. Mint,

San Francisco, California.

Sir:

Upon receipt of this letter please discontinue forwarding daily reports of coinage to the Bureau.

Respectfully,

D M. O'Reilly

Acting Director of the Mint.

Night March 3, 1924.

Superintendent, United States Mint,
San Francisco, California.

Please advise by wire if you have had time to weigh any of fifteen million dollars in gold transferred from subtreasury and referred to in telegram of Jamary thirtieth

Grant
Director

Cont. Ex. Mint Bureau, 1924.

March 4, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1924:

Salaries - - - - - - - - - - -	$ 3,853.00
Wages of Workmen - - - - - - -	13,500.00
Contingent Expenses- - - - - -	3,000.00
Increase of Compensation - -	2,640.00
Total- - - -	$22,993.00

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol.457

March 5, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bills of the American Railway Express Company, as follows:

$5,000	in 1¢ bronze coins, San Francisco to Los Angeles, 12-17-23 . . .	$120.20
5,000	in 5¢ nickel coins, San Francisco to Los Angeles, 12-18-23.	41.91
2,000	in 1¢ bronze coins, San Francisco to Los Angeles, 1-9-24. .	48.06
	Total.....	$210.17

Respectfully,

Acting Director of the Mint.

March 11, 1924.

Superintendent.
United States Mint.
San Francisco.

Sir;

Receipt is acknowledged of 7.20 ounces of certificate bar samples representing Fine Gold Mass Melts #138, #143 and #148, forwarded with your letter of March 5, 1924.

Respectfully,

Director of the Mint.

March 12, 1924.

Superintendent, U.S. Mint.

San Francisco, California.

Sir;

Receipt is acknowledged of 12.00 ounces of certificate bar samples representing Mint Fine Gold Melts #147, #152, #157, #162 and #167, forwarded with your letter of March 6, 1924.

Respectfully,

Director of the Mint.

March 12, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bills of the American Railway Express Company, as follows:

$5,000 in 5¢ nickel coin, San Fran.
to Los Angeles, Aug. 17,1923....$ 41.91

1,000 in one cent bronze coin, San
Fran.to Los Angeles, 8-27-23.... 24.06

5,000 in 5¢ nickel coin, and
1,000 in 1¢ bronze coin, San Fran.
to Los Angeles, Sept. 4, 1923... 65.89

5,000 in 1¢ bronze coin, San Fran.
to Los Angeles, Sept. 4, 1923... 120.20

500 in 1¢ bronze coin, San Fran.
to Los Angeles, Oct. 1, 1923.... 11.99

6,000 in 1¢ bronze coin, San Fran.
to Los Angeles, Oct. 8, 1923.... 144.18
Total..... $408.25

Respectfully,

R. J. Grant
Director of the Mint.

Enc.
8

March 12, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of the American Railway Express Co., amount $2.75, covering freight charges on 1 box, 5 obverse dime dies, nos. 61 to 65, and 15 reverse dime dies, nos. 61 to 75, Philadelphia to San Francisco, January 11, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

e

RG104 E-235 Vol 457

March 15, 1924.

Superintendent,

United States Mint,

San Francisco, Cal.,

Sir:

Memorandum of U. S. Coin received for Recoinage, as reported monthly by you on Form 474 A, no longer need be submitted. Your letter giving total quantities of gold and silver coin melted each month, together with the quarterly report on Form 474 A, gives all the information required for the records of this office.

Respectfully,

Acting Director of the Mint.

March 19, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of the American Railway Express Company, amount $1.76, covering freight charges on 10 obverse one cent dies, nos. 71 to 80, Philadelphia, Pa. to San Francisco, Cal., January 29, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

L. J. Grant
Director of the Mint.

e

March 19, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Herewith, for payment from the minor coinage profits, bill of the American Railway Express Co., covering shipment of $5,000.00 in 1¢ bronze coin, San Francisco, Cal. to Los Angeles, Cal., January 14, 1924, amount $120.20.

Respectfully,

R. J. Grant
Director of the Mint.

Enc.
e

RG104 E-235 Vol 457

March 19, 1924.

Superintendent, United States Mint,

San Francisco, California.

Sir:

Referring to your letter of March 12 in which you ask authority to purchase certain articles for first aid, please be advised that upon application to the Assistant Secretary of the Treasury in charge of Public Health, this office has been advised that the Surgeon General will direct Dr. W. J. Pettus, United States Marine Hospital, San Francisco, to supply you with the materials requested from his stock. It is understood that these hospital supplies will be sent to you without charge. Will you please get in touch with Dr. Pettus with a view to getting the supplies named in your letter.

Respectfully,

R. J. Grant
Director of the Mint.

March 20, 1924.

Hon. M. J. Kelly,
Superintendent, United States Mint,
San Francisco, California.

Dear Mr. Kelly:

The Bureau is in receipt of a request from the Chief, Bureau of Insular Affairs, Major General McIntyre, that arrangements be made with you whereby Mr. Leopoldo F. Abad, a Philippine Government student under the direction of the Bureau of Insular Affairs, may be permitted to visit your Mint and afforded an opportunity to secure certain data regarding gold and silver refining.

Mr. Abad is a graduate of the College of Mining, University of California, and is under contract with the Philippine Government, at whose expense he has been educated, to return to the Islands next June and accept employment with the Division of Mines, Bureau of Science, Manila. The Director of the Bureau has requested Mr. Abad to secure the information above specified.

Will you please admit Mr. Abad to the operative departments of the Mint and place at his disposal every means of accomplishing the mission upon which he has been sent by his Government.

Respectfully,

R. J. Grant
Director of the Mint.

HR

March 26, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

The following bills of the American Railway Express Company have this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation:

1 box scale weights, Washington,D.C., to San Francisco, Cal., February 8, 1924 - $26.66

1 box, 6 medium one-cent collars; 6 medium nickel collars; 6 medium dime collars and 6 large nickel collars, Philadelphia, Pa. to San Francisco, Cal., February 11, 1924- - - - - - - - - - - 4.45

Total - - - - $31.11

Respectfully,

W. W. O'Reilly

Acting Director of the Mint.

March 31, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1924:

Salaries - - - - - - - - - - - - - - -	$ 4,000.00
Wages of Workmen - - - - - - - - - - -	14,000.00
Contingent Expenses- - - - - - - - - -	3,700.00
Increase of Compensation - - - - -	2,640.00
Total- - -	$24,340.00

Respectfully,

R. J. Grant
Director of the Mint.

e

RG104 E-235 Vol 457

April 3, 1924.

Superintendent, United States Mint,

San Francisco, California.

Sir:

I am returning personnel classification board form No. 4, forwarded with your letter of March 28. Reports on personnel classification board forms have been discontinued. Only those monthly reports of changes should be transmitted to the Bureau as have customarily been forwarded by you on the first of the month for the records of this office.

Respectfully,

R. J. Grant
Director of the Mint.

April 5, 1924.

Hon. M. J. Kelly,
Superintendent, U.S. Mint,
San Francisco, California.

Sir:

Replying to your letter of March 24 in regard to Mr. N. A. Russell, I think we can arrange to send Mr. Russell to the Denver Mint on Settlement. Arrangements have not been fully completed, but I have put his name on the list and unless something unforseen turns up he will be added to the Denver Committee.

Mr. Bates will be asked to go either to New York or Philadelphia on Settlement. If he is to go to Philadelphia we will arrange for him to make the trip to New York and get posted on how matters are handled there.

Thank you for your suggestion and with very kindest regards to you and your staff, I remain,

Yours very sincerely,

Director of the Mint.

F

April 7, 1924

Superintendent,
United States Mint,
San Francisco, Calif.

S i r:

The following entry appears at foot of your schedule of public vouchers paid during the month of March: "Adjustments on Auditor's Settlements, $3.92" (in the "add" column.) Will you please advise the Bureau as to your order number to which this adjustment pertains; also the month in which the encumbrance was set up? This item does not appear on your Schedule of Encumbrances liquidated during March. In this connection it is noted that apparently encumbrances are not set up at the time orders are placed, as contemplated; this presumption is based on the fact that only two adjustments are shown on a total of 49 vouchers for the month, although purchases include various items such as acids, steel, etc., exact delivery of which cannot be known in advance.

Reference is made to voucher no. 16, in favor of the General Chemical Company, for acids, which carries indication of delivery on February 26, while quotations were obtained and order given on March 1.

Attention is also invited to voucher no. 1 in favor of Mrs. Margaret Cullom, for sewing some 2,000 anode bags and other articles, on which date of delivery is indicated as March 1, order number 492, which order number evidently pertains to month of March as the highest number carried on the February encumbrance schedule was 477. Presumably an encumbrance was actually incurred sometime previous to March 1st.

Attention is also invited to the method of indicating "form of agreement" on the face of vouchers. Your vouchers in practically all cases carry small letters, a, b, or c, to indicate form of agreement, instead of capital letters. The small letters pertain to item 4 concerning advertising, and not form of agreement. Previous attention has been called to this feature.

Respectfully,

W. M. Woodin

Acting Director of the Mint.

April 8, 1924.

Superintendent, United States Mint,

San Francisco, California.

Sir:

The Department of Labor, Office of the Chief Clerk has requested the service record of Miss Lulu Moulton. Miss Moulton claims to have been employed at the San Francisco Mint from 1910 to November 1912. The records of the Bureau show that she was employed from February 21, 1907 to July 22, 1910, when she was furloughed. Will you please assist us to reconcile these records by advising us what the Mint record shows as to here period of service.

Respectfully,

Acting Director of the Mint.

April 9, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of the American Railway Express Co., amount $4.02, covering express charges on 1 box, 15 obverse and 15 reverse one cent dies, nos. 116 to 130 and 106 to 120, respectively, February 21, 1924, Philadelphia to San Francisco, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

Acting Director of the Mint.

e

April 15, 1924.

Superintendent, United States Mint,

San Francisco, California,

Sir:

Receipt is acknowledged of 6.00 ounces of certificate bar samples, representing Fine Gold Mass Melts Nos. 153, 158 and 163, forwarded with your letter of April 9.

Respectfully,

R. J. Grant
Director of the Mint.

Q-

April 15, 1924.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

Form 971 "Transmittal Special Assay Coins" has inadvertently been made up with non-copying ribbon. Kindly have copying ribbon used for the reason that this particular form is press-copied in the Bureau for return to you.

Respectfully,

Director of the Mint.

April 16, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Authorized purchase graphite goods

Grant

Director

Cont. Ex. Mint Bureau, 1924.

April 16, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of the Southern Pacific Company, amount $2.25, covering freight charges on 1 carton envelopes, Richmond, Va. to San Francisco, Cal., January 24, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

April 16, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Sir:

The Bureau is in receipt by reference of a letter addressed to the Superintendent, Printing Department, United States Treasury Department, by John P. Williamson, who claims to have made a deposit in the Mint at San Francisco, the returns from which were unsatisfactory. The part of the letter pertaining to that deposit reads as follows:

"On the fourth day of September, 1920, I sent to the U.S. Mint in San Francisco, Cal., a package which weighed in the post office one pound avoirdupois weight, gross. This package contained what is technically known as plate scrapping, an alloy of gold and mercury. The Mint acknowledged that the material weighed 10.55 oz. net, and later produced 2 and a fraction oz. of copper. When asked for the missing 8 ozs. they replied that they had dipped off 8 oz. of iron. I told them that they lied since mercury will not take up iron. A thorough investigation of the records of this shipment will show that about 7 ozs. of gold were stolen."

Have you had any correspondence with this man, and if so please advise the Bureau what has been said.

Respectfully,

R. J. Grant
Director of the Mint.

April 18, 1924.

Superintendent, United States Mint,

San Francisco, California.

Sir:

Receipt is acknowledged of 11.60 ounces of certificate bar samples representing Mint fine gold melts Nos. 172, 177, 182, 187 and 192, forwarded with your letter of April 10, 1924.

Respectfully,

R. J. Grant
Director of the Mint.

Q.

F

April 18,1924

Superintendent,
United States Mint,
San Francisco, Calif.

S i r:

One of the mints has made requisition for a stock of cloth lined envelopes for pyx coins.

As cloth lined envelopes are expensive and have to be made to order, it is desirable that the orders be placed as infrequently as practicable and that when placed the quantity of all kinds procured be for a definitely determined period. It is therefore requested that you review your stocks of all kinds of cloth lined envelopes and advise the Bureau as to the quantity of each kind on hand and estimated time of exhaustion of each item. Also that a sample of each item be forwarded with an estimate of the probable quantity needed to cover the period which will end with the close of the fiscal year 1925.

Respectfully,

R. J. GRANT,
Director of the Mint.

P

April 29, 1924

Superintendent,
U. S. Mint,
San Francisco, Calif.

S i r:

Reference is made to your recent request for blank forms and blank books required for use during the ensuing six months.

Requisition calls for 5,000 form 633 B, "Production Source of Bullion Deposits." It also states that there are 1,000 now on hand. In view of the stock on hand and the evident non-use of the 500 sent you early in January, 1923, is it anticipated that an additional 5,000 are now needed?

Six books of form 882, "Electrolytic Refinery," are requested. Are several books of this number used concurrently and how long is it anticipated that the requested stock will last?

With reference to form 339 B, "Superintendent's Record of Gold Coin Received from the Coining Department," it is found that none of the other mints use this form and that the Bureau has no sample of rulings, column headings, etc. I am enclosing sample of revised blank no. 125, "Record of Coin Deliveries and Reservations for Assay," and under separate cover am forwarding a supply of this form for future use in lieu of the old form 125. Possibly a file of this form kept on hand at your institution would serve all purposes of the requested book, form 339 B. If not, it is requested that a sample of the form be forwarded with description of its use, source of information recorded therein and purpose for which information is kept, also division in which kept.

Respectfully,

R. J. GRANT,
Director of the Mint.

Enc:

RG104 E-235 Vol 457

May 1, 1924.

Superintendent, United States Mint,
San Francisco, California.

Authorized purchase crucibles from Dixon Company for reasons stated

Grant

Director

Cont. Ex. Mint Bureau, 1924.

May 1, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1924:

Salaries - - - - - - - - - - -	$ 4,000.00
Wages of Workmen - - - - - - -	13,000.00
Contingent Expenses- - - - -	4,000.00
Increase of Compensation - -	2,640.00
Total- - -	$23,640.00

Respectfully,

R. J. Grant
Director of the Mint.

May 6, 1924.

Superintendent, United States Mint,
San Francisco, California.

Sir:

I have for acknowledgment your reports of open market purchases, General Supply Committee Form No. 10. I notice you have purchased a quantity ot duck, unbleached sheeting and sheeting.

We have been able to obtain for the Superintendent of the Mint at Philadelphia advantageous prices on stocks of surplus material held at Army posts. I would suggest that if you are in need of any quantity of sheeting, duck, drill or canvas, you advise the Bureau and we will inquire whether or not such material is in surplus stock at an Army post near you.

Respectfully,

R. J. Grant
Director of the Mint.

May 7, 1924.

Dear Mr. Kelly:

I am enclosing a letter forwarded from the White House to the Secretary of the Treasury which is self explanatory. I am required to make a report on the letter to the Secretary of the Treasury. Will you please give consideration to the letter and return the same to me with your report.

Very truly yours,

R. J. GRANT
Director of the Mint.

Hon. M. J. Kelly,
Superintendent, U.S.Mint,
San Framisco, Cal.

May 10, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

In examining your accounts for the quarter ended March 31, 1924, the following has been noted:

Vouchers #17, $2.73, January accounts, and #11, $0.14, February accounts, in favor of the Enterprise Foundry Co., covering purchases of "flanges" and "collars" carry indication of purchase under contract of July 2, 1923. The contract referred to does not specify "flanges" or "collars." It is presumed that these items are a type of iron casting, and if this presumption is correct, vouchers covering future purchases of this character should be stated somewhat as follows: "Iron castings, 'flanges', (or 'collars)," etc., etc.

Date of certification is being omitted on a number of vouchers; reference is made to vouchers nos. 1, 2, 4, 41, 42, and 43, January accounts.

Voucher #28, Valvoline Oil Co., $31.83, February accounts, is returned for correction of symbols indicating method of or absence of advertising and form of agreement. If there was only one dealer within a practicable distance from whom the oil could be obtained a small letter "c" should be placed on face of voucher immediately after the figure "4" of the method of advertising, and on line 4 on back of voucher; and the form of agreement should be indicated by a capital "C". Apparently the written matter, except the word "Verbal", opposite line "C" on back of voucher should be placed on line 4 on reverse of voucher form. In this connection, it is noted that on many vouchers in the blank for indicating the form of agreement it is indicated by a small letter "c". By reference to directions on back of voucher form it will be seen that these small reference letters pertain to item 4 of the method of advertising; consequently when used they should be inserted

San Francisco

in the first blank on face of voucher - for example, 4c, and on back of voucher should be placed on line 4. The method of indicating form of agreement is by capital letter, either "A", "B", or "C". Where neither forms A nor B are used when making agreement with vendor, form C should be specified and the character of the agreement should be inserted. If conditions warrant giving an order to a manufacturer without competition the insertion opposite "C" on back of voucher would be "Ordered from manufacturer", etc., etc. When the agreement is oral, such fact should be stated. The General Accounting Office has of late paid particular attention to the matter of indicating method of or absence of advertising and form of agreement, and vouchers are liable to suspension if not properly prepared.

Voucher #16, General Chemical Company, $165.24, March accounts. Date of letter of acceptance of tender is subsequent to delivery of goods. This condition should be avoided.

Voucher #27, J. Mullany & Co., $58.00, March accounts. Bid on first item and acceptance thereof calls for Cumberland clean coal; voucher reads "smithing coal". Items on vouchers should agree with bid and acceptance.

Kindly forward one copy each of Schedules F-1, L-1, and G-1, of the Pacific Gas and Electric Company, to be forwarded with the accounts to the General Accounting Office for their use.

Kindly forward registry or express receipt to support cash payment to Nick Bozich, deposit certificate #3702, $877.71.

Kindly forward registry receipt to support cash payment to F. D. Genochio, deposit certificate #3877.

It is noted that there was received $129,693.03 light weight gold coin from the San Francisco Federal Reserve Bank as a transfer of funds through the Treasurer United States, at its after-melting weight and value. Since such coin is usually received at the before-melting value and taken into the recoinage account further information concerning same is requested.

Respectfully,

J. Grant,
Director of the Mint.

Enc.
e

May 13, 1924.

Superintendent, United States Mint,
San Francisco, California.

Authorized purchase stoneware cells

Grant

Director

Cont. Ex. Mint Bureau, 1924.

May 13, 1924

Superintendent,
United States Mint,
San Francisco, Calif.

S i r:

Please refer to last paragraph of your letter of May 6 concerning form 339-B, Superintendent's Record of Gold Coin Received from Coining Department.

The Transfer records of the Cashier and Bookkeeper, made when coin passes from the coining department to the Superintendent, is considered sufficient compliance with the requirements of Section 3538, R. S., as to record of the kind, number, and actual weight of coins received.

There appears to be no reason why a permenant record should be kept of the weight of each bag of gold coin, since section 3535, R. S., requires that each draft of $5,000 shall be adjusted to no greater deviation from the standard weight than 1/100 of an ounce. As stated in Bureau letter of April 29, the San Francisco mint is the only one of the three which has been keeping such a record on gold coin.

A record of the weight of each bag of silver coin delivered by the coiner is provided for on form 981. This record is considered necessary because drafts of silver coin are not adjusted to any specified weight per $1,000.

Respectfully,

W. W. Reed

Acting Director of the Mint.

May 17, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Sir:

Mr. Bates of your Mint is to be designated Chairman of the Settlement Committee at Philadelphia, and Mr. Nels Russell is to be designated a member of the Settlement Committee at Denver. Formal letters will go forward within a few days.

It is desired to know whether Mr. Bates and Mr. Russell wish to have the $5.00 per diem allowance or the $4.00 per diem. Will you please advise the Bureau by wire upon receipt of this letter in order that authority for travel may be properly prepared.

Respectfully,

R. J. Grant
Director of the Mint.

F

May 19, 1924.

Superintendent,

United States Mint,

San Francisco, Calif.

S i r:

Will you please give the Bureau the benefit of the opinion of your receiving clerk as to the predominating denomination of Mexican gold coin contained in the deposits of Mexican gold coin during the past two or three years. Would also appreciate an opinion as to the approximate proportion of such denomination to the total Mexican gold coin deposits.

Respectfully,

R. J. GRANT,
Director of the Mint.

F

May 21, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Double eagle segment collars will be shipped Monday May twenty sixth

Grant

Director

Cont. Ex. Mint Bureau, 1924.

May 23, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Authorized purchase lumber from lowest bidder one hundred ten dollars

Grant

Director

Cont. Ex. Mint Bureau, 1924.

F

May 24, 1924.

Superintendent,
United States Mint,
San Francisco, Calif.

S i r:

I am forwarding herewith letter of the First Assistant Postmaster General, accompanied by two vouchers for hauling stated to have been done for the mint service in San Francisco.

If these vouchers represent services performed for your institution, please make payment by check in favor of the Post Office Department and treat the enclosed bills as vouchers in your disbursing account, giving such further explanation of same as will make clear that they are charges against your appropriations.

Respectfully,

R. J. GRANT,
Director of the Mint.

Enc:

May 24, 1924.

Hon. M. J. Kelly,
Superintendent, U.S. Mint,
San Francisco, California.

Dear Mr. Kelly:

Replying to your letter of May 19 in regard to the purchase of duck, sheeting, etc., the Philadelphia Mint buys its supply of duck and pequot through the Quartermaster Depot, Philadelphia, and gets a good deal better price than can be had in the open market.

I am asking the Quartermaster to give you a price on 2000 yards of cotton duck, 7 ounce, 28" wide, and 4000 yards of unbleached pequot, 36" wide. In the meantime you might a price from the Quartermaster in your district. The other items you can probably buy as cheaply in the open market because of the quantity.

If we can save any money by buying in bulk in the place of from month to month, we can easily have the rule waived.

The Philadelphia Mint makes up anode bags for both the New York and Denver refineries and might be able to save you some money by shipping them already made up. I would suggest that you send a sample bag to the Philadelphia Mint and ask them for a price.

Respectfully,

R. J. Grant
Director of the Mint.

May 24, 1924.

Mr. J. C. Bates, Jr., Chief Clerk,
United States Mint,
San Francisco, California.

Sir:

The annual settlement of the United States Mint at Philadelphia is to begin Thursday, June 12, 1924. You have been designated to act as Chairman of the Committee.

The basis of the settlement will be a statement on Form 976 to be furnished by the Superintendent, certified as to its correctness by the bookkeeper, of the balances of gold and silver bullion, coin, and other moneys on hand per the books of account, as of the close of business June 30, 1924, and before making entry therein of gains and losses. Gains and losses will be determined by the relation of this statement to the inventory of bullion and moneys found by the Committee to be actually present.

As early as practicable in the settlement you should make arrangements with the Superintendent regarding date for closing deposit receipts for the settlement period and discontinuing payments for deposits, in order to permit definite determination, as of close of settlement, between bullion forming part of the balance as shown by the bookkeeper's records, and that on memorandum for subsequent entry by the bookkeeper.

All the bullion will be weighed and computed and all of the coin and other moneys on hand will be weighed or counted by you to ascertain if the amounts called for by the books are on hand. In verifying coin it should not be necessary to open every bag and count its contents; a test bag taken from time to time and counted, in connection with weighing each bag for agreement with the weight shown by its tag, if such weight reasonably approximates the legal weight of its stated contents, should give satisfactory results. Paper currency should be counted piece by piece. It will not be necessary to open the vaults containing coin or bullion now under joint seal of the Superintendent and the representative of the Bureau. You will accept as correct the values shown by the certificate attached to such joint-sealed vaults if careful examination shows that the seals in question, with their wrappings, have not been disturbed. If the Superintendent desires that any coin or bullion verified by the Settlement Committee be placed under joint seal you will represent this office in such action.

In weighing the bullion delivered in settlement you will carefully note the character and quality of the same; wherever necessary you will take samples for check assay, but it should be noted that chip and drill samples of brittle bullion, so-called "white gold" or bullion over 1/2 in base metals are liable to give assays differing from the reported fineneses.

You are authorized to call upon the Treasurer of the United States for the balances in the checking accounts of the Superintendent. In order to get the information needed, request should be made in time for preparation of depository statements and for mail to reach you from Washington by the time the information is required for use, and your message should ask for the mailing of statements of checks paid and balances for all disbursing accounts of the Superintendent to the latest practicable date in order to surely reach you by the date required.

You are directed to make inquiry into the possible sources of gain and loss of bullion in the different divisions of the institution, from the amount charged thereto per the bookkeeper's and other records, stating, so far as practicable, the results of mass melting; the quantity of silver not paid for in gold deposits containing less than 1 thousandths of silver, and the results from all other sources of gain and loss that may come to your notice. Please reconcile these figures, giving estimates where necessary, with the net gains and losses for the year, and indicate whether such differences reasonably reflect normal expectations for the quantity of metal operated upon.

As required during the course of the settlement you will obtain from the officers concerned schedules of the material in their possession, for use in checking the material as delivered and for filing with your report. The detail sheets should bear the Assayer's "OK" as to fineness, and should be so labeled, arranged and recapitulated as to permit ready identification, by reference to the supporting sheets, of items in your report.

Before closing the settlement, you will obtain from each officer a certificate of delivery of material on Form 986. You will also obtain from each officer in possession of coin, or gold or silver bullion, not charged to him in the accounts, a statement as to source, quantity on hand (which should be verified), and purpose of holding same.

Minor coinage metal, including ingots and clippings, will not be weighed by the Committee, but will be accepted at the quantities certified to by the bookkeeper if inspection by the Committee gives reasonable assurance that the quantity so certified is on hand, and if the records of quantity operated upon reasonably support the wastage claimed; provided, that if the quantity of such metal in process of manufacture has not been determined, by actual weighing, by the Mint officers, the settlement committee shall make such determination.

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The Report of the Committee should show: The quantities of the different kinds of metal delivered to the Committee from the melting and refining department and from the coining department, the amounts with which charged per bookkeeper's certificate on Form 976, and the differences, whether gain or loss; the amounts delivered from other divisions of the institution and whether or not they agree with the bookkeeper's certificate; whether the deposits received after closing date of the settlement period and not recorded by the bookkeeper check with the receipt records; the amounts placed under joint seal; results of the inquiry into the sources of gain and loss with reasons, so far as obtainable, for any apparently excessive loss; and other matters of consequence coming to the attention of the committee.

You will accept and forward with your report a certified inventory of the stores and other property under the control of the Superintendent; this inventory will not be completely checked but a general survey of the materials will be made.

Respectfully,

R. J. Grant
Director of the Mint.

F

May 28, 1924.

Superintendent,

United States Mint,

San Francisco, Calif.

S i r:

Herewith find, for your guidance, carbon copy of letter this day addressed to the American S. & R. Co., authorizing them to make delivery of the final quantity of silver due from them under the terms of the Pittman Act, at the San Francisco Mint instead of the Philadelphia Mint. Please amend your records and reports accordingly.

Respect fully,

Acting Director of the Mint.

Enc:

June 21, 1924.

Superintendent, United States Mint,
San Francisco, California.

Allowances being made by Congress to cover bonus in addition to basic pay and difference on account of reclassification Stop Pay of each employee must be fixed by July first on basis of such allowances your Mint Suggest you come or send representative to act for you in conference with me at Bureau Wire answer

Grant

Director

Cont. Ex. Mint Bureau, 1924.

F

June 3,1924

Superintendent,

United States Mint,

San Francisco, Cal.

S i r:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1924:

Salaries.	$3,852.50
Wages of Workmen. . . .	13,000.--
Contingent Expenses . . .	3,600.--
Increase of Compensation.	2,640.--
Total.	$23,092.50

Respectfully,

Acting Director of the Mint.

June 4, 1924.

Superintendent, United States Mint,
San Francisco, California,

Please have Hawkins come to Washington soon as convenient Wire Bureau date he will leave

O'Reilly
Acting Director

Cont. Ex. Mint Bureau, 1924.

June 5, 1924.

Superintendent United States Mint,
San Francisco, California.

Authorized accept Midvale proposal if you have sufficient contingent fund

O'Reilly

Acting Director

Cont. Ex. Mint Bureau, 1924.

June 13, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

The following bills have this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation:

American Railway Express Co., 1 box, 417.48 ozs. platinum sponge, value $47,500, San Francisco to New York, Feb. 25, 1924 ------$ 52.99

Southern Pacific Company, 1 box, Automatic weighing machine, Phila. to San Francisco, March 7, 1924 - - - - - - - - - - - - - - - - - - - 105.43

American Railway Express Co., 1 box, 10 obverse and 10 reverse d.e.dies, nos. 101 to 110 and 121 to 130, Phila. to San Francisco, March 17, 1924 - 4.73

American Railway Express Co., 1 box, 4 sets d.e. segment collars, Phila. to San Fran., April 7, 1924; and, 1 box, 10 obv. d.e.dies, nos. 111 to 120, 5 obv.d.e.dies,nos.151 to 155 and 10 rev.d.e.dies,nos. 161 to 170, Phila. to San Francisco, April 7, 1924 ------ 7.62

Total------$170.77

Respectfully,

E. J. Grant
Director of the Mint.

June 17, 1924.

Superintendent, United States Mint,
San Francisco, California.

Authorized purchase refinery copper from minor coinage funds

Grant

Director

Cent. Ex. Mint Bureau, 1924.

June 18, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Authorized accept American Smelting bid covering melters and refiners and superintendents sweeps

O'Reilly
Acting Director

Cont. Ex. Mint Bureau, 1924.

June 18, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of the American Railway Express Company, amount $4.73, covering express charges on 1 box, 10 obverse double eagle dies, nos. 156 to 165 and 10 reverse double eagle dies, nos. 171 to 180, Philadelphia to San Francisco, April 15, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

Acting Director of the Mint.

June 24, 1924.

Superintendent, United States Mint,
San Francisco, California.

Authorized purchase retort and spiral ~~xx~~ for heating machines from American Gas Furnace Company

O'Reilly
Acting Director

(Cont. ~~xx~~ Mint Bureau, 1924.

2—0731

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

July 1, 1924.

Superintendent United States Mint,
San Francisco, California.

Referring your letter twenty sixth you cannot use silver fund to increase salaries therefore what changes do you suggest

Grant

Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Cont. Ex. Mint Bureau, 1925.
(The appropriation from which payable must be stated on above line.)

2—0738 DEPARTMENTAL STOCK FORM 2128

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July 2, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

In accordance with directions of the Treasury Department Budget Officer, based on the apportionment Act of February 27, 1906, this office has apportioned the appropriations of your institution for the fiscal year 1925 as follows, for the first two quarters:

	Salaries	Wages of Workmen	Contingent
Amount appropriated:	$48,400.00	$175,000.00	$50,000.00
Less-Deduction for retirement	987.50	4,375.00	
Amount available - - - - - - - -	$47,412.50	$170,625.00	$50,000.00
1st Quarter	11,860.00	49,500.00	15,000.00
2d "	11,860.00	49,500.00	15,000.00

Mint Service appropriations will not hereafter be chargeable with stationery costs.

You will later be advised, probably in December, concerning such apportionment as may be made for the last two quarters of the fiscal year. Additional amounts were provided for the salaries appropriation and for the wages appropriation in a bill which passed both House and Senate near the close of the session, but which by inadvertance failed to receive the signatures of House and Senate officers and the President, and therefore failed to become law. It is anticipated that the amounts in question will be enacted into appropriation law when the Congress reconvenes in December; until that time it will not be possible to pay employees whose compensation is provided for in the regular salaries appropriation any amounts except those provided in the Treasury and Post Office Department's Appropriation Act approved April 4, 1924, a copy of which has been forwarded you heretofore. It is expected that the amounts provided in the bill which failed to become law will be made retroactive so as to apply as of the beginning of the fiscal year. No funds will be available during the fiscal year beginning July 1, 1924 under the appropriation heretofore known as Increased Compensation.

The changes in compensation will be effected without further reference to the Bureau or to the Civil Service Commission, and no additional oaths will be required unless individual cases are later brought to attention.

(San Francisco Mint)

If amounts should not be obligated during the quarters for which apportioned it is understood that they will be available for subsequent use. The amounts apportioned are net; that is, if reimbursements are received for supplies furnished or for work performed the amounts received may be considered as added to the apportionments of the quarters in which amounts are received.

It is directed that no obligation be incurred against any appropriation during any quarter which would encroach upon apportionments of subsequent quarters, or overobligate the appropriation total, without previous authority, requested and obtained through this office. Should conditions develop which would warrant an amendment to the apportionment, please make recommendation to this office with full explanation of the reasons therefor, in order that the Bureau may be in position to take the matter up with the Budget Officer. Strict compliance with the requirements, above stated, is expected by the Budget Bureau as well as by this office.

The Bureau has not yet been instructed by the Budget Officer as to manner of reporting liquidation of encumbrances during the fiscal year 1925, and you will later be advised concerning same. Until such advice is received please continue the practice in effect during the fiscal year 1924.

Attention is particularly invited to the paragraph in Bureau letter of June 6, 1923, pertaining to the setting up of encumbrances, and their liquidation, on account of transportation of passengers, freight and express. The procedure therein directed should be carefully followed in order to avoid possibility of a deficit where appropriations are running close to the limit.

Respectfully,

R. J. Grant
Director of the Mint.

TREASURY DEPARTMENT TELEGRAM.

WHERE W IT N:

Washington,

July 3, 1924.

Superintendent, United States Mint,
San Francisco, California.

Letter authorizing entrance into contracts in mail

Grant

Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Cont. Ex. Mint Bur ems. 1924
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2188

July 10, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of the Argonaut Steamship Lines, amount $3.00, covering freight charges on 1 box, mucilage, Washington, D. C. to San Francisco, Cal., May 7, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

e

D—6728

TREASURY DEPARTMENT TELEGRAM.

WHERE WI EN

Washington,

July 14, 1924.

Superintendent, United States Mint,
San Francisco, California.

For salaries pay only amount indicated in regular appropriation act pending expected signing of deficiency act in December next Pay wages according to rates recommended by you Letter in mail

Grant

Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Cont. Ex. Mint Bureau, 1925.
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128

D—6728

July 14, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Sir:

Your letter of July 6 enclosing a letter from G. D. Allen, Acting Treasurer of the United States, dated February 18, 1921, together with copy of letter from the Treasurer of the United States, dated July 2, 1924, have been referred to the Treasurer's Office which will forward to you appropriate instructions.

Respectfully,

R. J. Grant
Director of the Mint.

July 14, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1925:

Salaries - - - - - - - - - - - - - - -	$ 4,000.00
Wages of Workmen - - - - - - - - - -	16,500.00
Contingent Expenses- - - - - - - -	5,000.00
Total - -	$25,500.00

Respectfully,

R. J. Grant
Director of the Mint.

e

July 16, 1924.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

I have for acknowledgement your letter of July 11, 1924, enclosing 16.40 ounces of Certificate bar samples.

Respectfully,

Acting Director of the Mint.

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July 23, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of The Pennsylvania Railroad Company, amount $9.00, covering railroad fare of Mr. E. D. Hawkins, Washington to Philadelphia and return to Washington, June 17, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

e

July 23, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of The Pullman Company, amount $60.99, covering accomodations furnished Mr. E. D. Hawkins, San Francisco to Washington and return, also Washington to Philadelphia and return to Washington, during the month of June 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

R. N. O'Reilly

Acting Director of the Mint.

July 30, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of the Argonaut Steamship Lines, amount $5.08, covering freight charges on 1 box stationery, 1 box ink, 1 box paste and 2 bundles, blotting paper, Washington, D. C. to San Francisco, Cal., April 30, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

Acting Director of the Mint.

July 31, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

The following bills of the American Railway Express Company have this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation:

1 box, 10 reverse double eagle dies,
nos. 221 to 230, Philadelphia, Pa. to
San Francisco, Cal., May 21, 1924 - - - $2.75

1 pkg., 2 sets D.E. segment collars,
Philadelphia, Pa. to San Francisco,
Cal., May 24, 1924 - - - - - - - - - - - .92
Total- - - - $3.67

Respectfully,

Mary M. Reilly

Acting Director of the Mint.

August 1, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1925:

Salaries - - - - - - - - - - - - -	$ 4,000.00
Wages of Workmen - - - - - - - -	16,500.00
Contingent Expenses- - - - - - -	5,000.00
Total- -	$ 25,500.00

Respectfully,

M M O'Reilly

Acting Director of the Mint.

2—5733

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,
August 4, 1924.

Superintendent, United States Mint,
San Francisco, California.

Please deposit in treasury one hundred seventy five or two hundred dollars nineteen twenty four contingent appropriation to meet transportation bills payable in Washington cancelling unliquidated encumbrances if necessary Presume your computations have not considered three hundred dollars transferred for stationery beginning of year

O'Reilly
Acting Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Cont. Exp. Mint Bureau, 1925
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2128

2—5733

August 4, 1924.

Superintendent, United States Mint,

San Francisco, California.

Sir:

I am enclosing letter dated July 31, 1924 from the Solicitor of the Treasury relative to the contract of the Metropolitan Laundry Company. Will you please comply with the requirements contained in this letter and return the contract to this office for further attention.

Respectfully,

Acting Director of the Mint.

August 5 , 1924.

Superintendent, United States Mint,
San Francisco, California.

Sir:

Please allow me to remind you to forward to the Bureau the report of changes for the month of July. It will be necessary to send this in triplicate, as usual. The list will include all changes made in the pay of all employees on July 1st, and any subsequent changes.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

August 11, 1924.

Superintendent, United States Mint,

San Francisco, California.

Sir:

Receipt is acknowledged of 11.20 ounces of certificate bar samples representing Mint Fine Gold Melts Nos. 197, 202, 207, 212, and 217, forwarded with your letter of August 5, 1924.

Respectfully,

M. W. Reilly

Acting Director of the Mint.

August 14, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Authorized fill two clerk vacancies from civil service register

O'Reilly
Acting Director

Cont. Ex. Mint Bureau, 1925.

August 14, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Your nineteen twenty six estimates not yet received Stop If contingent expenditure classification has not been forwarded under subheads specified in Bureau letter February fourth comma for example separate amounts for coal for gas for oil comma forward such sub-classification at once

O'Reilly

Acting Director

Cont. Ex. Mint Bureau, 1925.

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F.D

August 14, 1924

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With reference to your letter of August 8th, stating that you failed to find supply of form 974 A ordered by you April 12, 1924, please be advised that these forms were mailed you May 29th. It is requested that a further effort be made to locate them; if unsuccessful an additional stock will be forwarded upon receipt of request.

Respectfully,

M. P. O'Reilly

Acting Director of the Mint.

F-D

August 18, 1924

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I have your letter of August 12th stating that your Assayer desires a supply of letterheads carrying the heading "Office of Assayer."

Please be advised that the furnishing of such letter heads is not within the jurisdiction of the Mint Bureau; the Treasury Department has ruled that letter heads for divisions of mint institutions may not be supplied.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

August 18, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

In connection with the examination of your accounts for the quarter ended June 30, 1924, the following is brought to attention:

Pages 2 and 3 of the original copy of bullion account current are returned for correction to properly record the subsidiary silver coin received for recoinage, $128,500.00. This was not a deposit, but was transferred to you as coin for recoinage at face value, with standard silver dollars and minor coin which were properly shown on account current. It should have been taken into the account "Coin for Recoinage", as shown, instead of appearing only as bullion and reimbursable loss received from an outside source.

Deposit certificate #6410, W. C. Dohrman, is returned for indication, on face of deposit certificate, of method and amount of payment. Presumably the total amount paid was by check.

Kindly forward return registry receipt to support cash payment to Neley Thomas, deposit certificate #6458.

Deposit certificate and assay report #6282 show depositor as Charles Dunphy, Agent; use of the word "agent" is evidence that the man is not acting for himself and is not the real depositor or party in interest. Deposits should always be recorded in the name of the principal and if tendered by another person for firm, acting as agent, this fact should also show on all records and vouchers. Proper evidence should be produced by the agent to show that he is authorized to receive and receipt for payment or that check may be drawn to his order.

Last sheet of the wages payroll for the period May 1 to 15 is returned for signature of J. J. Taaffe, Helper @ $4.50 per diem.

Last sheet of wages payroll for the period June 16 to 31 is returned for signature of James Trevillian, Helper @ $4.50 per diem.

Respectfully.

W. M. O'Reilly

Acting Director of the Mint.

encs.
8

August 19, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Appointment Barker clerk one thousand per annum approved

O'Reilly
Acting Director

Cont. Ex. Mint Bureau, 1925.

August 19, 1924.

Superintendent, United States Mint,
San Francisco, California.

Reference nineteen twenty six estimates mail at once detailed reasons for large increase supplies and materials also specifically name equipment covered by nineteen twenty five items and three large nineteen twenty six items stop See Bureau letter August two next to last paragraph

O'Reilly

Acting Director

Cont. Ex. Mint Bureau, 1925.

August 19, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of the Southern Pacific Company, amount $141.56, covering railroad fare of Mr. E. D. Hawkins, San Francisco, Cal. to Washington, D. C. and return, June 10, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

August 19, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of the American Railway Express Co., amount $1.49, covering express charges on 1 box, four sets double eagle segment collars, Philadelphia, Pa. to San Francisco, Cal., June 11, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1924 contingent appropriation.

Respectfully,

M. McReilly

Acting Director of the Mint.

e

RG104 E-235 Vol 457

August 19, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill amounting to $0.15, covering insurance on shipment of minor coin, valued at $3,000.00, during the month of July 1924.

Checks should be drawn in favor of the payees, and in the amounts, indicated on reverse of voucher, and should be forwarded to Marsh and McLennan.

Respectfully,

M. McReady

Acting Director of the Mint.

enc.
9

August 21, 1924.

Director of the Mint,

Washington, D. C.

Sir:

Referring to the copy of a letter from the Superintendent of the Mint at San Francisco, Cal., dated August 12, 1924, with reference to platinum parting sets, and to the endorsement of the Bureau under date of August 19, 1924, I would advise that in about two weeks time we will forward to the Mint at San Francisco, Cal., two 16 compartment baskets, and 32 parting thimbles.

Respectfully,

Superintendent.

W-S. Bureau of the Mint, August 22, 1924.

Respectfully referred to the Superintendent, U.S. Mint, San Francisco, California.

Acting Director of the Mint.

RG104 E-235 Vol 457

August 27, 1924.

Superintendent, United States Mint,
San Francisco, California.

Sir:

Will you please procure and forward to the Bureau one Monroe Doctrine Centennial half dollar. I am enclosing a money order to cover the purchase of the coin.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

August 29, 1924.

Superintendent, United States Mint,
San Francisco, California.

Appointment Munn clerk one thousand per annum approved

O'Reilly

Acting Director

Cont. Ex. Mint Bureau, 1925.

F_D

August 29, 1924.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The following bills of the American Railway Express Company have been sent to the General Accounting Office for settlement, chargeable to your appropriations as indicated:

Contingent Expenses Mint at San Francisco, 1924.
Coinage dies from Philadelphia,
June 25. . . . . $9.26.

Contingent Expenses Mint at San Francisco, 1925.
Coin bags from Philadelphia,
July 7. . . . . $13.49.

Respectfully,

M. W. O'Reilly

Acting Director of the Mint.

September 2, 1924.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following amounts under the appropriations indicated, to meet your expenses during the fiscal year 1925:

Salaries	$ 3,860.00
Wages	16,500.00
Contingent	5,000.00
Total	25,360.00

Respectfully,

R. J. Grant,
Director of the Mint.

September 4, 1924.

Superintendent, United States Mint,
San Francisco, California.

Authorized purchase one hundred fifty crucibles from Dixon Crucible Company

Grant
Director

Cont. Ex. Mint Bureau, 1925.

September 6, 1924.

Superintendent, United States Mint,
San Francisco, California.

Promotion Coon'z approved effective September first

Grant

Director

Cont. Ex. Mint Bureau, 1925.

September 15, 1924.

Hon. M. J. Kelly,
Superintendent, U.S. Mint,
San Francisco, California.

Dear Mr. Kelly:

The coinage program for the last quarter of this year has been changed. On October 1st you will discontinue the coinage of double eagles, and coin not less than 1,000,000 silver dollars each month during October, November and December. Also $100,000 worth of subsidiary coin, and $10,000 worth of minor coin each month. The denominations of subsidiary and minor coins will depend on the stock you have on hand of each denomination; in other words, keep up your supply according to the demand.

Respectfully,

R. J. Grant
Director of the Mint.

F-D

September 18, 1924.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Under date of August 29th the various vendors of silver under terms of the Pittman Act who had not completed their deliveries were notified that the regulations required all deliveries to be completed on or before October 1, 1924.

Accordingly you will not receive deliveries of silver under terms of the Pittman Act, on tenders heretofore accepted, after October 1, 1924.

In preparing your report of receipts and undelivered balances for September please include therewith October 1st.

Respectfully,

R. J. GRANT,
Director of the Mint.

RG104 E-235 Vol 457

September 19, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill amounting to $0.15, covering insurance on shipment of minor coin, valued at $3,000.00, during the month of August 1924.

Checks should be drawn in favor of the payees, and in the amounts, indicated on reverse of voucher, and should be forwarded to Marsh and McLennan.

Respectfully,

R. J. Grant
Director of the Mint.

enc.
6

September 20, 1924.

Superintendent U.S. Mint,
San Francisco, California.

Notice you requisition half dollar dies On account of stocks in bank your locality coin no half dollars balance calendar year Confine subsidiary coinage to quarters and dimes and minor coinage principally to nickels

Grant
Director

Cont. Ex. Mint Bureau, 1925.

September 22, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of the Southern Pacific Company, amount $27.51, covering freight charges on one iron retort and one iron feeding spiral for same, Elizabeth, N. J. to San Francisco, Cal., July 16, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation.

Respectfully,

R. J. Grant;
Director of the Mint.

September 22, 1924.

Superintendent, United States Mint,
San Francisco, California.

Sir:

In accordance with the request contained in your letter of September 17 you are authorized to forward to the United States Assay Office at New York 265.76 ounces of platinum sponge, for disposal by that institution, credit for the same to be given to your mint.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

September 25, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

The following bills of the American Railway Express Co. have this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation:

1 box, 1500 new #2 coin bags, Philadelphia, Pa. to San Francisco, Cal., 7-22-24	$39.96
1 box, 20 obv. and 20 rev. one cent dies, nos. 181 to 200 and 176 to 195, respectively, Philadelphia, Pa. to San Francisco, Cal., 8-1-24	5.57
2 bales, 1000 #2 coin bags, Philadelphia, Pa. to San Francisco, Cal., 8-5-24	26.50
Total	$72.03

Respectfully,

R. M. O'Reilly

Acting Director of the Mint.

September 24, 1926.

Superintendent, United States Mint,
San Francisco, California.

Payment may be made for Arizona Silver Mines Company's Pittman Act silver when properly supported as per regulations Stop Accounts satisfactory

O'Reilly
Acting Director

Cont. Ex. Mint Bureau, 1925.

September 26, 1924.

Superintendent, United States Mint,
San Francisco, California.

Authorized accept proposal for graphite goods

O'Reilly
Acting Director

Cont. Ex. Mint Bureau, 1925.

September 29, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

It is requested that all appropriation balances for the fiscal year 1924, except the contingent appropriation, be covered into the Treasury at an early date. These balances should be covered in each year, promptly after their need for disbursement becomes improbable. This applies also to the contingent appropriation, but its use for disbursement usually extends several months into the new fiscal year.

Respectfully,

R. J. Grant
Director of the Mint.

e

RG104 E-235 Vol 457

September 29, 1924.

Hon. M. J. Kelly,
Superintendent, United States Mint,
San Francisco, California.

Dear Mr. Kelly:

Replying to your letter of the 15 in regard to platimum supplies I wish you would let me know at your earliest convenience just what platimum supplies you require for present needs and how much scrap platinum you can furnish in exchange. There seems to be some trouble about making platinum boiling dishes in New York and we may have to go into the open to buy these for you.

I received your six samples and request to have them assayed at New York, Philadelphia and Denver and also at the Bureau here. I have a return on all except Denver and expect that in a day or two, and we will make a report when the full returns are in.

Mr. Hawkins spoke to me about making a smaller gold bar than we are now making. I have forgotten just what he wants. If you will furnish me with that information I will be glad to take it up and report at once. I think he wants to make a bar double the size they are now making.

I received two letters from Mr. Kearney and I talked with Mr. Baker and Mr. Scobey about the matter. They are both willing to help and I think between us we may be able to get some results.

The question of putting the assayers under civil service is not a simple one and may take some time, but you can rest assured we will do what we can on this end of the line.

I received a copy of the Oakland Post Enquirer this morning with your picture, which looks good, of course, and I was very much interested in your write-up.

I am afraid I forgot to thank Mr. Kearney for the

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luncheon he gave the day before I left. Tell him, if it is not too late, that I enjoyed the luncheon very much, and I am now ready for another.

With kindest regards to you all, I am,

Sincerely yours,

Director of the Mint.

RG104 E-235 Vol 457

September 29, 1924.

Hon. M. J. Kelly,
Superintendent, U.S. Mint,
San Francisco, California.

Dear Mr. Kelly:

Below please find results of assays from samples sent by you to this office. These results are interesting, and I would be glad to have comments and suggestions from your assayer on these results. I would also like to get a copy of his assays, which I presume he made.

Under seperate cover I am sending you the scrap gold belonging to these samples.

Sample No.	Mint Bureau	New York	Denver	Philadelphia	
1	899.9 plus	900.0	900.1	900.	900.1
2	899.9	900.1	900.0	900.	899.9
3	900.0	900.1	900.1	900.	900.1
4	900.0	900.1	900.1	900.	900.1
5	899.8 plus	900.1	900.2	899.9	900.2
6	899.9	900.1	900.2	899.7	900.

Respectfully,

M. J. Grant
Director of the Mint

October 1, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Sir:

To date no request for the transfer of Mr. Campbell has reached the Department, and fearing further delay by holding your recommendation will cause Mr. Campbell to lose the opportunity for employment, it is suggested that you request the Department of Labor to send a recommendation for the transfer of Mr. Campbell from the status of a furloughed employee of the Mint Service to the duties to which it is desired to assign him. This Department will then approve the recommendation.

Respectfully,

R. J. Grant
Director of the Mint.

OR

October 1, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill of the American Railway Express Co., amount $41.91, covering express charges on shipment of $5,000.00 in 5¢ nickel coin, San Francisco to Los Angeles, Cal., July 28, 1924.

Respectfully,

R. J. Grant
Director of the Mint.

enc.
8

RG104 E-235 Vol 457

October 1, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1925:

Salaries - - - - - - - - - - - -	$ 4,000.00
Wages of Workmen - - - - - - -	16,500.00
Contingent Expenses- - - - - -	4,500.00
Total - - -	$25,000.00

Respectfully,

R. J. Grant
Director of the Mint.

October 8, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of the American Railway Express Company, amount $4.86, covering express charges on 1 box, six sets double eagle collars and 12 one cent collars (large ring), Philadelphia, Pa. to San Francisco, Cal., August 22, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Day Letter.

October 14, 1924.

Superintendent Mint,
San Francisco, Cal.

Daily Statement shows depl.eted stock quarters. Presume you are preparing to deliver quarters shortly.

R. J. GRANT
Director ~~Mint~~.

Cont. Ex. Mint Bureau 1924.

RG104 E-235 Vol 457

October 15, 1924.

Superintendent,
United States Mint,
San Francisco, California.

Sir:

You are hereby authorized and requested to transfer on October 24 to the Philadelphia Mint one million ounces of subsidiary silver bullion at your average price of such bullion on September 30, $0.641419417, equal to $641,419.42; also to transfer from the Philadelphia Mint to your institution at the same time one million ounces of Pitman Act bullion at $1 per ounce.

No bullion will be shipped. These transfers are for the purpose of making available at Philadelphia Mint subsidiary silver bullion on hand but not required for immediate use at your institution.

A copy of this letter will be forwarded to the Philadelphia Mint for their guidance in recording the transfers in question, and a copy to the Treasurer of the United States for his information.

Respectfully,

R. J. Grant,
Director of the Mint.

October 17, 1924

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

The following bills have this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation:

Isthmian Steamship Lines, 1 box plain manilla paper, Baltimore, Md. to San Francisco, Cal., 9-2-24 . . . . . $2.50

American Railway Express Co., 2 platinum boiling baskets and 32 parting thimbles, New York, N. Y. to San Francisco, Cal., 9-6-24 . . . . . 1.48

Total. $3.98

Respectfully,

M. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

October 20, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Sir:

I have received your letter of the 13th instant, in reply to my letter of the 6th instant, relative to handling separately, shipments of light-weight gold coins received by your mint from the several branches of the Federal Reserve Bank of San Francisco.

In reply, you are advised that you properly carried out the Treasurer's instructions in not reporting overages to the banks. However, the five shipments should not have been considered as a unit in arriving at the reimbursable loss. The gain of $90.12 on the Salt Lake and Portland shipments should have been deposited with the Federal Reserve Bank in your city for credit in the Treasurer's account as a "miscellaneous receipt - gain on recoinage of light-weight gold coins", as stated in the Treasurer's letter to you under date of July 18, 1924. The loss amounting to $108.59 should then have been reported to the Treasurer's office on form 474-B for reimbursement, a separate report being made for each bank's shipment, viz; Spokane $3.25, Seattle $13.58 and Los Angeles $91.76. Kindly handle future shipments in this manner.

In connection with the request of the Federal Reserve Bank in your city for a statement showing the loss and gain on each branch's shipment separately, you will please charge and report to the respective banks shortages in the transfer value only and make no reports to the banks of gains in the before melting value or of losses and gains in the recoinage (after melting) value.

The Treasurer will advise the Federal Reserve Bank, San Francisco, relative to the matter and suggest that if any further information is desired it be obtained from his office.

Respectfully,

R. J. Grant
Director of the Mint.

October 21, 1924.

Superintendent,
United States Mint,
San Francisco, California.

Sir:

In reply to your letter of October 16 concerning which yearly appropriation is chargeable with a specific expense for freight, expressage, etc., please be advised that for such service the year is determined by the date on which the shipment was made, usually shown by the date on the bill of lading, while the yearly appropriation chargeable with the cost of transportation of an individual is the year current when the ticket is procured and without regard to the time when the travel is actually performed; in other words, the year is determined by the date of procuring the service.

If you have encumbrances against the 1924 Contingent Appropriation for services of the above nature, rendered or to be rendered subsequently to June 30, please report such encumbrances as "deduct" items and set up new encumbrances against the 1925 appropriation.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 457

October 22, 1924.

Superintendent, United States Mint,
San Francisco, California.

Sir:

I am enclosing your daily statement for October 17 and invite your attention to the condition of this statement.

Please take steps to have the daily statement from your office sent to this Bureau in proper condition.

Respectfully,

M. J. Grant
Director of the Mint.

October 23, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of the American Railway Express Co., amount $7.90, covering express charges on the following shipments, has this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation:

10 obv. d.e. dies, nos.271 to 280, Phila., Pa. to San Francisco, Cal., Sept. 12, 1924; also 20 rev. d.e. dies, nos. 341 to 360	$6.84
1 box, six sets toggles for d.e. coin collars, Phila., Pa. to San Francisco, Cal., Sept. 15, 1924	1.06
Total	$7.90

Respectfully,

M. McRellar

Acting Director of the Mint.

e

October 27, 1924.

Superintendent, U.S. Mint,

San Francisco, California.

Sir:

I am returning herewith your daily statement for October 22. Please forward another copy.

Respectfully,

R. J. Grant

~~R. J. Grant~~
Director of the Mint.
OR

October 30, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Plan to have you run on double eagles from January first Advise number dies needed

Grant
Director

Cont. Ex. Mint Bureau, 1925.

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October 30, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Sir:

Will you please forward to the Bureau, in triplicate, in the usual form, addressed to the Secretary of the Treasury, through the Director of the Mint, a list covering the salaries to be paid to the employees of your Mint as of July 1, 1924, it being understood that the bill to provide funds to take the place of increased compensation formerly paid in addition to the regular salaries will be signed early in the coming session of Congress.

It is understood that this list will be made out on the basis of the agreed list as to salaries, and I should like you to submit any revision you might have considered in the meantime.

The approval of your District Secretary is not required for this adjustment of salaries.

Respectfully,

R. J. Grant
Director of the Mint.

October 31, 1924.

Superintendent, United States Mint,
San Francisco, California

Authorized purchase graphite goods from Dixon crucible company

O'Reilly
Acting Director

Cont. Ex. Mint Bureau, 1925.

RG104 E-235 Vol 457

November 1, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1925:

Salaries - - - - - - - - - - - -	$ 4,000.00
Wages of Workmen - - - - - - -	16,500.00
Contingent Expenses- - - - - -	4,500.00
Total - - -	$25,000.00

Respectfully,

Acting Director of the Mint.

November 5, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of The Atchison, Topeka & Santa Fe Ry. Co., amount $93.67, covering freight charges on 4 rolls, finished, for steel r. m. machinery, Wayne Jct., Philadelphia, Pa. to San Francisco, Cal., August 27, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

e

RG104 E-235 Vol 457

November 5, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of the American Railway Express Company, amount $10.36, covering express charges on the following shipments, has this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriations:

1 box, 10 obv. quarter dollar dies, nos. 51 to 60, Phila. Pa. to San Francisco, Cal., Sept. 25, 1924 . . . . $1.90

1 box, U. S. coinage dies, Phila. Pa. to San Francisco, Cal., Sept. 23, 1924 . . . . . 5.01

1 box, 10 obv. dollar dies, nos. 101 to 110 and 5 obv. dime dies, nos. 106 to 110, Phila. Pa. to San Francisco, Cal., Sept. 24, 1924. . . . . 3.45

Total. . . $10.36

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F

November 8, 1924.

F

Superintendent,
United States Mint,
San Francisco, California.

Sir:

You are hereby authorized and requested to transfer on November 15 to the Philadelphia Mint 500,000 ounces of subsidiary silver bullion at your average price of such bullion on September 30, $0.641419417, equal to $320,709.71; also to transfer from the Philadelphia Mint to your institution at the same time 500,000 ounces of Pitman Act bullion at $1 per ounce.

No bullion will be shipped. These transfers are for the purpose of making available at Philadelphia Mint subsidiary silver bullion on hand but not required for immediate use at your institution.

A copy of this letter will be forwarded to the Philadelphia Mint for their guidance in recording the transfers in question, and a copy to the Treasurer of the United States for his information.

Respectfully,

M. McPhail

Acting Director of the Mint.

F

November 11, 1924.

Superintendent, United States Mint,

San Francisco, California.

Sir:

Receipt is acknowledged of 8.00 ounces certificate bar bar samples representing Fine Gold Mass Melts Nos. 55, 60, 65 and 70, forwarded with your letter of November 5th.

Respectfully,

W. M. O'Reilly

Q. Acting Director of the Mint.

November 12, 1924.

Superintendent, U.S. Mint,

San Francisco, California.

Sir:

Receipt is acknowledged of 9.20 ounces of certificate bar samples representing mint fine gold melts Nos. 26,, 31, 36 and 41, forwarded with your letter of November 6, 1924.

Respectfully,

M. McReilly

Acting Director of the Mint.

November 13, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

In connection with the examination of your accounts for the quarter ended September 30, 1924, the following is brought to attention:

Apparently the Cash account of the Bullion Account Current should carry two adjustment entries, as follows; instead of one of 8¢.

Left side: Payment of amount remaining due depositor on deposit #6216 of June 1924 (check #13,888 drawn 2¢ short) - - - - - - - - - - $0.02

Right side: Refund on account of overpayment on deposit #5638 of May 1924 (registration fee of 10¢ paid in cash but not deducted from amount of check #12,804)- - - - - - - - - - .10

If the June Account Current had correctly stated the cash paid on deposits the 1st item above would have been reported as "Due Depositors" in lower right corner of account current, while the 2d item would have been/then taken up as a cash receipt to offset the overpayment. The last page of one copy of the September Bullion Account Current is returned with request that, if the above is a correct statement of the case, the two adjustment entries be made.

Sheet #2 of the Bullion Account Current is returned with request that the debit item $1,281.21 "Adj. of light weight gold coin" in the account Coin for Recoinage be so explained as to make clear the nature of the adjustment.

Regarding shipment #1 of the Carson City Mint, July 24, 1924, it is noted that credit was given by you for fractionally smaller weights of both gold and silver than claimed by Carson, but for the full values claimed. Weights and values should be kept consistent.

Receipt for Bullion accompanying Deposit Certificate #1455, Mark Lung, is returned herewith for signature of Superintendent's representative.

In future when preparing payroll covering employees paid from the salaries appropriation kindly have indicated on reverse of voucher form, opposite the item "Appropriation", the full name of appropriation chargeable, viz:- "Salaries, Mint at San Francisco, 1925." Vouchers, covering expenditures from your contingent appropriation, should also carry full name of appropriation at top of voucher form - "Contingent Expenses, Mint at San Francisco, 1925."

Respectfully,

W. H. O'Neill,

enc. Acting Director of the Mint.

RG104 E-235 Vol 457

November 17, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Authorized purchase copper American Smelting Refining Company at decimal one four four five

O'Reilly

Acting Director

Cont. Ex. Mint Bureau, 1925.

RG104 E-235 Vol 457

November 19, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Stop coinage dollars and push coinage quarters nickells and pennies without overtime

Grant
Director

Cont. Ex. Mint Bureau, 1925.

November 20, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill amounting to $0.29, covering insurance on shipment of minor coin, valued at $6,000.00, during the month of October 1924.

Checks should be drawn in favor of the payees, and in the amounts, indicated on reverse of voucher, and should be forwarded to Marsh and McLennan.

Respectfully,

R. J. Grant
Director of the Mint.

enc.
e

November 22, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Sir:

Referring to your telegram of November 21 requesting authority to sell to the highest bidder old scrap material, please be advised that it will be necessary for us to show in your accounts that the bids were obtained and a synopsis forwarded to the Bureau, and that you had the regular approval of the Bureau to accept the highest bid.

If upon receipt of this letter you wish to wire a synopsis of the bids with your recommendation for approval I will, of course, immediately approve it.

I do not mean to trouble you unnecessarily for details in these matters but the Bureau has difficulty with the accounting office in getting accounts through when these formalities are not observed.

Respectfully,

R. J. Grant
Director of the Mint.

December 2, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following, to meet the expenses of your institution during the fiscal year 1925:

Salaries - - - - - - - - - -	$ 3,860.00
Wages of Workmen - - - - -	16,500.00
Contingent Expenses- - - -	4,000.00
Total- - -	$24,360.00

Respectfully,

R. J. Grant
Director of the Mint.

e

December 3, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Authorized purchase one ton straits tin from Federated Metals Corporation

O"Reilly

Acting Director

Cont. Ex. Mint Bureau, 1925.

RG104 E-235 Vol 457

December 3, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill of the American Railway Express Co., amount $104.60, covering express charges on shipment of $2,500 in 1¢ bronze coin, San Francisco to Seattle, Wash., September 29, 1924.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

enc.
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December 5, 1924.

The Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

The following bills have this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation:

The Baltimore & Ohio R. R. Co.,
1 box plain (manila) paper, Washington, D. C. to Baltimore, Md.,
August 25, 1924 - - - - - - - - - - - $0.50

Washington Baltimore & Annapolis
Elec. R.R. Co., 1 box stationery,
1 box adding machine paper, 3
bundles manila paper and 1 box
printed forms, Washington, D. C.
to Baltimore, Md., Oct. 27, 1924- - 1.17
Total - - - - $1.67

Respectfully,

W. M. McKelby

Acting Director of the Mint.

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December 10, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the sum of $3,950.00 from the appropriation "Salaries, Mint at San Francisco, 1925", this amount being one-half of the additional appropriation provided for employees paid under the salaries appropriation, in lieu of the $240.00 per annum bonus and other salary adjustments for the current fiscal year. The portion which accrues between July 1 and December 15, 1924 should be covered by a special pay-roll which may be paid December 15th or as soon thereafter as practicable. The portion which accrues for the period December 16 to 31, 1924, should be included with the regular pay-roll, as a part of the pay at new rates of which you will be advised at an early date.

Respectfully,

R. J. Grant
Director of the Mint.

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P.S. Special pay-roll to be made on regular pay-roll form inserting the following heading at the top: "Salary Adjustments Contemplated by Act December 6, 1924 - Public No. 293 - 68th Congress (House Bill No. 9561)."

Opposite the name of each employee should be placed both the old rate of pay and the new.

December 10, 1924.

Superintendent, U.S. Mint,

San Francisco, California.

Sir:

Receipt is acknowledged of 8.80 ounces of certificate bar samples representing mint fine gold melts Nos. 46, 51, 56 and 61, forwarded with your letter of December 4, 1924.

Respectfully,

R. J. Grant
Director of the Mint.

December 11, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Authorized melt scrap iron to Standard Iron and Metal Yard

Grant
Director

Cont. Ex. Mint Bureau, 1925.

December 11, 1924.

Superintendent, U.S. Mint,

San Francisco, California.

Sir:

Receipt is acknowledged of 6.80 ounces certificate bar samples representing fine gold mass melts Nos. 75, 80 and 85, forwarded with your letter of December 5, 1924.

Respectfully,

R. J. Grant
Director of the Mint.

December 12, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Sir:

In accordance with the provisions of the Act approved December 6, 1924, "Making additional appropriations for the fiscal year ending June 30, 1925, to enable the heads of the several departments and independent establishments to adjust the rates of compensation of civilian employees in certain of the field services.", the following salaries will be paid to the salaried employees of your institution:

Kelly, M. J.	Superintendent	$5,200	
McCabe, John	Assayer	3,300	
Hawkins, E.D.	Supt. M & R. Dept.	3,300	
Kearney, P.A.	Supt. Coining Dept.	3,300	
Bates, J.C.	Chief Clerk	3,300	
Springer, P.E.	Cashier	2,800	
Martin, M.A.	Asst. Assayer	2,700	
Moffett, R. N.	Assayer's Asst.	2,300	
Seaver, G. H.	Bookkeeper	2,300	
McCourtney, C.H.	Deposit Weigh Clerk	2,240	
Brooks, R.N.	Clerk	2,240	
Van Horne, E.J.	Asst. Bookkeeper	2,040	
Selig, N. A	Asst. Cashier	2,040	
Arms, C.S.	Clerk	2,040	
Todd, L.E.	Clerk	2,040	
Grissim, W.W.	Clerk	1,860	
French, H.	Clerk	1,840	
Graham, Geo.	Clerk	1,840	
Hastings, H. L.	Clerk	1,840	
Lander, E.E.	Clerk	1,840	
Roschmann, Ida	Clerk	1,640	
Day, L.A.	Private Secretary	1,740	
Brennan, J. B.	Clerk	1,280	
Coontz, I.J.	Clerk	1,280	
Coontz, I.J.	Clerk	1,640	Promoted 9.1.24 vice Roschmann
Barker, Quentin J.	Clerk	1,280	
Munn, Russell J.	Clerk	1,280	

Respectfully,

Director of the Mint.

December 16, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Authorized purchase graphite goods from Dixon Crucible Company

Grant
Director

Cont. Ex. mint Bureau, 1925.

RG104 E-235 Vol 457

December 13, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Discontinue coinage silver soon as possible Confine coinage to minors until further advised

Grant

Director

Cont. Ex. Mint Bureau, 1925.

December 13, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill of the American Railway Express Co., amount $125.48, covering express charges on shipment of $3,000.00 in 1¢ bronze coin, San Francisco to Seattle, Wash., October 20, 1924.

Respectfully,

enc.
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R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

December 13, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

You are hereby authorized and requested to transfer on December 20th to the Philadelphia Mint 400,000 ounces of subsidiary silver bullion at your average price of such bullion on November 30, $0.653169485, equal to $261,267.79; also to transfer from the Philadelphia Mint to your institution at the same time 400,000 ounces of Pittman Act bullion at $1 per ounce.

No bullion will be shipped. These transfers are for the purpose of making available at Philadelphia Mint subsidiary silver bullion on hand but not required for immediate use at your institution.

A copy of this letter will be forwarded to the Philadelphia Mint for their guidance in recording the transfers in question, and a copy to the Treasurer of the United States for his information.

Respectfully,

R. J. Grant
Director of the Mint.

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December 16, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Reference is made to Bureau letter of July 2, 1924, advising of the apportionments of the appropriations for the support of your institution for the first two quarters of the fiscal year 1925. The additional appropriations provided in Act which failed to receive the signatures of House and Senate officers and the President, as was advised in above letter, have been made finally available by Act of December 6, 1924. Quarterly apportionments of your salaries and wages appropriations, as amended to include the additional amounts available, are given below; also the apportionment of the contingent appropriation. The corrected amounts which have been deducted for retirement, based on the increased appropriations, are also indicated. It should be understood that these are the complete figures for the year and your records should be amended accordingly:

	Salaries	Wages of Workmen	Contingent
Amount appropriated:	$ 56,300.00	$203,066.00	$50,000.00
Less-Deduction for retirement-	1,151.50	5,076.65	
Amount available - - - - - - - - -	55,148.50	197,989.35	50,000.00
1st Quarter	11,860.00	49,600.00	15,000.00
2d "	15,716.00	49,500.00	13,000.00
3d "	13,738.00	49,500.00	10,000.00
4th "	13,734.50	49,389.35	12,000.00

Respectfully,

W. M. O'Reilly
For R. J. Grant
Director of the Mint.

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December 20, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

The following bills of the American Railway Express Co. have this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation:

265.78 ozs. of platinum sponge, value $29,500.00, San Francisco, Cal. to New York, N. Y., Oct. 1, 1924 - - - - - $33.56

1 box, 10 obv. and 10 rev. dollar dies, nos. 141 to 150 and 141 to 150, respectively, Philadelphia, Pa. to San Francisco, Cal., Oct. 31, 1924- - - 5.01

1 box, 12 dollar coin collars, Philadelphia, Pa. to San Francisco, Cal., October 24, 1924 - - - - - - - - - - - - - - 2.61

Total - - $41.18

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 457

December 20, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill of the American Railway Express Co., amount $619.93, covering express charges on shipments of $31,000.00 in 5¢ coins and $15,000.00 in 1¢ coins, San Francisco, Cal. to Los Angeles, Cal., during the month of October 1924.

Respectfully,

R. J. Grant
Director of the Mint.

enc.
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Night

December 22, 1924.

Superintendent, United States Mint,
San Francisco, California.

See letter December seventeenth advising as to pay before Christmas and half holiday December twenty fourth No half holiday December thirty first

Grant
Director

Cont. Ex. Mint Bureau, 1925.

December 22, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Kindly be advised that the Superintendent of the New York Assay Office deposited, under date of November 12, 1924, by C. D. #97, $43,851.93, which represents amount received from the sale of 396.85 ounces platinum belonging to your institution. The above revenue should be taken into your account current for the quarter October to December 1924 and deposit thereof shown by C. D. as stated.

Respectfully,

R. J. Grant
Director of the Mint.

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RG104 E-235 Vol 457

December 22, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Sir:

Referring to your letter of December 12 requesting that dies for half dollars, dimes, nickels and one cent pieces, be forwarded to you for 1925, I would suggest that it is the plan to have the domestic coinage of your mint confined to $20.00 gold pieces. For that reason we will not ask to have the dies prepared for the denominations referred to for the present.

The Government of San Salvador has been advised, in response to their request, that the coinage of 1,500,000 ten centavo and 3,000,000 five centavo pieces will be executed at your mint. The dies for this coinage will be prepared at the Philadelphia Mint and forwarded to you with full detailed instructions some time early in January. The information, however, is not intended to interfere with the plan in regard to gold coinage upon which you will proceed until further advised. I am advising you about the Salvador coinage in order that you may know of the agreement and the intention to execute the same at your mint.

Respectfully,

R. J. Grant
Director of the Mint.

December 23, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Sir:

Referring to your letter of December 16 with reference to the purchase and exchange of two Remington Typewriters with Wahl add device, please refer to page 476 of the General Supply Schedule, Fiscal Year 1925, where you will find allowances made for old machines in accordance with the serial number. You are authorized to deal with the local agent if he is willing to make the allowance called for in this schedule. The amount allowed for the old machines may be applied to the purchase of new machines.

I would suggest that you forward a letter to the Bureau advising as to the arrangements you are able to make with the local agent when formal authority will promptly be wired you to accept it.

Respectfully,

R. J. Grant
Director of the Mint.

December 23, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There is being forwarded herewith, for payment from the minor coinage profits, bill amounting to $0.34, covering insurance on shipments of minor coin, valued at $7,000.00, during the month of November 1924.

Checks should be drawn in favor of the payees, and in the amounts, indicated on reverse of voucher, and should be forwarded to Marsh and McLennan.

Respectfully,

enc.
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R. J. Grant
Director of the Mint.

December 24, 1924.

Superintendent, U.S. Mint,
San Francisco, California.

Authorized purchase ten tons cathode copper from American Smelters Securities

Grant .

Director

Cont. Ex. Mint Bureau, 1925.

December 26, 1924.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bill of the Isthmian Steamship Lines, in amount $3.75, covering freight charges on 1 box stationery, 1 box adding machine paper, 3 bundles manila paper, and 1 box printed forms, Baltimore, Md. to San Francisco, Cal., November 3, 1924, has this date been forwarded to the General Accounting Office for settlement, payable from your 1925 contingent appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

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December 31, 1924.

Superintendent, United States Mint,
San Francisco, California.

Authorized purchase two steel retorts from American Gas Furnace Company

Grant
Director

Cont. Ex. Mint Bureau, 1925.

RG104 E-235 Vol 457

December 31, 1924.

Superintendent, United States Mint,
San Francisco, California.

Sir:

The Superintendent of the Mint at Philadelphia has forwarded the dies necessary for the coinage for San Salvador to be executed at your Mint. The coinage is to be as follows:

	Weight Grams	Metal content Nickel	Copper
1,500,000 ten-centavo pieces	7	25%	75%
3,000,000 five-centavo pieces	5		

The price quoted to the representative of the Salvador Government is as follows:

Ten-centavo pieces, $4.00 per 1000 pieces
Five-centavo pieces, $3.50 " 1000 "

The Salvador Government has named as agent Dr. Don Salvador Rodreguez, Consul of Salvador, 341 Montgomery Street, San Francisco, to receive the coins from you and make payment for the same at the Mint upon their completion. The metal required for this coinage will be supplied by you at current market rates, and will require 14,054.15 lbs. of nickel and 42,162.43 pounds of copper.

This letter will be authority for you to proceed with the preparations for this coinage upon receipt of the dies. It is hoped that you will be able to execute this order without any interference with the program for the gold coinage which is to be carried on from now until the close of the fiscal year.

Respectfully,

R. J. Grant
Director of the Mint.